

Willsboro

CENTRAL SCHOOL DISTRICT

Board of Education

Phyllis Klein, President
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes
Emily Phillips

Willsboro Central School
Board of Education

Special Meeting Minutes
April 18, 2024

Members Present: Phyllis Klein, President (via WebEx)
Kasey Young, Vice President
Heather Sheehan
Krissy Leerkes (absent with notice)
Emily Phillips

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Allison Sucharzewski, Business Manager

The board meeting was Called to Order at 6:00pm, by Kasey Young.

Pledge of Allegiance

Presentation

- Brief presentation on the 2024 - 2025 budget.

Business & Finance

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (4-0) to approve the following financial reports:

Approved a budget transfer in the amount of \$40,000.00 for 4408 Summer School expenses:

Account	Description	(+)	(-)
A9901.950-00	TRANSFER TO SPECIAL AID	\$40,000.00	
A2250.490-00	BOCES SERVICES		\$40,000.00

Approved a budget transfer in the amount of \$23,000.00 for BOCES business administration expenses:

Account	Description	(+)	(-)
A1310.490-00	BOCES SERVICES	\$23,000.00	
A2250.490-00	CONTRACTUAL EXPENDITURE		\$23,000.00

Approved a budget transfer in the amount of \$31,000.00 for BOCES business administration expenses:

Account	Description	(+)	(-)
A1310.490-00	BOCES SERVICES	\$31,000.00	
A2250.490-00	CONTRACTUAL EXPENDITURE		\$31,000.00

TITLE	FROM	NOTES
Cash Disbursements - Multi Funds	Internal Claims Auditor	MAR 2024 - #3 APR 2024 - #1 MARCH 2024 PAYROLL BENEFITS
General Fund	Business Manager/Treasurer	BUDGET TRANSFER REPORT - MAR 2024 BUDGET STATUS REPORT - MAR 2024 REVENUE STATUS REPORT - MAR 2024 TREASURER'S REPORT - MAR 2024
Cafeteria Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - MAR 2024 REVENUE STATUS REPORT - MAR 2024 TREASURER'S REPORT - MAR 2024
Federal Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - MAR 2024 REVENUE STATUS REPORT - MAR 2024 TREASURER'S REPORT - MAR 2024
Capital Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - MAR 2024 REVENUE STATUS REPORT - MAR 2024
Extra-Curricular Fund	Extra-Curricular Treasurer	TREASURER'S REPORT - MAR 2024

New Business

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (4-0) to approve the following resolutions:

Approved the tentative Administration Budget of the Clinton-Essex-Warren-Washington BOCES for the school year 2024-2025.

Approved the election of board members from the attached 3 (three) candidates, for the Clinton-Essex-Warren-Washington BOCES Board of Education.

Approved the 2024-2025 Willsboro Central School District Spending Plan Budget of \$10,987,331 reflecting a 0.79% spending increase which includes a tax levy increase of 2.20%.

Authorized the Superintendent of Schools to submit and certify the property tax report card to the State Education Department for the 2024-2025 school year.

Approved the following individuals to provide election services for the budget vote on May 21, 2024 at a rate of \$15.00/hour:

Gail Drinkwine
Michelle Baker
Laurie Bauer

Executive Session

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (4-0) to enter into executive session at 6:32pm, to discuss personnel matters.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (4-0) to end executive session at 7:08pm.

Motion by Emily Phillips, seconded by Heather Sheehan, voted and carried (4-0) to approve the Juul agreement between Maria Evens and the district.

Adjournment

Motion by Heather Sheehan, seconded by Emily Phillips, voted and carried (4-0) to adjourn the meeting at 7:09pm.

Brandy V. Pierce Nolette, District Clerk