



October 13, 2020 at 6:00pm via WebEx

**Regular Meeting-Agenda**

**\*\* Due to health and safety concerns, members of the public will not be able to attend this meeting in person. The meeting will be broadcast live from a WebEx link that will be placed on the district website. The meeting will include a public comment period not to exceed twenty (20) minutes. Comments will be limited to two (2) minutes per sender. Comment should be emailed to [district@willsborocsd.org](mailto:district@willsborocsd.org) and will be read at the meeting in the order they are received. Public comments may be submitted until 5:00 PM on October 13, 2020. These temporary changes are based on Executive Order 202.1. \*\***

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Public Comment**

**4. Acceptance of Minutes**

- a) Accept the minutes from the 9-21-20 special board meeting.

**5. New Business**

- a) Approve the special education annual report and recommendations prepared by Jennifer Leibeck.
- b) Approve the “Gear Up” MOA with CFES Brilliant Pathways for services in the 2020-2021 school year.

**6. Business & Finance**

- a) Approve the following warrants which includes General Fund, Cafeteria & Federal Disbursements: August #2 2020, September 2020 & September #2 2020
- b) Approve the June 30, 2020 & 2019 financial report prepared by Boulrice & Woods CPA’s, P.C.
- c) Approve the management letter dated September 25, 2020 for the June 30, 2020 & 2019 financial report, prepared by Boulrice & Woods CPA’s, P.C.

- d) Approve the following tax refunds due to overpayment in the total amount of \$1,274.66:
  - Edwina Olcott - \$10.00
  - Maurice Poitras - \$100.00
  - Corelogic (on behalf of John Champine Sr.)- \$997.11
  - Bruce Boisen - \$100.00
  - Nancy Lasko - \$67.55

**7. Personnel**

- a) Approve Hillary Hardwood and Ann White as substitute teacher, teaching assistant and teacher aides for the school district.
- b) Accept the resignation of Brian White as a building substitute, effective September 21, 2020.
- c) Accept the resignation of Vanessa Hathaway as a dishwasher, effective October 2, 2020.
- d) Approve Joseph Puleo as a substitute bus driver for the school district.
- e) Approve James Leibeck as a volunteer assistant coach for the Boys Varsity Soccer team.
- f) RESOLVE to authorize CPR instruction to be provided by Dawn Bronson & John Oliver for the 2020-2021 school year as needed at a rate of \$25/hour.
- g) Approve the following teachers as mentors for the 2020-2021 school year, with a stipend of \$300.00:

**New Teacher**

Erin Kelley  
 Heather Walsh  
 Shannon Passno  
 Erin Rasco  
 Molly Rascoe  
 Kristen Theriault

**Mentor**

Jennifer Moore  
 Charmaine Flynn  
 Sheree Ford  
 John Oliver  
 Miranda Laferriere  
 Pam Drollette

- h) Approve the following extra-curricular positions for 2020-2021, stipends as per contract:

**Advisors**

**Senior Class** Brandy Nolette – Jennifer Leibeck  
**Junior Class** Shelley Moran –Melissa Huff  
**Sophomore Class** Kyli Swires – Heather Nolette  
**Freshman Class** Erin Rasco – Shannon Passno  
**Yearbook Class** Christine Charbonneau – Heather Walsh – Erin Kelley  
**Drama Club** Derrick Hopkins

**High School Play** Derrick Hopkins  
**Model UN** Keith Stone  
**Student Council** Keith Stone  
**French Club** Marie Blatchley  
**Extra-Curricular Treasurer** Cathy Alden  
**Key Club** Nicole Cassavaugh – Brandy Nolette  
**Art Club** Reagan Monarch  
**Elementary Drama Club** Derrick Hopkins  
**Band Director & Music** Jennifer Moore

**8. Policies**

Approve the second reading of the following policies:

Student Health Services #5420

Student Health Services Regulations #5420-R

**9. Board Discussion**

**10. Reports from the Superintendent**

**11. Executive Session**

**12. Adjournment**