

Willsboro

CENTRAL SCHOOL DISTRICT

Board of Education

Kasey Young, President
Heather Sheehan, Vice President
Krissy Leerkes
Emily Phillips
Laura Bridge

Willsboro Central School
Board of Education

Regular Meeting Minutes
September 10, 2024

Members Present: Kasey Young, President
Heather Sheehan, Vice President
Krissy Leerkes (absent w/ notice)
Emily Phillips
Laura Bridge

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Taylor Sullivan, District Treasurer
Lucas Strong, Coordinator of Facilities & Transportation
Dawn Bronson
Natie Foster

The board meeting was Called to Order at 6:00pm, by Kasey Young

Reports from Principal (presented by Mr. Gardner)

- New this year we have started “Wolfpack Gatherings”, where all of the students and teachers meet in the Auditorium on arrival and we go over our daily announcements and upcoming events.
- The Positivity Project (P2) is an organization whose mission is to empower students to build positive relationships and become their best selves. The P2 kick off assembly was held on Friday. Everyone is very excited!
- Tom Bull will be here for training the Peer Empowerment Leaders on Friday, September 13th and Wednesday, September 18th from 12:30-3:00. We have 13 students and 3 adults.
- Jennifer Moore will be hosting the performance of Dragon’s Breath (Opera) for grades PK - 5 on Monday September 16th.

- Screenagers “Growing up in the digital age” will be at the Strand Center for the Arts in Plattsburgh On September 26th, hosted by Saranac Central School District. It will be a great event for students, families and community members.

Reports from Treasurer

- The audit process is still ongoing.
- The supplies for the school year have come in and are still coming in.
- Business office is working on salaries and budgeting for the employees.
- To date Sheila has taken in \$788,000 in school tax funds.

Reports from the Coordinator Facilities & Transportation

- Thank you to Pete Jacques & Danny Sweatt for all of their help in subbing as bus drivers.
- Looking into a bus rental with Leonard Bus Sales. It would be a monthly cost of \$1500 with unlimited miles. As we do not have a spare bus.
- 2026 will be the last year to purchase diesel buses and production is 1 year out. The transition to electric buses by 2027.

Reports from the Superintendent

- Reviewed what Lucas was talking about on the purchase of new buses before the electric mandate takes effect.
- The study in electric buses and the bus garage is still in the works but it shows that the bus garage is not suitable for the electric transition and the possibility of a new bus garage.
- The Blue Ribbon Commission Graduation Measures is in the process, hopeful that recommendations will be out in regards to regents soon.
- Governor released a bill that all districts will have to have a student representative on the school board. A policy will be created and take effect by July 2025.
- We will revisit the cell phone policy as the districts are looking at stricter policies.
- Board retreat date is October 28th at 5pm - 8:30pm. We will have a tour of CVTECH followed by dinner and discussion.

Acceptance of Minutes

The minutes from the regular meeting on 8-15-24 are accepted as presented.

Business & Finance

Motion by Heather Sheehan, seconded by Emily Phillips , voted and carried (4-0) to approve the following financial reports:

| ITEM | TITLE | FROM | NOTES |
|------|----------------------------------|-------------------------|--|
| a) | Cash Disbursements - Multi Funds | Internal Claims Auditor | August 2024 - #2 - Cash Disbursements August 2024 - #3 - Cash Disbursements |
| b) | General Fund | District Treasurer | Budget Transfer Report - August 2024 |

New Business

Motion by Laura Bridge, seconded by Heather Sheehan, voted, and carried (4-0) to approve the following resolutions:

Approved the special education recommendations, prepared by CSE Chairperson, Jennifer Leiback.

Approved the Willsboro CSD Suicide Prevention Plan

Approved the 2024-2025 Feinerman Agreement for Erik Manning.

Approved the 2024-2025 Feinerman Agreement for Karen Manning.

Approved the 2024-2025 Feinerman Agreement for Jean Gonyo.

Approved the Side Letter of Understanding between Victoria Wilkins and the Willsboro Central School District.

Approved the agreement for instructional services between the Willsboro Central School District and UHS of Doylestown LLC, D/B/A Foundations Behavioral Health in Pennsylvania, for the period July 1, 2024 - June 30, 2025.

Personnel

Motion by Emily Phillips, seconded by Laura Bridge, voted and carried (4-0) to approve the following personnel items:

| Employee | Position | Program | Effective | Pay | Notes |
|-----------------------|-----------------------|-------------|-----------|------------------------|----------------------------------|
| Jennifer Amorelli | School Counselor | Instruction | 8/28/24 | STEP 1 (B+54) \$52,110 | 4 Year Probationary Appointment |
| Marie Blatchley | Mentor | Instruction | 8/28/24 | Stipend Per Contract | Mentor for Jean Gonyo |
| Katie Campbell | Mentor | Instruction | 8/28/24 | Stipend Per Contract | Mentor for Jennifer Amorelli |
| Christine Charbonneau | Mentor | Instruction | 8/28/24 | Stipend Per Contract | Mentor for Morgan Sovey |
| Heidi Davey | Key Club Co-Advisor | Instruction | 8/28/24 | Stipend Per Contract | Key Club 2024-2025 School Year |
| Payton Gough | Teacher Assistant | Instruction | 8/16/24 | N/A | Resignation |
| Scott Holland | Substitute Bus Driver | Support | 9/3/24 | \$23.00 / Hourly | Substitute as needed per diem |
| Pete Jacques | Substitute Bus Driver | Support | 9/3/24 | \$23.00 / Hourly | Substitute as needed per diem |
| Jill Magurk | Senior Cook | Support | 8/27/24 | NA | Resignation |
| Jill Magurk | Maintenance Worker | Support | 8/28/24 | Step 12 \$38,152 | 6 Month Probationary Appointment |
| Crystal McLaughlin | Building Substitute | Instruction | 8/28/24 | \$155/Day | 2024-2025 School Year |
| Erin Rasco | Mentor | Instruction | 8/28/24 | Stipend Per Contract | Mentor for Michael Brockway |
| Keith Stone | Mentor | Instruction | 8/28/24 | Stipend Per Contract | Mentor for Tom Keegan |
| Danny Sweatt | Substitute Bus Driver | Support | 9/3/24 | \$23.00 / Hourly | Substitute as needed per diem |
| Cheryl Vanderpool | Senior Cook | Support | 8/28/24 | Step 10 \$19.28 | 6 Month Probationary Appointment |
| Heather Walsh | Mentor | Instruction | 8/28/24 | Stipend Per Contract | Mentor for Stephanie Omlin |

| | | | | | |
|------------------|-------------------|-------------|---------|-------------------------|--|
| Victoria Wilkins | Junior Co-Advisor | Instruction | 8/28/24 | Stipend Per Contract | Junior Class 2024-2025 School Year |
|------------------|-------------------|-------------|---------|-------------------------|--|

Board Discussion

- Emily, Kasey & Justin shared information from the Area 6 dinner.
- On September 18th Essex County will be holding “Tell a Cop” at Boquet Central School in Elizabethtown,NY.

Executive Session

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (4-0) to enter into executive session at 6:35pm, to discuss personnel items and negotiations. No action will be taken.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (4-0) to end executive session at 8:33pm.

Adjournment

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (4-0) to adjourn the meeting at 8:35pm.

Brandy V. Pierce Nolette, District Clerk