



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Craig Jackson
Kasey Young
Heather Sheehan

Willsboro Central School
Board of Education

Regular Meeting-Minutes
December 11, 2018

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Craig Jackson
Kasey Young
Heather Sheehan

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Nathan Jacques
Linda Jacques
Bob Arnold
Laura & Scott Bridge
Melissa Maki
Miranda Laferriere

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Pledge of Allegiance

Executive Session

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (5-0) to enter into executive session to discuss a personnel appointment.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:20pm.

Presentation

Melissa Maki spoke in regards to her growing business and the many wellness options she has to offer. She thanked the administration, board, faculty & staff for their commitment and making our school the best it can be.

Acceptance of Minutes

The minutes from the 11-13-18 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Heather Sheehan, voted and carried (5-0) to approve the special education recommendations prepared by Jennifer Leibeck.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (4-0-1) to accept the code of ethics and potential conflict letter from Herb Longware (Herb abstained.)

Business & Finance

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report (general fund, school lunch fund and trust & agency) dated 11-28-18.

The budget status report dated 11-28-18 was accepted as presented.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve the changes to 9 separate residents' taxes due to senior citizens exemptions per Essex County Real Property.

Personnel

Motion by Heather Sheehan, seconded by Craig Jackson, voted and carried (5-0) to accept the letter of intent to retire from Raymond Pfund Custodian, effective January 30, 2019.

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to approve Holly LaBombard-Hull to a 3 year probationary appointment as a special education teacher beginning January 10, 2019 at a starting salary of \$53,151 B+63 hours.

Reports from the Superintendent

- The 5th grade has been selling tea, coffee, and hot cocoa in the main lobby in the mornings to as gratitude. The money that they raise will be donated to the Alzheimer's foundation.
- The board visit has been scheduled for January 15th and Mr. Gardner will get an agenda prepared for the day.
- Our Boys and Girls varsity soccer teams earned NYSPHSAA Scholar Athlete team recognition
- Updated the board on the EPC project, boilers are up and running and are working efficiently. The lighting in the HS wing and the gym is finished and they will be working on the elementary end soon.
- CVES BOCES Capital Project Vote today 12-8:00pm.

- Update on the possibility of a resource officer in the school. There is discussion that the county and schools share the cost. Mr. Gardner will keep the board updated

Public Comment

Nate Jacques – Expressed concerns related to a conflict of interest.

Bob Arnold- Commented on the public comment portion of the agenda.

Adjournment

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:00pm.

Brandy Pierce Nolette, District Clerk