



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Craig Jackson
Kasey Young
Heather Sheehan

Willsboro Central School
Board of Education

Regular Meeting-Minutes
July 9, 2019

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Craig Jackson (absent with notice)
Kasey Young
Heather Sheehan

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Deputy Kaycee
Linda Jacques
Nathan Jacques
Glen & Dawn Bronson
Margie Jaquish
Cathy Alden
Carrie Foley
Charlene Lobdell

The regular board meeting was Called to Order at 6:23pm by President Phyllis Klein.

Public Comment

Linda Jacques – Was the Dean of Students appointed or were interviews held? Mr. Gardner answered that it was appointed from internal interested staff. Is Allison Suchzrewski salary public? Mr. Gardner answered that it is not a similar contract like the teachers have, it's a contract as a whole not just a salary.

Dawn Bronson – Thanked the Board and everyone for giving her the coaching opportunities the past several years, and she is looking forward to coaching the Varsity Girls Softball team.

Nathan Jacques – How are the lead evaluators chosen? Mr. Gardener explained the process.

Concerned about what is being taught to our kids!

Glen Bronson – Spoke in behalf on behalf of his wife Dawn Bronson and her not receiving the soccer or basketball coaching appointments for the upcoming 2019-2020 school year. Asked that the board reconsider their choice.

Charlene Lobdell – When will the other basketball coaching appointments be made? Mr. Gardner answered that when we receive final numbers on participating students and then we will know which teams will need coaches.

Acceptance of Minutes

The minutes from the 5-13-19 special meeting and the 6-11-19 regular meeting were accepted as presented.

New Business

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the updated Professional Development Plan for 2019-2022.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (4-0) to approve the 2019-2020 student handbook.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (4-0) to approve the 2019-2020 athletic handbook.

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (4-0) to approve the special education recommendations as prepared by Jennifer Leibeck.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (4-0) to approve the Class of 2020 senior trip to Florida on April 13-19, 2020, pending the final transportation arrangements.

Business & Finance

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the transfer from Employee Benefits Reserve Fund in the amount of \$18,666.50.

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (4-0) to approve the claims audit report (general fund & school lunch fund) dated 6-23-19.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the budget transfers dated 6-24-19.

The budget status report dated 6-24-19 was accepted as presented.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (3-0-1) to accept the code of ethics and potential conflict of interest letter from Herb Longware (*Herb abstained from voting.*)

Executive Session

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to enter into executive session at 6:57pm, to discuss potential personnel appointments and issues.

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (4-0) to end executive session at 7:34pm.

Meeting called back to order at 7:36pm.

Personnel

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (4-0) to approve Sheila Vanags as temporary part-time treasurer at a rate of \$40.00 per/hr as of July 1, 2019.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve Michael Douglas as the Dean of Students for the 2019-2020 school year.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (4-0) to approve Molly Rascoe to a 4 year probationary appointment as a special education teacher at STEP 1 B+63 \$50,311, effective September 3, 2019.

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (4-0) to approve Michaela Comes to a 4 year probationary appointment as an elementary teacher at STEP 1 B+ 27 \$46,471, effective September 3, 2019.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (4-0) to approve the amended employment agreement with Brandy Pierce-Nolette, effective July 1, 2019, per the recommendation of the Superintendent.

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (4-0) to approve the amended employment agreement with Cathy Alden, effective July 1, 2019, per the recommendation of the Superintendent.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve Alexandra Lashway as the summer special education teacher at \$25.00 / hr. effective July 10, 2019.

Herb Longware, seconded by Heather Sheehan, voted and carried (4-0) to accept the resignation of David Magurk Maintenance / Mechanic, effective July 9, 2019.

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (4-0) to accept the resignations of Holly LaBombard-Hull Special Education Teacher, effective August 31, 2019.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to accept the resignation of Vanessa Hathaway Cook Manager, effective August 31, 2019.

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried to appoint Vanessa Hathaway to a 1 year probationary appointment as a part-time food service helper effective September 3, 2019, STEP 2 \$11.20 / hr.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve Kyli Swires & Nick Arnold as a building substitutes for the 2019-2020 school year at a rate of \$100.00 per day.

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (4-0) to approve the following extra-curricular positions for 2019-2020, stipends as per contract:

Senior Co-Advisors – Becky Provost & Toni McCray
Junior Co-Advisors – Jennifer Leibeck & Brandy Pierce Nolette
Sophomore Co-Advisor – Shelley Moran, Melissa Huff &
Dawn Bronson
Freshman Co-Advisors – Kyli Swires & Heather Nolette
Senior Play- Toni McCray & Becky Provost
Drama Club – Derrick Hopkins
Elementary Drama Club – Derrick Hopkins
High School Play – Derrick Hopkins
Band/Music – Jennifer Moore
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Model UN – Keith Stone
Art Club – Reagan Monarch
Spanish Club – Francesca Duso
French Club – Marie Blatchley

Key Club Co-Advisors – Brandy Pierce Nolette &
Nicole Cassavaugh
CFES Tri-Advisors – Marie Blatchley, Ashley Hooper &
Michael Douglas
Extra-Curricular Treasurer – Cathy Alden
Yearbook – Brian White
Game Club – Keith Stone
STEP Club – Ashley Hooper
Athletic Director – Michael Douglas

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (4-0) to approve the following fall coaches for the 2019-2020 school year, stipends as per contract:

Fall

Boys Varsity Soccer – Andrew Lee
Boys Modified Soccer – Terry Cross
Girls Varsity Soccer – Chris Ford
Girls Modified Soccer – Justin Drinkwine

Winter

Boys Varsity Basketball – Jim Spring
Girls Varsity Basketball – Nick Arnold
Bowling – David Lee
Rifle Team – Charmaine Flynn & John Oliver

Spring

Varsity Softball – Dawn Bronson
Modified Softball – Kyli Swires
Boys Modified or Varsity Baseball – Terry Cross
Golf – John Oliver

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (4-0) to approve LeeAnne Abbriano as a volunteer assistant coach for any of the sports teams.

Policies

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the 2nd reading and approval of the following policies:

#5420 Student Health Services
#5420-R Student Health Services Regulations

Public Comment

Glen Bronson – Spoke again on behalf of his wife Dawn Bronson and how she is a great coach and has been for many years. Very disappointed that the board did not reconsider their decision.

Nathan Jacques – Asked how the STEP's for the teachers are decided. Mr. Gardner explained the procedure and also told every one of the different credit and salary rates for STEP 1.

Board Discussion

- Mrs. Klein spoke of an article in the On Board newspaper and read an inspiring quote of positivity from Theodore Roosevelt.
- Mrs. Sheehan discussed her concerns of what students are hearing when attending a board meeting,
- The board members discussed the potential of having a student member attend the board meetings monthly. As it could be beneficial for the students, staff and board members to get feedback.
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Nathan Jacques – Expressed that he liked the quote that Mrs. Klein read.

Reports from the Superintendent

- ALL students will receive FREE breakfast & lunch for the upcoming school year, based on a grant that Julie Holbrook help organize. Next meeting we will approve a resolution for the program.
- Next week construction on our new Willsboro Central School sign will break ground.
- All regents' grades were great.
- The process for security system grant will take a bit longer as to make sure that we get the best equipment possible with a long life.
- Updated the board on some new tax information.

Executive Session

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 8:20pm, to discuss a personnel matter. The board also invited Mr. & Mrs. Bronson into executive session (*they left the meeting at 8:45pm.*)

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (4-0) to end executive session at 9:03pm.

Adjournment

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 9:04pm.

Brandy Pierce Nolette, District Clerk