



Board of Education Meeting  
 February 24, 2026 at 6:00 pm  
 Distance Learning Room (A124)  
**Regular Meeting Agenda**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Presentations**
  - a) CSE Annual Report
  - b) Student Assessment Data
5. **Capital Project**
  - a) Superintendent Updates
6. **Reports**
  - a) Ex Officio Student
  - b) District Treasurer
  - c) Principal
  - d) Superintendent
7. **Acceptance of Minutes**
  - a) Accept the minutes from the 1-20-26 regular meeting.
8. **Business & Finance**

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:*

  - a) Approved a budget transfer in the amount of \$35,000 for an increase in the 2025-2026 BOCES Services line, Counselor Position now aidable through BOCES:
 

	Account Description	(+)	(-)
A2110.490-00	BOCES SERVICES	\$35,000	
A2110.404-00	ELEM. COUNSELOR CONTRACT		\$35,000

ITEM	TITLE	FROM	NOTES
b)	Cash Disbursements - All Funds	Internal Claims Auditor	January #2 - Cash Disbursements January 2026 Payroll Benefits - Cash Disbursements

c)	Revenue Status - All Funds	District Treasurer	Revenue Status - through January 31, 2026
d)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through Dec 31, 2025
e)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - Dec 2025
f)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - January 2026
g)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - January 2026

**9. New Business**

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:*

- a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- b) Approve the Use of Facilities for Mass Public Health Services Agreement between the Willsboro Central School District and Essex County, for the period of January 1, 2026 - December 31, 2026.
- c) Approve the Class of 2026 trip to Montana/Wyoming, June 10-13, 2026.
- d) Approve the request for a high school diploma under New York State's Operation Recognition Program, which allows school districts to award diplomas to eligible veterans who left school for military service, made on behalf of the family of Sergeant First Class Charles R. Daby, U.S. Army, who served in the Korean War.

**10. Personnel**

*Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:*

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Karen Kister	Certified Substitute Teacher - Teacher Assistant	Instruction	2/25/26	\$125.00 Daily	2025-2026 School Year
b)	Emery McQuade	Varsity Softball Coach	Instruction	3/1/26	Stipend Per Contract	2025-2026 School Year
c)	Dawn Bronson	Volunteer Assistant Coach (All Sports)	Instruction	12/1/25	NA	2025-2026 School Year

- 11. Board Discussion**
- 12. Executive Session (Anticipated)**
- 13. Adjournment**

### **Executive Session Guidelines**

An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

### **Public Comment Guidelines**

As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.