



July 14, 2020 at 6:00pm via WebEx

Re-Organizational Meeting - Agenda

**** Due to health and safety concerns, members of the public will not be able to attend this meeting in person. The meeting will be broadcast live from a WebEx link that will be placed on the district website. The meeting will include a public comment period not to exceed twenty (20) minutes. Comments will be limited to two (2) minutes per sender. Comment should be emailed to district@willsborocsd.org and will be read at the meeting in the order they are received. Public comments may be submitted until 5:00 PM on July 14th. These temporary changes are based on Executive Order 202.1. ****

1. Call to Order
2. Pledge of Allegiance
3. Appointment of Brandy Pierce Nolette as District Clerk for the 2020 - 2021 school year.
4. Oath of office administered by the District Clerk to new board members Krissy Leerkes & Emily Phillips.
5. Oath of Office to the Superintendent of Schools, Justin Gardner.
6. Election of Officers:
 1. Nomination for the President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected President.
 2. Nomination for the Vice President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected Vice President.
7. Consent Agenda – Appointment of Officers for the 2020 – 21 school year:

Allison Sucharzewski	School District Treasurer	~
	Tax Collector	\$5,900
Brandy Pierce Nolette	District Clerk	\$2,250
Dean Caveney	Internal Claims Auditor	\$30.00 / Hour
Justin Gardner	Purchasing Agent	~

8. Consent Agenda – Other Appointments for the 2020 – 21 school year:

Boulrice & Wood	District Independent Auditor	\$10,300
Stafford, Owens, Piller, Murnane, Kelleher, & Trombley, PLLC	School Attorney	\$195.00 / Hour
Harris Beach, PLLC	School Attorney	\$205.00 / Hour
UVMHN Elizabethtown Community Hospital	School Physician	\$4,929.00
Chris Ford	Chief Faculty Advisor of Student Activity Accounts	~
Cathy Alden	Chief Information Officer (CIO) / Data Coordinator	\$3,500
Brandy Pierce Nolette	Substitute Call-In Person	\$3,000
Brandy Pierce Nolette	Records Management & Access Officer	~
Jennifer Leibeck	Accountability Plan Coordinator	\$3,500
Justin Gardner	Data Protection Officer	~
Justin Gardner	Records Appeals Officer	~
Allison Sucharzewski	School Lunch Reviewing Officer	~
John Sucharzewski	Safety Officer / Asbestos	~
John Sucharzewski	(LEA) Designee	~
Tammy Bell Martin NYSIR	Insurance Consultant	
Michael Douglas Andrew Lee	Dignity Act Co-Coordinators	~
Justin Gardner	Title IX Officer	~
John Sucharzewski	Pesticide Coordinator	~
Jennifer Leibeck	504 and ADA Coordinator	~

9. Designations for the 2020 – 21 school year:

- a) Recommend the Champlain National Bank and NYCLASS as the Official Bank Depositories.
- b) Recommend the Plattsburgh Press Republican as the Official Newspaper.
- c) Recommend regular Board of Education meetings to be held on the second Tuesday of each month beginning at 6:00pm.

10. Authorizations for the 2020 – 21 school year:

- a) Recommend participation in the National School Lunch Program.
- b) Recommend participation in the Cooperative Purchasing Program.
- c) Recommend Re-Adoption of all existing Board Policies.
- d) Recommend establishing a petty cash fund for the general fund for \$250.00 and a petty cash fund for the cafeteria for \$50.00.
- e) Recommend the Superintendent of Schools be authorized to certify payrolls.

- f) Recommend the Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
- g) Recommend the Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
- h) Recommend the Superintendent of Schools be authorized to approve conferences, workshops and conventions.
- i) Recommend Justin Gardner, Superintendent of Schools, as a member of the CEWW School District Health Consortium Board of Directors.
- j) Approve Justin Gardner, Superintendent of Schools as the lead evaluator for the school district.
- k) Certify the following individuals as lead evaluators of Principals:
 - Josh Myer
 - Scott Osborne
- l) Authorize the Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
- m) Authorize the single signature of the District Treasurer to validate school checks for the school year.
- n) Approve the Superintendent of Schools attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
- o) Recommend the following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:
 - Five Days / Week – 7 Hours / Day
 - Cafeteria / Food Service Helper
 - School Nurse
 - All Office Personnel / Treasurer / Tax Collector
 - Five Days / Week – 3.75 Hours / Day
 - Part-Time Food Service Helper
 - Five Days / Week – 8 Hours / Day
 - All Maintenance Workers
 - Superintendent of Building, Grounds & Transportation
 - Bus Driver / Maintenance Person / Custodian
 - Bus Driver / Teacher's Aide
 - Mechanic / Maintenance
 - Senior Cook / Cook Manager
 - Five Days / Week – 6.5 Hours / Day
 - Teacher Aide
 - Five Days / Week – 6 Hours / Day
 - Bus Drivers

11. Other Items for the 2020 – 21 school year:

- a) Recommend the instructional substitute compensation for certified teachers, non-certified personnel, and permanent building substitutes at the following rates:

	<u>7/1/20 – 12/31/20</u>	<u>1/1/21 – 6/30/21</u>
Teacher, Certified	\$95.00/day	\$100.00/day
Teacher, Non-Certified	\$85.00/day	\$90.00/day
Permeant Building Substitute	\$100.00/day	\$105.00/day

- b) Recommend the compensation for substitutes such as teaching assistants, teacher aides, cook, cafeteria staff, nurse, custodial, maintenance, bus driver, bus monitor, and office staff at the following rates:

	<u>7/1/20 – 12/31/20</u>	<u>1/1/21 – 6/30/21</u>
Nurse, RN	\$95.00/day	\$95.00/day
Teaching Assistant	\$12.10/hr	\$12.50/hr
Teacher Aide	\$12.10/hr	\$12.50/hr
Custodial Worker	\$12.10/hr	\$12.50/hr
Maintenance Worker	\$12.10/hr	\$12.50/hr
Cook	\$12.10/hr	\$12.50/hr
Food Service Helper	\$12.10/hr	\$12.50/hr
Temporary On-Call Clerical	\$12.10/hr	\$12.50/hr
Temporary On-Call Clerical (Retiree)	n/a	n/a
Bus Driver	\$15.00/hr	\$15.00/hr
Bus Monitor	\$12.10/hr	\$12.50/hr

- c) Recommend the mileage reimbursement to be consistent with the IRS rate.
 d) Approve the Co-SER 103 Adult Education and Co-SER 401 Accident Prevention / Pre-Licensing programs at CV-TEC for the 2020-2021 school year.
 e) Approve the student handbook and the athletic handbook for 2020-2021.
 f) Approve the District safety plan for 2020-2021.
 g) Approve the DCIP & ESSA PRIP Accountability Plans for 2020-2021.
 h) Approve the following resolution:

RESOLUTION

(District to Participate in BOCES Summer School 2021)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as

efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2019 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2021 summer school; and

BE IT FURTHER RESOLVED, that no later than August 3, 2020, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2021 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent.

12. Committee Assignments:

Negotiations

Personnel