



Board of Education
Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
April 20, 2021

Members Present: Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, District Treasurer

Online Present: Brian White

The board meeting was Called to Order at 6:00pm by Board President Phyllis Klein.

Pledge of Allegiance

Acceptance of Minutes

The minutes from the 3-9-21 regular board meeting were accepted as presented.

New Business

Motion by Kasey Young, seconded by Krissy Leerkes, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Business & Finance

Motion by Emily Phillips, seconded by Krissy Leerkes, voted and carried (5-0) to approve the March, February & January Trust & Agency Warrants.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the March 2021 Treasurer's Report for the General Fund.

Motion by Kasey Young, second by Heather Sheehan, voted and carried (5-0) to approve the March 2021 General Fund Budget Status.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to approve a budget transfer in the amount of \$23,500.00 from the following account codes due to different distributions of actual salary budget codes from anticipated salary budget codes:

- A2110.1200-00 Salary K-6 (\$23,500.00)
- A2110.130-00 Salary 7-12 \$23,500.00

Motion by Krissy Leerkes, seconded by Kasey Young, voted and carried (5-0) to approve the March 2021 Budget Transfer Report

Personnel

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve Payton Gough as a non-certified substitute teacher (\$90 per day), a teacher assistant and teacher aide (\$12.50 / hr.) on an as needed per diem basis.

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the creation of a full-time Network & Systems Technician position effective July 1, 2021.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the retirement of Randy Swires, maintenance, effective May 8th, 2021. His last day of employment will be May 7th, 2021.

Motion by Kasey Young, seconded by Emily Phillips, voted and carried (5-0) to approve the following as spring coaches for the 2020-21 season with compensation in the form of stipends set forth per the current WTA agreement:

- Modified Softball – Terry Cross
- Varsity Softball – Kyli Swires Miller
- Golf – John Oliver

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve Paul Fine-Lease as a Volunteer Assistant Golf Coach for the 2020-21 spring sports season (no compensation provided.)

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (5-0) to approve the consideration of boys' baseball merger with Boquet Valley CSD. For the spring 2021 season pending approval by the other school District's Board of Education at no expense to the district.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the following as election workers for the budget vote on May 18, 2021 at a rate of \$12.50 (current minimum wage) an hour:

Gail Drinkwine
Cecile McVicker
Laurie Bauer

Board Discussion

Phyllis – Spoke about being on the NYSSBA awards committee.

Krissy – Would like the Youth Commission and Mr. Douglas to work more with the students on getting them interested in sports. Have different programs to get the students more involved.

Reports from the Superintendent

- Congratulations to Christine Charbonneau on getting her National Board recertification.
- Administrative Professionals Day is Wednesday, April 21st, thank you to Brandy, Lorie, and Cathy for all that you do.
- ELA state testing started today for 3rd – 8th graders. Math and Science will be held in the next couple of weeks.
- Update on COVID guidance, no changes to the district itself but rather to ceremonies. Graduation will be allowed 100 people inside or 200 people outside. Same for the Jr Prom, they will be allowed 100 people.
- The Spelling Bee was held and we have winners moving on to the finals at Plattsburgh.
- There will be no NHS Inductions this Spring.
- Spring sports have started (var. softball, mod. Softball, and golf.)
- Working with Beekmantown in regards to sharing a consultant on preparing a Mission Statement.
- There has been a rise in unemployment fraud, we have had a few employees experience such fraud.
- Presented the budget update and reviewed each line item line by line with the board. The board requested a couple of changes before it gets final approval. The budget will go for board approval Thursday, April 22nd, 2021 at the board meeting.

Executive Session

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to go into executive session at 7:53pm, to discuss personnel history of a particular person.

Jennifer Leibeck was invited into the meeting at 7:54pm.

Jennifer Leibeck left the meeting at 8:46pm.

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to end executive session at 9:37pm.

Adjournment

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to adjourn the meeting at 9:38pm.

Brandy Pierce Nolette, District Clerk