



Board of Education Meeting
December 12, 2023 at 6:00pm
Regular Meeting Agenda

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Presentation**
 - a) CVES - Dr. Davey & Ms. Campbell
 - b) Senior Class - Trip Proposal
4. **Public Comment**
5. **Reports**
 - a) Student Council
 - b) Principal
 - c) Business Manager
 - d) Superintendent
6. **Acceptance of Minutes**
 - a) Accept the minutes from the 11-9-23 regular meeting and 11-29-23 special meeting.
7. **Business & Finance**

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Business & Finance) be and are hereby approved:

ITEM	TITLE	FROM	NOTES
a)	Cash Disbursements - Multi Funds	Internal Claims Auditor	NOV 2023 - #2
b)	General Fund	Business Manager/Treasurer	BUDGET TRANSFER REPORT - NOV 2023 BUDGET STATUS REPORT - NOV 2023 REVENUE STATUS REPORT - NOV 2023 TREASURER'S REPORT - NOV 2023
c)	Cafeteria Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - NOV 2023 REVENUE STATUS REPORT - NOV 2023 TREASURER'S REPORT - NOV 2023

d)	Federal Fund	Business Manager/Treasurer	BUDGET STATUS REPORT - NOV 2023 REVENUE STATUS REPORT - NOV 2023 TREASURER'S REPORT - NOV 2023
e)	Capital Fund	Business Manager/Treasurer	REVENUE STATUS REPORT - NOV 2023 BUDGET STATUS REPORT - NOV 2023
f)	Extra-Curricular Fund	Extra-Curricular Treasurer	TREASURER'S REPORT - NOV 2023

8. New Business

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (New Business) be and are hereby approved:

- a) Approve the 2024-2025 budget development calendar.
- b) Approve the special education recommendations prepared by CSE Chairperson, Jennifer Leibeck.
- c) Approve the rate of \$25/hour for Teachers and Teaching Assistants for approved activities outside of the standard school day as defined in the WTA contract.
- d) Approve the “Wolf/Wolves” as the official Willsboro Central School District mascot, effective July 1, 2024.
- e) Amend the standard work day resolution for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees’ Retirement System for the Cook & Food Service Helper positions from 7.5 to 8.0 Hours effective December 9, 2023.
- f) Approve Tutoring Services provided by Four Winds Hospitals for particular students on an inpatient basis at the cost of \$64/hour.
- g) Approve the NYSIR Funded Property Valuation Authorization for the 2023-24 Fiscal Year with CBIZ Valuation Group.

9. Policies

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Policies) be and are hereby approved:

Item	Policy Number	Policy Name	Reading
a)	2000	Board Operational Goals	2nd Reading / Approval
b)	2100	School Board Legal Status	2nd Reading / Approval
c)	2110	School Board Powers & Duties	2nd Reading / Approval

d)	2111	Board Member Authority	2nd Reading / Approval
e)	2120	School Board Elections	2nd Reading / Approval
f)	2120.1	Candidates & Campaigning	2nd Reading / Approval
g)	2120.2	Voting Procedures	2nd Reading / Approval
h)	2121	Board Member Qualifications	2nd Reading / Approval
i)	2150	Filling Board Vacancies	2nd Reading / Approval
j)	2160	School District Officer & Employee Code of Ethics	2nd Reading / Approval
k)	2210	Board Organizational Meeting	2nd Reading / Approval
l)	2220	Board Officers	2nd Reading / Approval
m)	2230	Appointed Board Officials	2nd Reading / Approval
n)	2260	Citizens Advisory Committees	2nd Reading / Approval
o)	2270	School Attorney	2nd Reading / Approval
p)	2310	Regular Meetings	2nd Reading / Approval
q)	2320	Special Meetings	2nd Reading / Approval
r)	2325	Video Conferencing of Board Meetings	2nd Reading / Approval
s)	2330	Executive Sessions	2nd Reading / Approval
t)	2340	Notice of Meetings	2nd Reading / Approval
u)	2342	Agenda Preparation & Dissemination	2nd Reading / Approval
v)	2350	Board Meeting Procedures	2nd Reading / Approval
w)	2351	Quorum	2nd Reading / Approval
x)	2352`	Rules of Order	2nd Reading / Approval
y)	2360	Minutes	2nd Reading / Approval
z)	2382	Broadcasting & Recording of Board Meetings	2nd Reading / Approval
aa)	2410	Policy Development, Adoption, Implementation, and Review	2nd Reading / Approval
ab)	2440	Administration in Policy Absence	2nd Reading / Approval
ac)	2510	New Board Member Orientation	2nd Reading / Approval
ad)	2520	Board Member Training	2nd Reading / Approval
ae)	2521	School Board Conferences, Conventions, Workshops	2nd Reading / Approval
af)	3000	Goals & Objectives for Administration	2nd Reading / Approval
ag)	3100	Superintendent of Schools	2nd Reading / Approval
ah)	3200	Administrative Organization	2nd Reading / Approval

ai)	3240	Line & Staff Relations	2nd Reading / Approval
aj)	3310	Development of Regulations	2nd Reading / Approval

Item	Policy Number	Policy Name	Reading
a)	4321.12	Timeout & Physical Restraint	1st Reading
b)	6000	Fiscal Management Goals	1st Reading
c)	6110	Budget Planning	1st Reading
d)	6150	Budget Transfers	1st Reading
e)	6240	Investments	1st Reading
f)	6410	Authorized Signatures	1st Reading
g)	6600	Fiscal Accounting & Reporting	1st Reading
h)	6650	Claims Auditor	1st Reading
i)	6660	Independent/External Audits	1st Reading
j)	6670	Petty Cash & Petty Cash Accounts	1st Reading
k)	6680	Internal Audit Function	1st Reading
l)	6690	Audit Committee	1st Reading
m)	6700	Purchasing	1st Reading
n)	6710	Purchasing Authority	1st Reading
o)	6741	Contracting for Professional Services	1st Reading
p)	6800	Payroll Procedures	1st Reading
q)	6830	Expense Reimbursement	1st Reading
r)	6850	Retiree Benefit Procedures	1st Reading
s)	6900	Disposal of District Property	1st Reading

10. Personnel

Resolved, that the Superintendent of Schools recommends to the Board of Education that the following items on this consent agenda (Personnel) be and are hereby approved:

Item	Employee	Position	Program	Effective	Pay	Notes
a)	Marie Blatchley	Culture Club Advisor	Instruction	09/05/23	N/A	Resignation
b)	Dawn Bronson	Volunteer Assistant Bowling Coach	Instruction	12/13/23	N/A	2023-2024 School Year
c)	Brandon Jaquish	Volunteer Assistant Coach (All Basketball Teams)	Instruction	12/13/23	N/A	2023-2024 School Year

11. Board Discussion

12. Executive Session (Anticipated)

- a) A matter of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

13. Adjournment