

Willsboro

CENTRAL SCHOOL DISTRICT

Board of Education

Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Regular Meeting Minutes
April 11, 2024

Members Present: Phyllis Klein, President (via WebEx)
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, Business Manager
Sarah Paquette, Principal

The board meeting was Called to Order at 6:00pm, by Phyllis Klein

Pledge of Allegiance

Reports from the Principal

- State Testing will begin on April 17th, 2024. Testing will be all computer based testing.
- We have had a couple of issues of inappropriate photos being passed around and the NYS Police needed to be notified. One of the investigators will be coming to school at the end of May to do a presentation for grades 6-8th and 9th - 12th in regards to sex crimes / child trafficking.

Reports from the Business Office

- The business office is deep into the budget process and planning.

- There will be a new workers compensation company that will show a better overview of the statistics of the cases and we will be able to see other districts in comparison.

Reports from the Superintendent

- Electric Bus Study - documentation to start the process study group is still on hold due to funds related to the grant. Will have more information as we receive it.

Presentation

- Brief presentation on the 2024 - 2025 budget.

Acceptance of Minutes

The minutes from the 3-20-24 regular meeting were accepted as presented.

Business & Finance

Motion by Krissy Leerkes, seconded by Heather Sheehan, voted and carried (5-0) to approve the following financial reports:

TITLE	FROM	NOTES
Cash Disbursements - Multi Funds	Internal Claims Auditor	FEB 2024 - #3 MAR 2024 - #2

Removed inventory asset #99000123, a 2007 Hyundai Van VIN# KNDMC233276030084, and authorize it to be sold for scrap metal.

Removed inventory asset #100917, a 2009 International School Bus VIN#4DRBUAAN8CB619060, which will be utilized for spare parts until it is no longer useful and would be eligible to be sold for scrap metal.

New Business

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (5-0) to approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the following SEQRA Resolution for the anticipated capital outlay project in the 2024-2025 budget:

WHEREAS, the Willsboro Central School District is considering undertaking a capital improvement project consisting of reconstruction and improvements to the gymnasium and scoreboard, including, site

improvements, original furnishings, fixtures, and equipment (the “project”); and

WHEREAS, the District, as a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), having reviewed the impact of the Project upon the environment, intends hereby to determine that the Project constitutes a “Type II Action” under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA.

NOW THEREFORE, BE IT RESOLVED by this Board of Education as follows:

Section 1. The Project constitutes a "Type II Action" under 6 NYCRR § 617.5(c)(25) of the Regulations and is not subject to review under SEQRA.

The regulatory bases for this determination are Section 617.5(c)(1): "maintenance or repair involving no substantial changes in an existing structure or facility"; Section 617.5(c)(2): "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site" and 617.5(c)(8): “routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area....”

Section 2. This Resolution shall take effect immediately.

Section 5. This resolution shall take effect immediately.

Roll Call:

Phyllis Klein - Yes
Kasey Young - Yes
Krissy Leerkes - Yes
Heather Sheehan - Yes
Emily Phillips - Yes

Policies

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to approve the second reading & approval of the following policies:

Policy Number	Policy Name	Reading
4000	Student Learning Standards & Instructional Guidelines	Second Reading / Approval
4200	Curriculum Management	Second Reading / Approval

4311.1	Display of the Flag	Second Reading / Approval
4321	Programs for Students with Disabilities	Second Reading / Approval
4321.01	Provision of Special Education Services in the Least Restrictive Environment	Second Reading / Approval
4321.02	Schoolwide Pre-Referral Approaches & Interventions	Second Reading / Approval
4321.03	Allocation of Space for Special Education Programs	Second Reading / Approval
4321.04	Independent Educational Evaluations	Second Reading / Approval
4321.05	Confidentiality & Access to IEPs, IESPs, and SPs	Second Reading / Approval
4321.06	Availability of Alternative Format Instructional Materials for Students with Disabilities	Second Reading / Approval
4321.07	Districtwide & Statewide Assessments of Students with Disabilities	Second Reading / Approval
4321.08	Impartial Hearing Officer Appointment & Compensation	Second Reading / Approval
4321.09	Declassification of Students with Disabilities	Second Reading / Approval
4321.10	Programs & Services for Parentally-Placed Nonpublic School Students with Disabilities	Second Reading / Approval
4321.11	Public Report on Revisions to District Policies, Practices, and Procedures Upon a Finding of Significant Disproportionality	Second Reading / Approval
4321.13	Preschool Special Education	Second Reading / Approval
4321.14	Special Education Personnel	Second Reading / Approval

Personnel

Motion by Krissy Leerkes, seconded by Emily Phillips, voted and carried (5-0) to approve the following personnel items:

Employee	Position	Program	Effective	Pay	Notes
Victoria Wilkins	Guidance Secretary	Support	On or About 6/30/24	NA	Unpaid Leave (12 weeks)

Board Discussion

- Community Conversations -Youth Mental Health at WCS on April 23rd, 2024, presented by Essex County Mental Health.
- CVTECH Open House was a great night! Our students do amazing things.
- Our board visit day was great! Thank you!
- Next board meeting will be held on April 18th 2024 at 6:00pm.

Executive Session

Motion by Heather Sheehan, seconded by Krissy Leerkes, voted and carried (5-0) to enter into executive session at 6:37pm, to discuss personnel and updates on negotiations. Allison was invited into the meeting.

Allison left the meeting at 7:25pm.

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to end executive session at 8:06pm.

Adjournment

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (5-0) to adjourn the meeting at 8:07pm.

Brandy V. Pierce Nolette, District Clerk