



Board of Education Meeting
October 14, 2025 at 6:00 pm
Distance Learning Room (A124)
Regular Meeting Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Executive Session (Anticipated)**
4. **Public Comment**
5. **Oath of Office**
 - a) Administer Oath of Office to Student Ex Officio Student Board Member, Peyton Leerkes.
 - b) Administer Oath of Office to Alternate Ex Officio Student Board Member, Kierstin Brown.
6. **Reports**
 - a) Ex Officio Student
 - b) District Treasurer
 - c) Principal
 - d) Superintendent
7. **Acceptance of Minutes**
 - a) Accept the minutes from the 9-9-25 regular meeting.
8. **Business & Finance**

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

 - a) Approve the audited financial statements for the 2024-2025 school year prepared by Boulrice & Woods CPA's P.C. entitled, Willsboro Central School District Financial Report, June 30, 2025.

- b) Approve the Final Governance Letter to the Board of Education, dated September 30, 2025, prepared by Boulrice & Woods CPA's P.C. in response to the Willsboro Central School District Financial Report, June 30, 2025.
- c) Approve the Response to Management Memorandum dated September 30, 2025, for the 2024-25 Financial Audit completed by Boulrice & Wood, CPA's P.C.

ITEM	TITLE	FROM	NOTES
d)	Cash Disbursements - All Funds	Internal Claims Auditor	September #1 - Cash Disbursements (Manual & Computer Checks) September #2 - Cash Disbursements (Manual & Computer Checks) Sept Payroll Benefits - Cash Disbursements (Manual & Computer Checks) October #1 - Cash Disbursements (Manual & Computer Checks)
e)	Revenue Status - All Funds	District Treasurer	Revenue Status - through June 30, 2025 Revenue Status - through July 31, 2025 Revenue Status - through Aug 31, 2025 Revenue Status - through Sept 30, 2025
f)	Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - thru 6/30/25 Budget/Appropriation Status - thru 7/31/2025 Budget/Appropriation Status - thru 8/31/25
g)	Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - June 2025
h)	Extra-Curricular Fund	District Treasurer	Treasurer's Report - July 2024 thru June 2025 Treasurer's Report - July 2025-Sept 2025
i)	Treasurer's Report	District Treasurer	Treasurer's Report - All Funds - July 2025 Treasurer's Report - All Funds - Aug 2025

9. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- b) Approve the resolution to accept the updated CEWW Health Insurance Consortium Municipal Cooperative Agreement ([Full Resolution](#)).

- c) Approve the resolution to participate in the cooperative bidding/purchasing group organized by Educational Data Services, Inc., with Clarkstown CSD serving as the lead agency. ([Full Resolution](#)).
- d) Approve a modified wrestling merger with Ausable Valley CSD for the 2025-2026 season, at no expense to the district beyond CVAC membership dues.

10. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	1120-R	School District Records Regulation	Revision Approval
b)	5500	Student Records	Revision Approval
c)	5550	Student Privacy Under PPRA	Revision Approval
d)	0000's	Philosophy, Goals, and Objectives Policy Book Section	Review Approval

11. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Kate Arnold	Deputy Extracurricular Central Treasurer	Instruction	9/1/25	NA	2025-2026 School Year
b)	Tina Belzile	Building Substitute	Instruction	10/20/25	\$155/Daily	Effective Through November 21, 2025
c)	James Hotaling	Substitute Bus Driver	Transportation	10/15/25	\$23.00 / hr	Substitute Bus Driver
d)	Emory McQuade	Modified Girls Basketball Coach	Instruction	11/1/25	Stipend Per Contract	2025-2026 School Year

- e) Approve the tenure of Sarah Paquette, Principal, effective January 17, 2026.

12. Board Discussion

13. Executive Session (Anticipated)

14. Adjournment

Executive Session Guidelines

An executive session is a portion of the school board meeting that is not open to the public. Executive sessions can take place only upon a majority vote of the total membership of the board taken at an open meeting, and are permitted only for the purpose of discussing one or more of the following subjects:

1. Matters that will imperil the public safety if disclosed.
2. Any matter that may disclose the identity of a law enforcement agent or informer.
3. Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
4. Proposed, pending, or current litigation.
5. Collective negotiations pursuant to article 14 of the Civil Service Law.
6. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
7. The preparation, grading, or administration of exams.
8. The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things.

Public Comment Guidelines

As noted on the agenda, the Board will entertain a public comment period during this meeting. The public comment period will not exceed 15 minutes, and each individual speaker will be allotted up to 3 minutes.

While the Board is here to listen, the public comment period is not designed to be a discussion. Accordingly, please do not expect the Board to respond to your concerns and questions tonight. If warranted, a response will be given at a later time by the appropriate staff member.

The board will not permit the discussion of individual district personnel or students during the public comment period. Speakers presenting complaints must have first gone through the established complaint procedures.

All speakers and members of the audience must maintain civility and respect. Obscene language, defamatory statements, threats of violence, and statements advocating racial, religious, or other forms of prejudice will not be tolerated.

The Board President is responsible for the orderly conduct of the meeting and will rule on such matters as the time to be allowed for public comment and the appropriateness of the topics being presented. The Board President also reserves the right to discontinue any public comments that violate board policy.