

# Willsboro

## CENTRAL SCHOOL DISTRICT

### Board of Education

Phyllis Klein, President  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Willsboro Central School  
Board of Education

Regular Meeting Minutes  
September 12, 2023

Members Present: Phyllis Klein, President (absent with notice)  
Kasey Young, Vice President  
Heather Sheehan  
Krissy Leerkes  
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools  
Brandy Pierce Nolette, District Clerk  
Sarah Paquette, Principal  
2 Community Members

The board meeting was Called to Order at 6:00pm, by Kasey Young.

#### Reports from the Principal

- It was a great start to the school year!
- We have a new dismissal process for the elementary (PreK-5th graders.)
- The Middle & HS students are now to keep all backpacks in their lockers and lock their lockers daily.
- I will be having meetings & updates with the different grade levels.

#### Reports from the Superintendent of Schools

- There will be 2 (two) new student council members joining our monthly board meeting, Laney Nolette & Peyton Leerkes.
- Safety Awareness - some school districts in the surrounding counties have recently had bomb threats.
- We have some new safety protocol posters that will be going up in the classrooms.

- The mascot selection process will begin later this month. The voting process will be open to the public, students, alumni and staff. The process will be posted for everyone to see. Hopefully a new mascot by Thanksgiving!

**Acceptance of Minutes**

The minutes from the 8-17-23 regular meetings were accepted as presented.

**New Business**

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted, and carried (4-0) to approve the following resolutions:

Approved the special education recommendations prepared by CSE Chairperson, Jennifer Leibbeck.

Approved the Gear Up Memorandum of Agreement between CFES Brilliant Pathways and the Willsboro Central School District for the 2023-2024 school year.

Approved the 2023-2024 Feinerman Agreement for Erik Manning.

Approved the 2023-2024 Feinerman Agreement for Karen Manning.

Approved the 2023-2024 Feinerman Agreement for Kori McCauliffe.

Approved the rate of \$150/day for permanent building substitute teacher, effective September 13, 2023.

**Policies**

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (4-0) to approve the first reading of the following policies:

Policy Number	Policy Name	Reading
0000	Mission Statement & Vision	1st
0100	Non-Discrimination & Equal Opportunity	1st
0101	Gender Neutral Single-Occupancy Bathrooms	1st
0105	Equity, Inclusivity, and Diversity in Education	1st
0110	Sexual Harassment	1st
0111	Title IX Sexual Harassment	1st
0115	Student Harassment and Bullying Prevention & Intervention	1st
0115-R	Student Harassment and Bullying Prevention & Intervention Regulation	1st

0300	Accountability	1st
0310	Board Self-Evaluation	1st
0320	Evaluation of Superintendent	1st

**Executive Session**

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (4-0) to enter into executive session at 6:25pm, to discuss employment history of a particular person.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (4-0) to end executive session at 8:33pm.

**Adjournment**

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (4-0) to adjourn the meeting at 8:34pm.

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Brandy V. Pierce Nolette, District Clerk