



Board of Education

Kasey Young, President
Heather Sheehan, Vice President
Krissy Leerkes
Emily Phillips
Laura Bridge

Willsboro Central School
Board of Education

Public Hearing & Regular Meeting Minutes
May 13, 2025

Members Present: Kasey Young, President
Heather Sheehan, Vice President
Krissy Leerkes (absent w/ notice)
Emily Phillips
Laura Bridge (absent w/ notice)

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Taylor Sullivan, District Treasurer
Sarah PAquette, Principal
Lucas Strong, Facilities & Transportation Supervisor
Dawn Bronson, Teacher
Morgan Drinkwine, Community Member
Susie Drinkwine, Community Member

The board meeting was Called to Order at 6:00pm, by Kasey Young

Reports from the Student Council

- Spring sports has been underway with mod & varsity golf teams having played several matches already. We have two students, Laney Nolette & Eren Ashline, that travel to AuSable to play varsity softball. And we had three boys travel to play varsity baseball at Bouquet.
- We had four of our students, Isabella Green, Connor Crowningshield, Parker Aubin & Lucas Drinkwine, attend Skills USA competition in Syracuse, and one of the students, Isabella Green, won NYS Champion in the Cosmetology Junior Division. Congratulations Isabella!

- While the gym floor was being completed our physical education classes 6 - 12 grade went bowling at the Willsborough Bowling Alley, for their gym classes.
- We have one student, Lilly Baker, that is performing at the Depot Theatre.
- PROM was held on May 3rd, 2025 at the Harmony Golf course, it was a great evening. Our PROM court was Audrey Walker & Ashton Hathaway (princess & prince) and Laney Nolette & Cole Gay (queen & king.)

Public Hearing & Presentation of the 2025-2026 School Budget by Mr. Justin Gardner

Reports from the Principal

- Congratulations to Isabella Green on her Skills USA NYS Championship win! The three boys did excellent work as well.
- The NYSSMA Solo Festival was held on May 2nd, 2025 at Peru Central School.
- PROM was great and everyone looked beautiful. Thank you to Brandy Nolette & Victoria Wilkins for helping the Jrs. have a successful evening.
- The ELA & Math State testing has been completed, along with 5- 8 Science testing. Thank you to some of our retirees, Jack Daly, John Oliver & Lorilee Sheehan for coming in to help proctor the testing. Regents testing will begin in a few weeks.
- The WTA celebrated Nurse & Staff Appreciation day, providing snacks for everyone.

Reports from District Treasurer

- Most of the supplies for the 25 - 26 school year have been ordered.
- Working on grants / title 4 with only a few left to complete.

Reports from Transportation

- The gym floor is complete and looks great!
- Hoping the bus proposition on the budget will get voter approval, as a new bus will be a great addition to our fleet of buses as we have some with very high mileage.
- Board member bus trip will be on May 30, 2025.

Reports from Superintendent

- NYS is working on the bell to bell cell phone ban policy, which should be in place by Fall 2025.

Acceptance of Minutes

The minutes from the 4-8-25 regular meeting and 4-29-25 special meeting (CVES Budget Vote) were accepted as presented.

Business & Finance

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (3-0) to approve the following financial reports:

Budget Transfer: Approved an April 2025 budget transfer in the amount of \$96,000.00 to correct CEWW Services allocations for the fiscal year:

Account	Description	(+)	(-)
A1310.490-00	BUSINESS ADMIN - BOCES SRVCS		\$96,000.00
A2110.490-00	TEACHING - BOCES SRVCS	\$55,000.00	
A5510.490-00	TRANSPORTATION - BOCES SRVCS	\$41,000.00	

TITLE	FROM	NOTES
Cash Disbursements - Multi Funds	Internal Claims Auditor	April #1 - Cash Disbursements (Manual & Computer Checks) April #2 - Cash Disbursements (Manual & Computer Checks) Payroll Benefits - April 2025
Revenue Status - All Funds	District Treasurer	Revenue Status - through April 30, 2025
Budget/Appropriation Status - All Funds	District Treasurer	Budget/Appropriation Status - through March 31, 2025
Budget Transfers - General Fund	District Treasurer	Budget Transfer Report - April 2025
Extra-Curricular Fund	District Treasurer	Treasurer's Report - April 2025

New Business

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (3-0) to approve the following resolutions:

Approved the special education recommendations, prepared by CSE Chairperson, Jennifer Leibeck.

Approved the Memorandum of Agreement between the District and the WTA, regarding a golf coach for grades 6-8 for the 2024-2025 school year.

Approved the financing of the contract between the Superintendent and the Willsboro Teachers' Association. The contract is for the period of July 1, 2024, to June 30, 2029.

Policies

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (3-0) to approve the second reading & approval of the following policies:

Policy Number	Policy Name	Reading
0111	Sexual Harassment Grievances Under Title IX	2nd Reading/Approval
1120-R	School District Records Regulation	2nd Reading/Approval
2245	Ex Officio Member of the Board	2nd Reading/Approval
8113	Extreme Heat Condition Days	2nd Reading/Approval

Personnel

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (3-0) to approve the following personnel items:

Employee	Position	Program	Effective	Pay	Notes
Jennifer Amorelli	Student Counselor	Instruction	6-30-25	NA	Resignation
Heather Walsh	Summer School Special Education Teacher	Instruction	7/1/25- 8/26/25	\$35/hour	Hourly as Needed and Approved by Administration

Approved the tenure of Maria Evens, Teaching Assistant, effective August 27, 2025.

Approved the tenure of Kate Needle, Elementary Teacher, effective September 2, 2025.

Approved the tenure of Deanna Wood, Special Education Teacher, effective August 31, 2025.

Executive Session

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (3-0) to enter into executive session at 6:44pm to discuss collective negotiations pursuant to article 14 of the Civil Service Law.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (3-0) to end executive session at 7:25pm.

Adjournment

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (3-0) to adjourn the meeting at 7:26pm.