



Board of Education Meeting
 March 20, 2024 at 6:00 pm
Regular Meeting Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Comment**
4. **Presentations**
 - a) 24-25 School Budget
5. **Reports**
 - a) Student Council
 - b) Principal
 - c) Business Manager
 - d) Superintendent
6. **Acceptance of Minutes**
 - a) Accept the minutes from the 2-13-24 regular meeting.
7. **Business & Finance**
Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - Multi Funds	Internal Claims Auditor	JAN 2024 - #2 FEB 2024 - #1 FEB 2024 - #2 MAR 2024 - #1 JAN 2024 - PAYROLL BENEFITS FEB 2024 - PAYROLL BENEFITS
b)	General Fund	Business Manager/Treasurer	BUDGET TRANSFER REPORT - FEB 2024 BUDGET STATUS REPORT - FEB 2024 REVENUE STATUS REPORT - FEB 2024 TREASURER'S REPORT - FEB 2024
c)	Cafeteria Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - FEB 2024 REVENUE STATUS REPORT - FEB 2024 TREASURER'S REPORT - FEB 2024

d)	Federal Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - FEB 2024 REVENUE STATUS REPORT - FEB 2024 TREASURER'S REPORT - FEB 2024
e)	Capital Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - FEB 2024 REVENUE STATUS REPORT - FEB 2024
f)	Extra-Curricular Fund	Extra-Curricular Treasurer	TREASURER'S REPORT - FEB 2024

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- b) Approve the contract between Peru Central School District and Willsboro Central School District for health and welfare services (Students attending Seton) for the 2023-2024 school year.
- c) Accept the donation from the Brooks & Joan Fortune Family Foundation in the amount of \$20,000 to be used for STEM-based programming.
- d) Approve the following resolution authorizing that the following transportation proposition will be submitted at the annual election & budget vote occurring on May 21, 2024:

WHEREAS, the Willsboro Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), Environmental Conservation Law Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District is considering the acquisition of one (1) student transport vehicle (the "Vehicle"); and

WHEREAS, the District has reviewed the classifications of actions contained in the Regulations; and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that the acquisition of the Vehicle constitutes a Type II Action pursuant to Parts 617.5(c)(10) and 617.5(c)(31) of the Regulations and as such is not subject to review under SEQRA.

Section 2. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said District on May 21, 2024.

Section 3. The District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice the proposition in substantially the following form:

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 21, 2024, the following proposition will be submitted:

TRANSPORTATION PROPOSITION

Shall the Board of Education of the Willsboro Central School District be authorized to purchase and finance one (1) student transport vehicle, including necessary furnishings, fixtures and equipment and all other costs incidental thereto, and expend a total sum not to exceed \$175,000, which is estimated to be the total maximum cost thereof, and said amount, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said School District, in the principal amount not to exceed \$175,000, shall be issued.

NOTICE IS FURTHER GIVEN that qualified voters of the District may obtain applications for an absentee ballot or an early voting ballot from the office of the Clerk of the District. Completed applications must be received by the Clerk of the District no later than 4:00 p.m. on May 20, 2024 and must be received no later than 4:00 p.m. on May 14, 2024 if the absentee ballot or an early voting ballot is to be mailed to the voter. Completed applications received after 4:00 p.m. on May 14, 2024 will require the voter to personally appear at the office of the Clerk of the District to receive an absentee ballot or an early voting ballot. A listing of all persons to whom an absentee ballot or an early voting ballot is issued will be available for inspection by any qualified voter in the office of the Clerk of the District between the hours of 8:00 a.m. and 4:00 p.m. during each of the 5 business days prior to the election.

NOTICE IS FURTHER GIVEN that military ballots may be applied for by qualified voters by requesting an application from the District Clerk at 518-063-4456 x201 or bpierce@willsborocsd.org. Completed applications for military ballots must be received by the Clerk no later than 5:00 p.m. on April 25, 2024. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission, or electronic mail.

Section 4. The Clerk of the School District is hereby authorized and directed in the name and on behalf of the District to do all acts and things necessary, following the advice and counsel of the District's Attorney and the District's Bond Counsel, to comply with all applicable laws, regulations and executive orders relating to the Annual Meeting to be held on May 21, 2024, and to do all other acts as may be necessary, or in the opinion of the District's Attorney and the District's Bond Counsel,

desirable or proper to effectuate the purposes of the foregoing Resolution and to cause compliance by the District with all applicable laws, regulations and executive orders relating to the notice of, and procedural steps to be taken in connection with such Annual Meeting.

Section 5. This resolution shall take effect immediately.

9. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	8000	Support Services Goals	Second Reading / Approval
b)	8110	School Building Safety	Second Reading / Approval
c)	8112	Health & Safety Committee	Second Reading / Approval
d)	8115	Pesticides & Pest Management	Second Reading / Approval
e)	8121.1	Opioid Overdose Prevention	Second Reading / Approval
f)	8130	School Safety Plans & Teams	Second Reading / Approval
g)	8130.1	Extreme Risk Protection Orders	Second Reading / Approval
h)	8131	Pandemic Planning	Second Reading / Approval
i)	8134	Emergency Closings	Second Reading / Approval
j)	8220	Buildings & Grounds Maintenance & Inspection	Second Reading / Approval
k)	8330	Authorized Use of District-Owned Materials & Equipment	Second Reading / Approval
l)	8334	Use of Credit Cards	Second Reading / Approval
m)	8410	Student Transportation	Second Reading / Approval
n)	8411	School Bus Scheduling & Routing	Second Reading / Approval
o)	8413	Transportation for Nonpublic School Students	Second Reading / Approval
p)	8416	Special Uses of School Buses	Second Reading / Approval
q)	8505	Charging School Meals & Prohibition Against Shaming	Second Reading / Approval
r)	8520	Free & Reduced Price Meal Services	Second Reading / Approval
s)	8630	Computer Resources & Data Management	Second Reading / Approval
t)	8635	Information & Data Privacy, Security, Breach & Notification	Second Reading / Approval
u)	8636	Artificial Intelligence	Second Reading / Approval

Item	Policy Number	Policy Name	Reading
a)	4000	Student Learning Standards & Instructional Guidelines	First Reading
b)	4200	Curriculum Management	First Reading
c)	4311.1	Display of the Flag	First Reading
d)	4321	Programs for Students with Disabilities	First Reading
e)	4321.01	Provision of Special Education Services in the Least Restrictive Environment	First Reading
f)	4321.02	Schoolwide Pre-Referral Approaches & Interventions	First Reading
g)	4321.03	Allocation of Space for Special Education Programs	First Reading
h)	4321.04	Independent Educational Evaluations	First Reading
i)	4321.05	Confidentiality & Access to IEPs, IESPs, and SPs	First Reading
j)	4321.06	Availability of Alternative Format Instructional Materials for Students with Disabilities	First Reading
k)	4321.07	Districtwide & Statewide Assessments of Students with Disabilities	First Reading
l)	4321.08	Impartial Hearing Officer Appointment & Compensation	First Reading
m)	4321.09	Declassification of Students with Disabilities	First Reading
n)	4321.10	Programs & Services for Parentally-Placed Nonpublic School Students with Disabilities	First Reading
o)	4321.11	Public Report on Revisions to District Policies, Practices, and Procedures Upon a Finding of Significant Disproportionality	First Reading
p)	4321.13	Preschool Special Education	First Reading
q)	4321.14	Special Education Personnel	First Reading

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Kim Buck	Teaching Assistant	Instruction	07/01/2024	NA	Retirement
b)	Pam Drolette	Basketball Chaperone	Athletics	11/24/2023	\$94/game	2023-2024 Season
c)	Maria Evens	Basketball Chaperone	Athletics	11/24/2023	\$94/game	2023-2024 Season
d)	Sheree Ford	Basketball Chaperone	Athletics	11/24/2023	\$94/game	2023-2024 Season
e)	Melissa Huff	Basketball Chaperone	Athletics	11/24/2023	\$94/game	2023-2024 Season
f)	Shelley Moran	Basketball Chaperone	Athletics	11/24/2023	\$94/game	2023-2024 Season
g)	Alvin Nolette	Volunteer Assistant Coach	Athletics	03/13/2024	NA	Varsity Softball
h)	Cheryl Vanderpool	Shot Clock	Athletics	11/24/2023	\$30/game	2023-2024 Season

i) Approve the tenure of Heidi Davey, Math Teacher, effective September 1, 2024.

j) Approve the tenure of Heather Walsh, Elementary Special Education Teacher, effective September 1, 2024.

11. Board Discussion

12. Executive Session (Anticipated)

a) A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

13. Adjournment