

March 19, 2020

Dear WCS Students & Parents/Guardians:

Thank you for your continued patience and partnership as we deal with the very fluid situation of the COVID-19 pandemic. While our building is currently closed to the public, our office staff is available to assist by phone or email from 9:00-2:00 Monday-Friday. In order to best provide answers to your questions, please contact us via email at district@willsborocsd.org or by phone at (518) 963-4456.

Throughout the school closure, the district is committed to continuing essential services and supports to all students. The following supports will still be in place for students throughout the extended closure of school:

Free School Meals

Yesterday, Wednesday, March 18th, each WCS student should have received a delivery of food and instructional materials. **Please contact us if there were any issues with your delivery. Moving forward, meals will continue to be delivered on Tuesdays and Fridays.** Students will receive a multi-day supply of both breakfast and lunch items. There is no need for someone to be home to accept the delivery. Our drivers have been instructed to leave items outside the front door of homes and to refrain from interacting with anyone at the home at the time of delivery.

Instructional Materials

It is our goal during this extended school closure that students will continue to practice, review, and move forward with their educational experience. Our faculty will provide instruction to be delivered in electronic and/or paper format to all students throughout the closure. **Moving forward, classwork deliveries will be made on Tuesdays each week.** We ask students and parents to hold all completed assignments at home until school reopens. **It is the expectation that students will complete all assigned to the best of their ability until school resumes.** Teachers should be in contact with students to provide updates and assistance as needed. Teachers have created assignments using the following structure which is suggested for home instruction:

- For elementary school (PK-6) the instructional target is one hour per day.
- For secondary school (7-12) the instructional target is two hours per day using the following schedule:
 - Monday – Math
 - Tuesday – ELA
 - Wednesday – Science
 - Thursday – Social Studies
 - Friday – All Other Areas

The district will continue to provide updated information as soon as it becomes available using our school website, social media accounts, and our automated calling service.

Sincerely,



Justin M. Gardner
Superintendent of School