



Willsboro Central School
Board of Education
July 12, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 6-14-16 regular board meeting.
4. New Business
 - a) Approve the bond resolution for the purchase of one school bus for the school district.
 - b) Move the July 26, 2016 Board Meeting to August 2, 2016.
 - c) Approve the CV-TEC Adult Education Sponsorship Agreement.
5. Business & Finance
 - a) Approve the claims audit report dated 6- 21-16 & 7-7-16.
 - b) Approve the federal fund dated 6-10-16.
 - c) Approve the trust & agency fund dated 6-10-16.
 - d) Approve the budget transfers dated 7-6-16.
 - e) Accept the budget status dated 7-6-16 as presented.
6. Personnel
 - a) Approve Andrew Lee as a substitute maintenance worker, effective July 5, 2016.
 - b) Approve A. Paul Scott, in collaboration with CVES, for academic consulting services.
 - c) Approve Emily Mero as a substitute teacher / aide / monitor for the school district.
7. Board Discussion
8. Reports from Superintendent
 - a) Audit Report
 - b) Feasibility study
 - c) 2016-17 CEWW SBA Meeting Survey of Topics
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
July 12, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Bonnie Callahan
Sunnie Lobdell
Darcey & Bruce Hale

The meeting was Called back to Order at 6:11pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 6-14-16 regular board meeting were accepted as presented.

New Business

Motion by Herb Longware and seconded by Kasey Young, voted and carried (5-0) to approve the bond resolution for the purchase of one school bus for the school district.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to move the July 26th board meeting to August 2nd.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the CV-TEC Adult Education Sponsorship Agreement.

Business & Finance

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit reports dated 6-21-16 & 7-7-16.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the federal fund dated 6-10-16.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the trust & agency fund dated 6-10-16.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the budget transfers dated 7-6-16.

The budget status report dated 7-6-16 was accepted as presented.

Personnel

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve Andrew Lee as a substitute maintenance worker (summer), effective July 5, 2016.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve A. Paul Scott, in collaboration with CVES, for academic consulting services.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (4-0-1) (Phyllis abstained) to approve Emily Mero as a substitute teacher / aide / monitor for the school district.

Board Discussion

Mrs. Klein welcomed everyone back for a new year of planning & decision making.

As a result of the recent violence in several U.S. communities, Mrs. Klein would like to have an initiative involving all North Country School Districts under the auspices of CVES in order to promote harmony, respect and dignity for all members of our school communities. She will speak with Dr. Davey at CVES to elicit his support.

Public Comment

Sunnie Lobdell addressed the board asking for an exception for her children to be able to attend Pre K this year although their birthdays are past the December 1st cut off. She wanted the board to consider extending the cut-off. The board did not change the date.

Darcey & Bruce Hale addressed the board requesting approval to have their historical “Clark Collection” stored here at the school while their future home is being restored. The collection has photographs, written records and textiles dating back to the 1800’s. While here they would like to allow the board members, teachers and other members of the school community who would like to learn about the Clark Collection to view it and research it. The board will have Mr. Broadwell contact the school attorney and get information on any liabilities or restrictions the district would assume if the collection were to be stored on the school campus.

Reports from the Superintendent

- The grant proposal with the Town for the shared facility was rejected. We will reapply for the grant at a later date.
- The tax rate is going down to \$11.92 per thousand of assessed value.
- Mr. Broadwell presented the district’s response to the audit report.
- The board meeting on June 22nd in Westport regarding the feasibility study was very informative. The study showed that the schools most feasible to merge would be Westport and Elizabethtown.
- Mr. Broadwell recommended that the district post openings for a fulltime bus driver / maintenance worker and also a part-time teacher aide (3 ½ hrs. day). Both positions will be needed in the upcoming school year for students that will be entering the district.

Executive Session

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to enter into executive session at 7:25pm, to discuss personnel & negotiations.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:31pm.

Adjournment

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:32 pm.

Brandy Pierce, District Clerk

Willsboro Central School
Board of Education
July 12, 2016 @ 6:00pm
Re-Organizational Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Appointment of Brandy Pierce as District Clerk for the 2016 - 17 school year.
4. Oath of office administered by the District Clerk to new board members Kasey Young & Craig Jackson.
5. Oath of Office to the Superintendent of Schools, Stephen Broadwell.
6. Election of Officers:
 1. Nomination for the President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected President.
 2. Nomination for the Vice President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected Vice President.
7. Consent Agenda – Appointment of Officers for the 2016 – 17 school year:

Sheila Vanags	School District Treasurer	No Stipend
Bridget Brown	Tax Collector	\$5,400
Dean Caveney	Internal Claims Auditor	\$30.00 / Hour
Stephen Broadwell	Purchasing Agent	\$5,000

8. Consent Agenda – Other Appointments for the 2016 – 17 school year:

Boulrice & Wood	District Independent Auditor	\$9,300
Stafford, Piller, Murnane, Kelleher & Trombley	School Attorney	\$176.87 / Hour
Harris Beach, PLLC	School Attorney	\$185.00 / Hour
Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP	Legal Counsel	\$194.00 / Hour
Elizabethtown Community Hospital	School Physician	\$4,738
Chris Ford	Chief Faculty Advisor of Student Activity Accounts	No Stipend
Cathy Alden	Extra Curricular Activity Account Treasurer	As Per Contract

Cathy Alden	Chief Information Officer (CIO) / Data Coordinator	\$1,500
Brandy Pierce	Records Management Officer	No Stipend
Stephen Broadwell	Records Access Officer	No Stipend
Jane Casamento	Cafeteria Coordinator	\$2,500
Jane Casamento	School Lunch Receiving Officer	No Stipend
Sheila Vanags	School Lunch Reviewing Officer	No Stipend
Joe Walsh	Safety Officer / Asbestos (LEA) Designee	No Stipend
Tammy Bell Martin NYSIR	Insurance Consultant	No Stipend
Fran Lee	Substitute Call-In Person	No Stipend
Charmaine Flynn	Dignity Act Coordinator	No Stipend
Stephen Broadwell	Title IX Officer	No Stipend
Fran Lee	Attendance Officer	No Stipend
Joe Walsh	Pesticide Coordinator	No Stipend
Mark Robinson	504 and ADA Coordinator	No Stipend

9. Designations for the 2016 – 17 school year:
- Recommend the Champlain National Bank as the Official Bank Depository.
 - Recommend the Plattsburgh Press Republican as the Official Newspaper.
 - Recommend regular Board of Education meetings to be held on the second and fourth Tuesday of each month beginning at 6:00pm.
10. Authorizations for the 2016 – 17 school year:
- Recommend participation in the National School Lunch Program.
 - Recommend participation in the Cooperative Purchasing Program.
 - Recommend Re-Adoption of all existing Board Policies.
 - Recommend establishing a Petty Cash fund for \$250.00.
 - Recommend the Superintendent of Schools be authorized to certify payrolls.
 - Recommend the Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
 - Recommend the Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
 - Recommend the Superintendent of Schools be authorized to approve conferences, workshops and conventions.
 - Recommend Stephen Broadwell, Superintendent of Schools, as a member of the CEWW School District Health Consortium Board of Directors.
 - Approve Stephen Broadwell, Superintendent of Schools as the lead evaluator for the school district.
 - Certify the following individuals as lead evaluators of Principals:
 - Cynthia Ford-Johnston
 - Scott Osborne
 - Authorize the Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.

- m) Authorize the single signature of the District Treasurer to validate school checks for the school year.
- n) Approve the Superintendent of Schools attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
- o) Recommend the following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:
 - Five Days / Week – 7 Hours / Day
 - All Cafeteria Workers
 - School Nurse
 - All Office Personnel / Treasurer / Tax Collector
 - Five Days / Week – 8 Hours / Day
 - All Maintenance Workers
 - Superintendent of Building, Grounds & Transportation
 - Bus Drivers / Maintenance Person
 - Five Days / Week – 6.5 Hours / Day
 - Teacher Aide
 - Five Days / Week – 6 Hours / Day
 - Bus Drivers

11. Other Items for the 2016 – 17 school year:

- a) Recommend the instructional substitute compensation to be \$85.00 per day for certified teachers and \$75.00 for non-certified personnel.
- b) Recommend the compensation for substitutes such as teaching assistants, teacher aides, cafeteria staff, maintenance, and office staff at \$10.00 per hour and bus drivers at \$14.00 per hour.
- c) Recommend the mileage reimbursement to be consistent with the IRS rate.
- d) Approve the 2016-17 student handbook.
- e) Approve the following resolution:

RESOLUTION

(District to Participate in BOCES Summer School 2017)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Willsboro Central School District intends to participate in the

2016 Special Education School Aged Summer School, and agrees to pay the actual
CEWW BOCES costs for the 2017 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2016, the Clerk of the Board shall
notify the CEWW BOCES in writing of the District's commitment as described herein and the
District's intent to participate in the 2017 Special Education School Age Summer School. A
copy of this adopted resolution is to be provided to the CEWW BOCES and its District
Superintendent.

12. Committee Assignments:

- a) Budget Committee (2 board members)
- b) Negotiations
- c) Personnel



Board of Education
Phyllis Klein
Herb Longware
Don Hollingsworth
Herb Longware
Kasey Young

Willsboro Central School
Board of Education

Re-Organizational Meeting-Minutes
July 12, 2016

Members Present: Phyllis Klein
Herb Longware
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Bonnie Callahan
Sunnie Lobdell

Meeting was called to order at 6:00pm.

Pledge of Allegiance

Election of Board Officers

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to appoint Brandy Pierce as District Clerk for the 2016 – 2017 school year, administration of oath.

Administration of Oath to Kasey Young, newly elected Board Member for a three year term to serve through June 30, 2019.

Administration of Oath to Craig Jackson, newly elected Board Member for a one year term to serve through June 30, 2017.

Administration of Oath to Stephen Broadwell, Superintendent of Schools for the 2016-2017 school year.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to nominate Phyllis Klein as President of the Board for the 2016 – 2017 school year, administration of oath.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to nominate Herb Longware as Vice-President of the Board for the 2016 – 2017 school year, administration of oath.

Consent Agenda

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the following appointment of officers:

- ❖ Sheila Vanags, School District Treasurer – No Stipend
- ❖ Bridget Brown, Tax Collector - \$5,400
- ❖ Dean Caveney, Internal Claims Auditor - \$30.00 / hour
- ❖ Stephen Broadwell, Purchasing Agent - \$5,000

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve the following other appointments:

- ❖ Telling & Conroy, District Independent Auditor - \$9,300
- ❖ Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley, School Attorney - \$176.87 / hour
- ❖ Harris Beach School Attorney - \$185.00 / hour
- ❖ Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP - \$194.00 / hour
- ❖ Elizabethtown Community Hospital School Physician - \$4,738
- ❖ Cathy Alden, Extra Curricular Activity Account Treasurer – As Per Contract
- ❖ Cathy Alden, Chief Information Officer (CIO) / Data Coordinator - \$1,500
- ❖ Chris Ford, Chief Faculty Advisor of Student Activity Accounts – No Stipend
- ❖ Brandy Pierce, Records Management Officer – No Stipend
- ❖ Stephen Broadwell, Records Access Officer – No Stipend
- ❖ Jane Casamento, Cafeteria Coordinator - \$2,500
- ❖ Jane Casamento, School Lunch Receiving Officer – No Stipend
- ❖ Sheila Vanags, School Lunch Reviewing Officer – No Stipend
- ❖ Joe Walsh, Safety Officer / Asbestos (LEA) Designee – No Stipend
- ❖ Tammy Bell Martin NYSIR, Insurance Consultatnt – No Stipend
- ❖ Fran Lee, Substitute Call-In Person – No Stipend
- ❖ Stephen Broadwell, Title IX Officer – No Stipend
- ❖ Fran Lee, Attendance Officer – No Stipend
- ❖ Charmaine Flynn, Bullying Prevention Coordinator, No Stipend
- ❖ Joe Walsh, Pesticide Coordinator – No Stipend
- ❖ Mark Robinson, 504 & ADA Coordinator – No Stipend

Designations for 2016-2017 school year

Motion by Don Hollingsworth, seconded Herb Longware, voted and carried (5-0) to approve the Champlain National Bank as the Official Bank Depository.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the Press Republican as the Official Newspaper.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve that regular Board of Education meetings will be held on the second and fourth Tuesday of each month beginning at 6:00pm.

Authorizations for the 2016 – 2017 school year:

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve the following authorizations for the 2016 – 2017 school year:

- ❖ Participation in the National School Lunch Program.
- ❖ Participation in the Cooperative Purchasing Program.
- ❖ Re-Adoption of all existing Board Policies and Code of Ethics.
- ❖ Re-Establishing a Petty Cash fund for \$250.00.
- ❖ The Superintendent of Schools is authorized to certify payrolls.
- ❖ The Superintendent of Schools is authorized to sign all special State and Federal applications and forms required for programs and grants.
- ❖ The Superintendent of Schools is authorized to approve budget transfers up to \$2,000.00.
- ❖ The Superintendent of Schools is authorized to approve conferences, workshops and conventions.
- ❖ Stephen Broadwell, Superintendent of Schools, as a member of the CEWW counties Health Consortium Board of Directors.
- ❖ Stephen Broadwell, Superintendent of Schools, as the lead evaluator for the school district.
- ❖ The following individuals as lead evaluators of Principals, pursuant to the state's new evaluation law and regulations for annual professional performance reviews for the 2016-17 school year:
 - Cynthia Ford-Johnston
 - Scott Osborne
- ❖ The Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
- ❖ The single signature of the District Treasurer to validate school checks for the school year.
- ❖ The Superintendent of Schools attends and represents Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
- ❖ The following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:
 - Five Days / Week – 7 Hours / Day
 - All Cafeteria Workers
 - School Nurse
 - All Office Personnel / Treasurer / Tax Collector

 - Five Days / Week – 8 Hours / Day
 - All Maintenance Workers
 - Supervising Bus Driver
 - Bus Drivers #1

 - Five Days / Week – 6.5 Hours / Day
 - Teacher Aides #1

 - Five Days / Week – 6 Hours / Day
 - Bus Drivers #2

Other Items for the 2016 – 2017 school year:

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the recommendation of compensation to instructional substitutes at \$85.00 per day for certified and \$75.00 for non-certified for the 2016-2017 school year.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the recommendation of compensation to substitutes for non-teaching positions, such as teacher aides, teaching assistants, cafeteria staff, maintenance, and office staff at \$10.00 per hour and bus drivers at \$14.00 per hour for the 2016-2017 school year.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to use the current IRS mileage reimbursement rate.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the following resolution:

RESOLUTION

(District to Participate in BOCES Summer School 2017)

WHEREAS, the Willsboro Central School District and its Board of Education have consistently appreciated, relied upon and subscribed to this region's Board of Cooperative Educational Services (BOCES) shared services for special education summer programming, on behalf of particular students who have individual education plans (IEPs) calling for such specialized summer services; and

WHEREAS, this region's BOCES has the specialized administrative staff, program staff, facilities, expertise and general mission to provide for such services that are generally not feasible for individual component school districts to implement as efficiently and cost-effectively, as the BOCES offers this service on a shared basis for the component school districts and their Boards of Education; and

WHEREAS, the Willsboro Central School District cannot provide special education school aged summer school services in a more cost-effective manner than BOCES, due to the ability of BOCES to offer and provide services to multiple districts who are able to share costs; therefore;

BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2016 Special Education School Aged Summer School, and agrees to pay the actual CEWW BOCES costs for the 2017 summer school; and

BE IT FURTHER RESOLVED, that no later than August 1, 2016, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2017 Special Education School Age Summer School. A copy of this adopted resolution is to be provided to the CEWW BOCES and its District Superintendent

Committee Assignments:

- ❖ Budget Committee Chairman – Don Hollingsworth & Kasey Young
- ❖ Negotiations – Craig Jackson
- ❖ Personnel – Phyllis Klein & Herb Longware

Adjournment

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to adjourn the re-org meeting at 6:10pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
August 2, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Presentation by Siemens regarding the Energy Performance Contract proposal.
4. Acceptance of Minutes
 - a) Accept the minutes from the 7-12-16 regular board meeting and the re-org meeting.
5. New Business
 - a) Approve the donation of 50 backpacks from the Salvation Army to be distributed to students in our school
 - b) Willsboro Central and Westport Central agree to enter into a mutually shared agreement and contract to allow one of Westport's students, a former student of Willsboro, to attend the afternoon special education program already established at Willsboro Central. This is a program the student previously attended at Willsboro Central and there will be no additional costs associated to Willsboro in sharing our program with Westport. As New York State continues to promote shared services, especially when it is in the best interest of students, both districts agree to enter into this agreement for the remainder of the 2016-17 school year. This shared service contract will be entered into and agreed to for a contract price of \$1.00. Based on this agreement, Willsboro and Westport may give consideration to future shared services in the best interest of students and especially when there is limited or no cost to either district. As Willsboro does not accept non-resident students, this agreement is directly with its neighboring district of Westport and is no way associated with accepting a non-resident student. This is a one-time agreement and does not set a precedent in any manner.
 - c) Approve the State Environmental Quality Review (SEQRA) resolution as presented by Tetra Tech Architects and Engineers.
 - d) Approve the special education recommendations as presented.
 - e) Accept the donation of 6 air rifles from Camp Dudley for our Rifling Club.

6. Business & Finance
 - a) Approve the claims audit report dated 7-14-16.
 - b) Approve the trust & agency report dated 7-11-16.
 - c) Approve the transfer of \$7,278.89 from the general fund to the school lunch program to assist in the deficit.

7. Personnel
 - a) Consider the approval of awarding Jennifer Moore with the Meritorious Achievement Award, as per the side letter of agreement with the WTA. This is a stipend of \$1,000.

8. Policies
 - a) Approve the 1st readings of polices :
 - #5151 Homeless Children & Policy
 - #5300.60 Student Searches and Interrogations.

9. Board Discussion

10. Reports from Superintendent

11. Public Comment Regarding the Agenda Items

12. Executive Session

13. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 2, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Joe Walsh
Steve Heaslip, Siemens
Josh Ettinger, Siemens
Garrett Hamlin, Tetra Tech

The meeting was Called to Order at 5:56pm by President Phyllis Klein.

Presentation

Siemens, along with Tetra Tech presented to the Board regarding their Energy Performance Contract proposal. The project will save energy and money throughout the building. The proposal will be sent to SED by next week and could take SED 6 months for final approval. When the project begins (in late spring 2017) it should take 8 to 12months to complete.

New Business

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the State Environmental Quality Review (SEQRA) resolution as presented by Tetra Tech Architects and Engineers.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve the resolution of the Execution and Delivery of an Energy Performance Contract with Siemens as presented.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve awarding Jennifer Moore with the Meritorious Achievement Award, as per the side letter of agreement with the WTA. This is a stipend of \$1,000.

Craig Jackson left the meeting at 6:45pm.

Acceptance of Minutes

The minutes from the 7-12-16 re-org and regular board meeting were accepted as presented.

New Business

Motion by Herb Longware and seconded by Don Hollingsworth, voted and carried (4-0) to accept the donation of 50 backpacks from the Salvation Army to be distributed to students in our school.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the following resolution:

Willsboro Central and Westport Central agree to enter into a mutually shared agreement and contract to allow one of Westport's students, a former student of Willsboro, to attend the afternoon special education program already established at Willsboro Central. This is a program the student previously attended at Willsboro Central and there will be no additional costs associated to Willsboro in sharing our program with Westport. As New York State continues to promote shared services, especially when it is in the best interest of students, both districts agree to enter into this agreement for the remainder of the 2016-17 school year. This shared service contract will be entered into and agreed to for a contract price of \$1.00. Based on this agreement, Willsboro and Westport may give consideration to future shared services in the best interest of students and especially when there is limited or no cost to either district. As Willsboro does not accept non-resident students, this agreement is directly with its neighboring district of Westport and is no way associated with accepting a non-resident student. This is a one-time agreement and does not set a precedent in any manner.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (4-0) to approve the special education recommendations as presented.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to accept the donation of 6 air rifles from Camp Dudley for our Rifling Club.

Business & Finance

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (4-0) to approve the claims audit reports dated 7-14-16.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (4-0) to approve the trust & agency fund dated 7-11-16.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the transfer of \$7,278.89 from the general fund to the school lunch program to assist in the deficit.

Policies

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the 1st reading of the following policies:

#5151 Homeless Children & Policy

#5300.60 Student Searches and Interrogations

Board Discussion

Mrs. Klein & Mr. Broadwell will be meeting with Dr. Davey on August 8th at 9:30am to encourage his participation in getting the word out to all area schools about a “Being Kind” initiative.

Reports from the Superintendent

- Mr. Broadwell recommended to eliminate the next board meeting on August 9, 2016.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve eliminating the next board meeting and holding the next meeting on August 23rd, 2016 at 6:00pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 7:30 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
August 23, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 8-2-16 regular board meeting.
4. New Business
 - a) Approve the Memorandum of Understanding between the Willsboro School District and the CSEA for the Collective Bargaining Agreement dated July 1, 2013 – June 30, 2019.
 - b) Approve the required collaborative universal pre-kindergarten agreement with non-public school, Lakeside School, located within the district boundaries. Lakeside is entitled to 10% of the district's Pre-K grant money.
 - c) Approve the building use form for one vacant classroom to store the "Clark Collection" which is owned by the Hale Historical Research Foundation as chartered by the NYS Board of Regents as an educational corporation for the 2016-17 school year. The collection may be used at times by our students and the Hales will be responsible for the insurance of this collection.
5. Business & Finance
 - a) Approve the claims audit report dated 8-2-16.
 - b) Approve the budget transfers dated 8-9-16.
 - c) Accept the budget status dated 8-11-16.
 - d) Approve the extra curricular report dated 8-1-16.
 - e) Approve the scholarship accounts report dated 8-4-16.
 - f) Approve the tax rate of \$11.922727 for the 2016-17 school year.
6. Personnel
 - a) Approve Susan Richards as a substitute teacher for the school district.
 - b) Approve Colleen Nolette as part-time teacher aide, Step 1 @ \$11.63 (3.5 hrs. daily.)
 - c) Consider the appointment of a bus driver/maintenance worker.
7. Policies
 - a) Approve the 2nd readings of policies :
#5151 Homeless Children & Policy
#5300.60 Student Searches and Interrogations.
8. Board Discussion
9. Reports from Superintendent

10. Public Comment Regarding the Agenda Items

11. Executive Session

12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 23, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson (Joined meeting @ 6:30pm)
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

The meeting was Called to Order at 6:01pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 8-2-16 regular board meeting were accepted as presented.

New Business

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve the Memorandum of Understanding between the Willsboro School District and the CSEA for the Collective Bargaining Agreement dated July 1, 2013 – June 30, 2019.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the required collaborative pre-kindergarten agreement with non-public school, Lakeside School, located within the district boundaries. Lakeside is entitled to 10% of the district's Pre-K grant money.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the building use form for one vacant classroom to store "Clark Collection" which is owned by the Hale Historical Research Foundation as chartered by the NYS Board of Regents as an educational corporation for the 2016-17 school year. The collection may be used at times by our students and the Hales will be responsible for the insurance of this collection.

Business & Finance

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (4-0) to approve the claims audit report dated 8-2-16.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the budget transfers dated 8-9-16.

The budget status report dated 8-11-16 was accepted as presented.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the extra-curricular report dated 8-1-16.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the scholarship accounts report dated 8-4-16.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the tax rate of \$11.922727 for the 2016-17 school year.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve Susan Richards as a substitute teacher for the school district.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve Colleen Nolette as part-time teacher aide, Step 1 @ \$11.63 (3.5 hrs. daily.)

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve Jeff Leavitt as bus driver / maintenance worker, Step 1 @ \$22,986.

Craig Jackson entered the meeting at 6:30pm.

Board Discussion

Mr. Broadwell and Mrs. Klein met with Dr. Davey in regards to the North Country “Be Kind” initiative. Dr. Davey and CVES have received a grant for \$60,000 that will be used to promote a similar campaign. Mrs. Klein has volunteered to be on the committee that is being created.

Reports from the Superintendent

- The district will be receiving a donation of a Yamaha piano to our music department.
- Mr. Broadwell presented to the board a draft outline from Mr. Scott of a Pre-K – 12 curriculum initiative for the 2016-2017 school year.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:40pm to discuss personnel.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:00pm.

Adjournment

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the meeting at 7:01 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
September 13, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 8-23-16 regular board meeting.
4. New Business
 - a) Approve the contract with Substance Abuse Prevention Team of Essex County for services during the 2016-17 school year for a cost of \$22,500.
 - b) Accept the presented resolution of the Willsboro Central School District (Board) will request funding from the State of New York for the above referenced project and is required to complete the State Environmental Quality Review (SEQR) process to comply with funding requirements.
 - c) Approve the special education recommendations as presented by Mark Robinson.
5. Business & Finance
 - a) Approve the claims audit report dated 9-29-16.
 - b) Approve the trust & agency 1 & 2 dated 8-24-16.
6. Personnel
 - a) Approve an amended contract with the Superintendent of Schools, Stephen Broadwell.
7. Policies
 - a) Approve the 2nd readings of policies :
 - #5151 Homeless Children & Policy
 - #5300.60 Student Searches and Interrogations.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 13, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President (Joined meeting @ 6:05pm)
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Claire LaPine, Public

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 8-23-16 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (4-0) to approve the contract with Substance Abuse Prevention Team of Essex County for services during the 2016-17 school year for a cost of \$22,500.

Motion By Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the presented resolution of the Willsboro Central School District (Board) requesting funding from the State of New York for the referenced project and is required to complete the State Environmental Quality Review (SEQR) process to comply with funding requirements.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the special education recommendations as presented by Mark Robinson.

Business & Finance

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the Claims Audit report dated 8-29-16.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the Trust & Agency 1 & 2 reports dated 8-24-16.

Personnel

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the amended contract with the Superintendent of Schools, Stephen Broadwell.

Policies

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the 2nd reading of policy #5151 Homeless Children.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to postpone policy #5300.60 Student Searches.

Board Discussion

Kasey Young discussed her attendance at the presentation at school on Diversity Education on September 1, 2016 with presenter James Shultis. The meeting was very informative and the staff was very engaged in the presentation.

Reports from the Superintendent

- We had a great start to the new school year!
- Any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 17, 2016 at 6:00pm at the West Side Ballroom, Plattsburgh, NY, the topic for the evening will be “Successful Community Engagement,” please let Brandy know.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:24pm to discuss personnel.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to end executive session at 6:42pm.

Adjournment

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the meeting at 6:43 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
September 27, 2016
Regular Meeting-Agenda
6:00pm
REVISED

1. Call to Order
2. Pledge of Allegiance
3. Presentation
Mark Robinson will present the annual special education update and report.
4. Acceptance of Minutes
 - a) Accept the minutes from the 9-13-16 regular board meeting.
5. New Business
 - a) Approve the updated 2016-17 school safety plan.
 - b) Approve the corrective action plan response letter to the NYS Comptroller's office.
 - c) Approve the tax roll correction of Janice Moran as presented by the Office of Real Property in the amount of \$52.48.
 - d) Accept the check from Brooks & Joan Fortune Family Foundation for \$7,000 to be used towards The Hamilton Experience.
 - e) Accept the donation of a piano from Lou Commeau, valued at \$4,000.
6. Business & Finance
 - a) Approve the claims audit report dated 9-23-16.
 - b) Approve the budget transfers dated 9-20-16.
 - c) Accept the budget status dated 9-20-16.
 - d) Accept and approve the audit report for the 2015-16 school year as prepared by the district's external auditor Boulrice & Wood, CPA's.
7. Personnel
 - a) Approve the following winter coaches:
 - Girls Varsity Basketball – Charlene Lobdell
 - Girls Modified Basketball – Dawn Bronson
 - Boys Varsity Basketball – Jim Spring
 - Boys JV Basketball – Michael Douglas
 - Boys Modified Basketball – Terry Cross
 - Bowling – David Lee
 - Rifle Club – Charmaine Flynn & John Oliver
 - b) Approve Clayton Cross as a volunteer assistant coach for the boys' soccer team.
 - c) Approve Chris Ford as a volunteer assistant coach for the JV Boys' basketball team.
 - d) Approve Katherine Puccia as a substitute teacher for the school district.

8. Policies
 - a) Approve the 2nd reading of policy #5300.60 Student and Interrogations.
9. Board Discussion
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 27, 2016

Members Present: Phyllis Klein, President
 Herb Longware, Vice President
 Don Hollingsworth
 Craig Jackson
 Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Linda Jacques, Pre K Teacher
 Debbie Anderson, Kindergarten Teacher
 Aimee Lobdell, Public
 Becky Provost, Public

The meeting was Called to Order at 6:01pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 9-13-16 regular board meeting were accepted as presented.

Presentation

Mark Robinson presented the annual special education update and report to the board.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the special education recommendations as presented by Mark Robinson.

New Business

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the updated 2016-17 school safety plan.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the corrective action plan response letter to the NYS Comptroller's office.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the tax roll correction of Janice Moran as presented by the Office of Real Property in the amount of \$52.48.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to accept the donation from Brooks & Joan Fortune Family Foundation for \$7,000 to be used towards The Hamilton Experience.

Motion by Craig Jackson, seconded by Herb Longware voted and carried (5-0) to accept the donation of a piano from Lou Comeau, valued at \$4,000.

Business & Finance

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve the Claims Audit report dated 9-23-16.

Motion by Herb Longware, seconded by Craig Jackson voted and carried (5-0) to approve the budget transfers dated 9-20-16.

Budget status dated 9-20-16 accepted as presented.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to accept and approve the audit report for the 2015-16 school year as prepared by the district's external auditor Boulrice & Woods, CPA's.

Personnel

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the following as winter coaches:

- Girls Varsity Basketball – Charlene Lobdell
- Girls Modified Basketball – Dawn Bronson
- Boys Varsity Basketball – Jim Spring
- Boys JV Basketball – Michael Douglas
- Boys Modified Basketball – Terry Cross
- Bowling – David Lee
- Rifle Team – Charmaine Flynn & John Oliver

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve Clayton Cross as a volunteer assistant coach for the boys' soccer team.

Motion by Kasey Young, seconded by Don Hollingsworth, voted and carried (5-0) to approve Chris Ford as a volunteer assistant coach for the JV Boys' basketball team.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve Katherine Puccia as a substitute teacher for the school district.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve Terry Young as a substitute bus aide for the school district.

Policies

Motion by Craig Jackson, seconded by Kasey Young voted and carried (5-0) to approve the 2nd reading of policy #5300.60 Student Searches and Interrogations.

Board Discussion

Mrs. Klein updated the board on the North Country "Be Kind" initiative that she is working on with Dr. Davey and CVES. They received a grant from Betty Little and there will also be a student summit on October 11th at Plattsburgh State. Each district is able to send at least 10 students to the summit.

Reports from the Superintendent

- Mr. Broadwell notified the board of a request for a part-time (2 hrs. per day) teacher aide for the kindergarten room. Debbie Anderson, Kindergarten Teacher and parents of kindergarten students spoke to the board of their concerns. Mrs. Anderson feels she does not have enough assistance or supervision for a 22 students for a period of time during the day. Also, that when they attend gym the physical education teacher is alone and could also use support. The parents spoke of safety issues with not having enough supervision.
- College Night will be held at Plattsburgh State on October 5th from 6:30 – 8:30pm. CFES has organized bus transportation to and from the Field House for all students and parents that would like to attend this event.
- PBS has offered to come and present the screening of the making of Hamilton. Mr. Hopkins is working on the scheduling for this presentation.
- Two of our students were selected for the NYSPHSAA advisory committee, Mat Longware & Paul Fine-Lease.
- Mr. Broadwell received the archaeological survey sent out by Cedarwood. Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the proposal of \$4,179.76 with Birchwood for the archaeological survey for the shared services project with the Town of Willsboro for the bus garage.
- Mr. Broadwell shared pictures from the after school fun day, organized by the Class of 2019.
- An assembly was held today for grades 9 – 12 with motivational speaker TJ Fredette brother of pro NBA player Jimmer Fredette. He spoke of his life growing up and experiences that he has endured. TJ was going to be a basketball player until he received brain trauma. Now he is rapper and speaking to crowds about the choices of life and how you should never let anything stand in your way. “Life is a roller coaster.”
- Mr. Broadwell confirmed with the board their decision to not participate in the feasibility project with Elizabethtown and Westport.

Executive Session

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 7:15pm to discuss negotiations and litigations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:50pm.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) (Mrs. Young abstained) to authorize the Superintendent to investigate and potentially provide additional support for our current Kindergarten students through December 22nd, 2016.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware voted and carried (5-0) to adjourn the meeting at 7:55 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
October 11, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 9-23-16 regular board meeting.
4. New Business
 - a) Approve the recommendation by the Office of Real Property to deny the appeal of the assessment of Greta Thorn & Lynn Drover.
5. Policies
 - a) Approve the first reading of policy #2120.1 Candidates and Campaigning.
 - b) Approve the first reading of policy # 5152 Admission of Nonresident Students.
6. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 17, 2016 at West Side Ballroom, Plattsburgh, NY? The topic for the evening is "Successful Community Engagement".
 - b) Report on Youth Summit – Mrs. Klein
7. Reports from Superintendent
8. Public Comment Regarding the Agenda Items
9. Executive Session
10. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 11, 2016

Members Present: Phyllis Klein, President
 Herb Longware, Vice President
 Don Hollingsworth
 Craig Jackson
 Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 9-27-16 regular board meeting were accepted as presented.

New Business

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve the recommendation by the Office of Real Property to deny the appeal of the assessment of Gert Thorn & Lynn Drover.

Policies

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the first reading of policy # 2120.1 Candidates and Campaigning.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the first reading of policy #5152 Admission of Nonresident Students.

Board Discussion

Mrs. Klein and Mr. Broadwell spoke of their attendance at the Youth Summit at Plattsburgh State today. It was very informative and our students participated in the empowerment sessions. Our students were praised by other adults at the summit that witnessed the students' speaking up against bullying.

Reports from the Superintendent

- Mrs. Moore hosted a concert with the “Flames”, for grades Prek – 12th. The group is a band of developmentally challenged adults’ performing many different songs by artists such as Bad Company, Farrell Williams, Lynyrd Skynyrd, etc. It was a fantastic performance for all students & staff!
- Mr. Broadwell updated the Board regarding Kindergarten. Mrs. Anderson continues to advocate for additional adult support in her classroom. The board suggested that Mrs. Anderson continue with the added assistance to see if there are improvements. The board will revisit the situation at a future meeting.

Adjournment

Motion by Craig Jackson, seconded by Herb Longware voted and carried (5-0) to adjourn the meeting at 6:44 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
October 25, 2016
Regular Meeting-Agenda
6:00pm
****REVISED****

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 10-11-16 regular board meeting.
4. New Business
 - a) Accept the donation from Brooks & Joan Fortune Family Foundation for \$7,000 to be used for the Drama Club's NYC trip costs, with an increase in appropriations and revenue to the 2016-17 budget.
 - b) Approve the enrichment activity for JeanMarie DeKleine for a visual arts club at a stipend of \$200.
 - c) Consider approval of the expenses associated with the chaperones attending the Hamilton trip to NYC to be paid through the Drama Club.
5. Business & Finance
 - a) Approve the claims audit report dated 10-17-16.
 - b) Approve the trust & agency report dated 10-17-16.
 - c) Accept the budget status report dated 10-17-16.
6. Personnel
 - a) Agree to the side letter of understanding with the Willsboro Teachers' Association to compensate Melissa Huff to provide supervision during her prep time.
7. Policies
 - a) Approve the 2nd reading of policy #2120.1 Candidates and Campaigning.
 - b) Approve the 2nd reading of policy # 5152 Admission of Nonresident Students.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 25, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth (absent with notice)
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Bob Arnold
Martha Joslyn

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 10-11-16 regular board meeting were accepted as presented.

New Business

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to accept the donation from Brooks & Joan Fortune Family Foundation for \$7,000 to be used for Drama Club's NYC trip costs, with an increase in appropriations and revenue to the 2016-17 budget.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to approve the enrichment activity for JeanMarie DeKleine for a visual arts club at a stipend of \$200.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (4-0) to approve of the expenses associated with the chaperones attending the Hamilton trip to NYC to be paid through the Drama Club.

Business & Finance

Motion by Herb Longware, seconded by Craig Jackson, voted and approved (4-0) to approve the claims audit report dated 10-17-16.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the trust & agency report dated 10-17-16.

The budget status report dated 10-17-16 was accepted as presented.

Personnel

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the side letter of understanding with the Willsboro Teache’s Association to compensate Melissa Huff to provide supervision during her prep time.

Policies

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to approve the second reading of policy # 2120.1 Candidates and Campaigning and policy # 5152 Admission of Nonresident Students.

Reports from the Superintendent

- The smart school grant has been posted on the website.
- Mr. Broadwell is anticipating that we will be housing the Historical Library the “Clark Collection” in the spring.
- Mr. Broadwell and Rudy Brouwer are working on a text messaging system that can be used in the event of a school emergency announcements (bus delay, early dismissal, etc).
- The school tax collection process is going well.

Public

Mr. Bob Arnold spoke in regards to school improvement with educational issues. Mr. Broadwell will be scheduling a meeting with Mr. Arnold so that they can discuss the issues.

Executive Session

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 6:26pm, to discuss negotiations.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to end executive session at 6:40pm.

Adjournment

Motion by Herb Longware, seconded by Kasey Young voted and carried (4-0) to adjourn the meeting at 6:41 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
November 8, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Public Hearing
 - a) Regarding Smart Schools Bond Act
4. Presentation
 - a) Dean Caveney, the district's claims auditor will present to the board.
5. Acceptance of Minutes
 - a) Accept the minutes from the 10-25-16 regular board meeting.
6. New Business
 - a) Approve the Smart Schools Bonds Act.
7. Business & Finance
 - a) Approve the claims audit report dated 10-27-16.
8. Personnel
 - a) Be it resolved, upon the recommendation of the Superintendent, that the employment of Martha Joslyn as bus driver shall be terminated, effective Monday, November 14, 2016.
 - b) Approve the following as volunteer assistants for basketball:
 - Gale Wilkins – Girls Varsity
 - Kevin Douglas – Boys JV
 - Chris Ford – Boys JV
 - Clayton Cross – Boys Varsity
 - Todd Pierson – Boys Varsity
9. Board Discussion
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
November 8, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson (absent with notice)
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Martha Joslyn

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Public Hearing

Mr. Broadwell presented the Smart School Bonds Act Investment Plan.
There were no comments.

Presentation

Dean Cavaeny, the district's claims auditor updated the board on his duties at the school.
Mr. Caveney reported financials are in order.

Business & Finance

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 10-27-16.

Acceptance of Minutes

The minutes from the 10-25-16 regular board meeting were accepted as presented.

New Business

Motion by Kasey Young, seconded by Don Hollingsworth, voted and carried (4-0) to approve the Smart Schools Bonds Act Investment Plan.

Personnel

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the recommendation of the Superintendent, that the employment of Martha Joslyn as bus driver shall be terminated, effective Monday, November 14, 2016.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the following as volunteer assistants for basketball:

Gale Wilkins – Girls Varsity

Kevin Douglas – Boys JV

Chris Ford – Boys JV

Clayton Cross – Boys Varsity

Todd Pierson – Boys Varsity

Board Discussion

Mrs. Young spoke of her board member training that she attended over the weekend. Each session was very informative. She learned a great deal of information.

Reports from the Superintendent

- Mr. Broadwell presented to the board information that will be given to families regarding a new messaging system for announcements, such as early dismissals, late bus runs, emergencies during the day, etc. The information will be sent via text message or email and people may opt into the service.

Executive Session

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (4-0) to enter into executive session at 6:16pm, to discuss negotiations.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to end executive session at 6:35pm.

Adjournment

Motion by Herb Longware, seconded by Don Hollingsworth voted and carried (4-0) to adjourn the meeting at 6:36 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
December 13, 2016
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
 - a) "Resolution to enter into executive session to discuss a grievance filed by the Willsboro Support Staff CSEA Local 1000 against the District regarding the termination of a particular employee."
4. Presentation
 - a) Class of 2017 field trip to Boston presentation & request.
5. Acceptance of Minutes
 - a) Accept the minutes from the 11-8-16 regular board meeting.
6. New Business
 - a) Accept the tax collector's report for the 2016-17 school year. This report was distributed to the county and verified as accurate with the district.
 - b) Approve the side letter of understanding with WTA for compensation of the rifle team at Group 4 of the contract.
 - c) Approve school tax payment by Shirley Forests, Inc. in the amount of \$4,768.99 without interest or penalty as the district erred in not accepting this payment as the entire school tax bill. We have contacted real property to remedy this issue.
 - d) Approve the tax roll correction refunds of Reginald Bedell \$265.31 and Thomas & Hillary Stransky \$2,313.01.
7. Business & Finance
 - a) Approve the claims audit report dated 11-18-16.
 - b) Approve the transfers dated 11-17-16.
 - c) Accept the budget status dated 11-17-16.
 - d) Approve the Trust & Agency Fund dated 11-4-16.

8. Personnel
 - a) Approve Jennifer King as a substitute teacher for the school district.

9. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on January 5, 2017 at West Side Ballroom, Plattsburgh, NY? The topic for the evening is “Addressing the Needs of Transgender & Gender Non-Conforming Students.”

10. Reports from Superintendent

11. Public Comment Regarding the Agenda Items

12. Executive Session
 - a) Negotiations

13. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Executive Session-Minutes
December 13, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Dan Shaw, BOCES Labor Relations Specialist
Amy Pombrio, CSEA Labor Relations Specialist
Martha Joslyn

The meeting was Called to Order at 6:00pm by President Phyllis Klein.

Executive Session

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to enter into executive session at 6:01pm, to discuss a grievance filed by the Willsboro Support Staff CSEA Local 1000 against the District regarding the termination of a particular employee.

Dan Shaw

Mr. Shaw opened the meeting by presenting the situation of the termination of Martha Joslyn as bus driver for the district, effective November 14, 2016. The action stemmed from concerns regarding the safety of students entrusted to Ms. Joslyn. The District took action upon the recommendation of Superintendent Broadwell to terminate Ms. Joslyn after significant due diligence and weighing the risks of her poor judgement especially considering her position as a school bus driver. This action was appropriate and necessary and within the parameters as set forth in the locally negotiated collective bargaining agreement and the civil service rules of NYS.

Emily Pombrio & Martha Joslyn

Ms. Pombrio, CSEA Labor Specialist made a statement on Ms. Joslyn behalf. Ms. Pombrio stated that Ms. Joslyn had not been given a reason for termination. She provided information to the board to show that the termination of Ms. Joslyn was not appropriate. Ms. Pombrio stated that Ms. Joslyn voluntarily took drug and alcohol testing and has recently sought counseling from Champlain Valley Family Services, where on December 6th, 2016 she was found negative for drugs & alcohol.

Ms. Pombrio and Ms. Joslyn would like reinstatement of her job, as they feel the allegations are inconclusive.

Board of Education

The board has agreed support the decision of the termination of Martha Joslyn. Dan Shaw will continue on the districts behalf with the proceedings.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:53pm.

Brandy Pierce, District Clerk



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
December 13, 2016

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Becky Provost
Dawn Yeager

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Executive Session

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to enter into executive session at 6:01pm, to discuss a grievance filed by the Willsboro Support Staff CSEA Local 1000 against the District regarding the termination of a particular employee.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:53pm.

The regular board meeting was Called to Order at 6:55pm by President Phyllis Klein.

Presentation

Becky Provost & Dawn Yeager presented their request for the Class of 2017 field trip to Boston.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the request for the Class of 2017 field trip to Boston on May 18th – 21st, 2017.

Acceptance of Minutes

The minutes from the 11-8-16 regular board meeting were accepted as presented.

New Business

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve the tax collector's report for 2016-17 school year. This report was distributed to the county and verified as accurate with the district.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve the side letter of understanding with WTA for compensation of the rifle team at Group 4 of the contract.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to approve the school tax payment of Shirley Forest, Inc. in the amount of \$4,768.99 without interest or penalty as the district erred in not accepting this payment as the entire school tax bill. We have contacted real property to resolve the issue.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the tax roll correction refunds of Reginald Bedell \$265.31 and Thomas & Hillary Stransky \$2,313.01.

Business & Finance

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit report dated 11-18-16.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to approve the transfers dated 11-17-16.

The budget status report dated 11-17-16 was accepted as presented.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the Trust & Agency Fund dated 11-4-16.

Personnel

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve Jennifer King as a substitute teacher for the school district.

Board Discussion

Any members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on January 5, 2017 at West Side Ballroom, Plattsburgh, NY, please let Brandy know by December 20th. The topic for the evening is "Addressing the Needs of Transgender & Gender Non-Conforming Students."

Reports from the Superintendent

- The holiday concerts will be held on December 20th & 21st.
- We will be receiving a donation of a half size piano to the music department.

Executive Session

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to enter into executive session at 7:23pm, to discuss negotiations.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:31pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware voted and carried (5-0) to adjourn the meeting at 7:32 pm.

Brandy Pierce, District Clerk

DRAFT



Willsboro Central School
Board of Education
January 10, 2017
Regular Meeting-Agenda
6:00pm
REVISED

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 12-13-16 regular board meeting.
4. New Business
 - a) Accept the donation of a half size piano from Linda & Rick Rockefeller, valued at \$250.
 - b) Approve the tax roll correction refund of James Morse \$707.00.
 - c) Approve the STAR revision to NYS Real Property.
 - d) Accept the presented resolution of the Willsboro Central School District (Board) to reconstruct portions of its single building (Willsboro Central School) including construction upgrades, additions and improvements related to a new building wide wireless internet system.
5. Business & Finance
 - a) Approve the claims audit report dated 12-15-16 for the general, cafeteria, federal and trust & agency funds.
 - b) Approve the claims audit report date 1-3-17 for the general fund and cafeteria fund.
 - c) Accept the budget status report dated 1-3-17.
 - d) Approve the budget transfers dated 1-3-17.
6. Personnel
 - a) Accept the retirement of Polly Bliss, teaching assistant, effective June 30, 2017. After 28 years of service with the district.
7. Policies
 - a) Approve the first reading of policy #0100 Non-Discrimination and Equal Opportunity.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 10, 2017

Members Present: Phyllis Klein, President
 Herb Longware, Vice President
 Don Hollingsworth
 Craig Jackson (absent with notice)
 Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 12-13-16 regular board meeting were accepted as presented.

New Business

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to accept the donation of a half size piano from Linda & Rick Rockefeller, valued at \$250.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the tax roll correction refund of James Morse \$707.00.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the STAR revision to NYS Real Property.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to accept the presented resolution of the Willsboro Central School District (Board) to reconstruct portions of its single building (Willsboro Central School) including construction upgrades, additions and improvements related to a new building wide wireless internet system.

Business & Finance

Motion by Kasey Young, seconded by Don Hollingsworth, voted and carried (4-0) to approve the claims audit report dated 12-15-16 for the general, cafeteria, federal and trust & agency funds.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 1-3-17 for the general fund and cafeteria fund.

The budget status report dated 1-3-17 was accepted as presented.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve the transfers dated 1-3-17.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to accept the retirement of Polly Bliss, teaching assistant, effective June 30, 2017, after 28 years of service.

Policies

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the first reading of policy #0100 Non-Discrimination and Equal Opportunity.

Reports from the Superintendent

- Mr. Broadwell attended the CEWW transgender conference on Thursday, January 5th, 2017. It was an informative presentation with valuable information.
- We have started the pizza bucks program again this year. Thank you to the alumni association for helping us sponsor this program for our students.
- Mr. & Mrs. Bruce Hale will be moving their Library to the school within the next couple of weeks.
- At our next meeting on January 24th, Dr. Mark Davey and Ms. Jodi Olcott will be presenting to the board.
- Work on the upcoming budget has begun.

Executive Session

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to enter into executive session at 6:28pm, to discuss negotiations.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to end executive session at 6:35pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware voted and carried (4-0) to adjourn the meeting at 6:36 pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
January 30, 2017
Regular Meeting-Agenda
6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Jody Olcott from the Essex County IDS regarding pilot agreement proposal from Champlain Valley Milling.
 - b) Presentation by Dr. Mark Davey, BOCES District Superintendent.
4. Acceptance of Minutes
 - a) Accept the minutes from the 1-10-17 regular board meeting.
5. Business & Finance
 - a) Budget Discussion.
6. Policies
 - a) Approve the second reading of policy #0100 Non-Discrimination and Equal Opportunity.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 30, 2017

Members Present: Phyllis Klein, President
 Herb Longware, Vice President
 Don Hollingsworth
 Craig Jackson
 Kasey Young (absent with notice)

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Presentations

Jodi Olcott from the Essex County IDA presented to the board information regarding the PILOT agreement with Sam Sherman for the property known as Old Adirondack. Ms. Olcott explained the financial arrangements associated with this PILOT agreement.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (4-0) to approve the PILOT agreement with Sam Sherman for the property known as Old Adirondack.

Dr. Mark Davey presented regarding the duties that he performs as CVES District Superintendent. He shared with the board the different programs offered at CVES and all the benefits associated with students attending the various programs. Mr. Reggie McDonald presented regarding his duties as Director of Special Education at CVES. He reviewed the different special education classrooms and the programs being created to help the students advance at CVES.

Mr. Bruce Hale thanked the board for allowing the historical "Clark Collection" to be stored at the school district. The collection will be available to the school, staff, faculty, students and community for research purposes and for browsing.

Acceptance of Minutes

The minutes from the 1-10-17 regular board meeting were accepted as presented.

Business & Finance

Mr. Broadwell gave a brief update on the 2017-18 school budget. He will have more numbers for the board at the next meeting on February 14th.

Policies

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to approve the second reading of policy #0100 Non-Discrimination and Equal Opportunity.

Reports from the Superintendent

- The Drama Club performed “An Evening of One Act Plays.” It was wonderful presentation and the students did a fantastic job!

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to enter into executive session at 6:56pm, to discuss negotiations.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to end executive session at 7:07pm.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (4-0) to create a combined bus driver / teacher aide position.

Adjournment

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (4-0) to adjourn the meeting at 7:08pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
February 14, 2017
Regular Meeting-Agenda **REVISED**
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation by Mr. A. Paul Scott, Curriculum Coach.
4. Acceptance of Minutes
 - a) Accept the minutes from the 1-30-17 regular board meeting.
5. New Business
 - a) Approve the 12th Annual 2017 IAABO Basketball Tournament as a school sponsored activity. Several of our student athletes will be competing in this event.
6. Business & Finance
 - a) Approve the claims audit report dated 1-31-17.
 - b) Approve the budget transfer dated 1-27-17.
 - c) Budget Session #2.
7. Personnel
 - a) Approve the appointment of Robert Zoeller, Jr. as a maintenance / custodial substitute.
 - b) Approve the appointment of Spring 2017 coaches as follows:
 - Modified Softball – Charlene Lobdell
 - Varsity Softball – David Lee
 - Modified Baseball – Terry Cross
 - Golf – John Oliver
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 14, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson (absent with notice)
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
A. Paul Scott, Curriculum Coach

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Presentation

Mr. A. Paul Scott gave a brief presentation to the board regarding the curriculum work that he has been working on with faculty. They have been working on the Pre K – 6th ELA program, researching different materials and finding the best match to meet the needs of our students. Mr. Scott has made a recommendation for ELA basal series Wonders 2017. The adoption of this recommendation will be presented at the next board meeting on February 28, 2017.

Acceptance of Minutes

The minutes from the 1-30-17 regular board meeting were accepted as presented.

New Business

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the 12th Annual 2017 IAABO Basketball Tournament as a school sponsored activity. Several of our student athletes will be competing in this event.

Business & Finance

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 1-31-17.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve the budget transfers dated 1-27-17.

Mr. Broadwell gave a brief update on the 2017-18 school budget. He provided the board with a draft spreadsheet with comparisons of the different tax charts. He will have more information at the next meeting on February 28, 2017.

Personnel

Motion by Kasey Young, seconded by Don Hollingsworth, voted and carried (4-0) to approve the appointment of Robert Zoeller, Jr. as a maintenance / custodial substitute.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the following as spring coaches for 2016-17 school year:

Modified Softball – Charlene Lobdell

Varsity Softball – David Lee

Modified Baseball – Terry Cross

Golf – John Oliver

Reports from the Superintendent

- There is an available seat opening on the BOCES board if any member is interested.
- Oil Bids have not been received yet, Mr. Broadwell requested the permission of the board to make the decision on the bids as there is a small turn around window for the approval.
- Mr. Broadwell was presented with a request with hosting a gospel festival similar to the Ithaca Festival. The board supported the concept.

Adjournment

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to adjourn the meeting at 6:47pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
February 28, 2017
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 2-14-17 regular board meeting.
4. New Business
 - a) Approve the recommendation of the elementary textbook committee to adopt the Wonders textbook for ELA instruction for Pre K – 3 beginning with the 2017-2018 school year.
 - b) Approve the 2017-2018 school calendar.
5. Business & Finance
 - a) Approve the claims audit report dated 2-27-17 (general fund, school lunch fund and trust & agency.)
 - b) Approve the budget transfer dated 2-22-17.
 - c) Accept the budget status report dated 2-22-17.
 - d) Budget Update #3
6. Personnel
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 28, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 2-14-17 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the recommendation of the elementary textbook committee to adopt the Wonders textbook for ELA instruction for Pre K – 3rd beginning with the 2017-18 school year.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to approve the 2017-2018 school calendar.

Business & Finance

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report dated 2-27-17.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the budget transfers dated 2-22-17.

The budget status report dated 2-22-17 was accepted as presented.

Mr. Broadwell provided budget #3 to the Board. Mr. Broadwell will present the board with more information at the next meeting on March 14, 2017.

Reports from the Superintendent

- Varsity Boys Basketball will playing in their sectional game Wednesday, March 1st at 6:00pm at AuSable School vs. Schroon Lake.
- The budget continues to be under review and some slight adjustments are being made. As of now Mr. Broadwell believe there be no increase in taxes.
- Mr. Broadwell gave the board a copy of the itinerary of the Drama Club's trip to Hamilton on March 17th – 20th.
- Booster Club will be hosting the Circus here at the school on March 16th. More details will be distributed at the next meeting.
- CFES will be hosting students from NYC at the end of April.
- CFES will be hosting their annual CFES fundraising dinner at the Essex Inn on Wednesday, March 29th.

Executive Session

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to enter into executive session at 6:28pm to discuss personnel.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:45pm.

Adjournment

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to adjourn the meeting at 6:46pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
March 14, 2017
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 2-28-17 regular board meeting.
4. New Business
 - a) Recommend changing the regularly scheduled Board meetings in April to the following dates, April 5th (avoids spring break recess) and April 20th (to coincide with the BOCES Board vote.)
 - b) Approve the special education recommendation as presented by Mark Robinson.
 - c) Approve the memorandum of agreement between Willsboro Central School and the CSEA to change the provisions to include Bus Driver / Teacher Aide.
5. Business & Finance
 - a) Budget Update #4.
6. Personnel
 - a) Consider appointment of a bus driver / aide.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 14, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson (absent with notice)
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

The regular board meeting was Called to Order at 7:30am by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 2-28-17 regular board meeting were accepted as presented.

New Business

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve the recommendation by Mr. Broadwell to change the regularly scheduled Board meetings in April to the following dates, April 5th (avoid spring break recess) and April 20th (to coincide with the BOCES Board vote.)

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (4-0) to approve the special education recommendations as presented by Mark Robinson.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (4-0) to approve the memorandum of agreement between Willsboro Central School and the CSEA to change the provisions to include Bus Driver / Teacher Aide.

Business & Finance

Mr. Broadwell provided budget #4 to the Board. Mr. Broadwell anticipates presenting the board with the final numbers at the next board meeting on March 28th.

Personnel

Motion by Kasey Young, seconded by Herb Longware, voted and carried (4-0) to approve Michelle Koenig as bus driver / aide at Step 1 of the contract.

Reports from the Superintendent

- Mr. Broadwell recommended that we allow, encourage and compensate our teachers for Google certification via reimbursement for the certification as well as in-service credit. This will help the teachers in their classrooms. The Board agreed with Mr. Broadwell's recommendation.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (4-0) to adjourn the meeting at 7:44am.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
March 28, 2017
Regular Meeting-Agenda
6:00pm in the Conference Room
REVISED

1. Call to Order
2. Pledge of Allegiance
3. Mr. & Mrs. Rich Drollette would like to address the board.
4. Acceptance of Minutes
 - a) Accept the minutes from the 3-14-17 regular board meeting.
5. New Business
 - a) Accept the donation of \$500 from the Willsboro Alumni Association to fund the "Pizza Bucks" reading program.
 - b) The Willsboro Central School District is currently not represented on the CVES Board of Cooperative Educational Services, and is declining to make a nomination for a BOCES board member seat for the April 20, 2017 election.
 - c) Discussion regarding the 2017-2018 After School Program.
 - d) Extend congratulations and thanks to Derrick Hopkins along with Jennifer Moore and Laura Bridge for all their efforts and extensive work associated with the "Hamilton Experience."
 - e) Approve the following resolution:

Shall the Board of Education purchase and finance 1 (one) student transportation vehicle and one $\frac{3}{4}$ ton pickup with plow at an estimated total cost not to exceed \$95,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and to expend a total sum not to exceed \$95,000, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing in the amount of \$95,000, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time or from time to time in the principal amount not to exceed \$95,000, and a tax is hereby voted to pay the interest on said obligations when due.
6. Business & Finance
 - a) Approve the claims audit report dated 3-14-17 (general fund, school lunch fund and trust & agency.)
 - b) Budget Update #5.

7. Personnel
 - a) Approve Bruce Hale as the E-Rate Coordinator with an annual stipend of \$500.
 - b) Approve Todd Pierson as volunteer assistant for the Varsity Girls Softball.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 28, 2017

Members Present: Phyllis Klein, President
 Herb Longware, Vice President
 Don Hollingsworth
 Craig Jackson
 Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Rich & Pam Drollette
 Bob Arnold
 Bonnie Callahan
 Tammy Bigelow

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Mr. & Mrs. Rich Drollette addressed the board with their appeal of the induction process of the NJHS & NHS due to flaws, violations, and not using the five criteria's for selection, which they feel have happened in the selection process of their children. They would like to see the board take action on the violations and improve these clubs. Mr. & Mrs. Drollette provided the board with several pieces of documentation to back their appeal. The Board will review all of the information provided and will notify the Drollette's of a decision in a timely manner.

Acceptance of Minutes

The minutes from the 3-14-17 regular board meeting were accepted as presented.

New Business

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to accept the donation of \$500 from the Willsboro Alumni Association to fund the "Pizza Bucks" reading program.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the Willsboro Central School District not be represented on the CVES Board of Cooperative Educational Services, and is declining to make a nomination for a BOCES board member seat for the April 20, 2017 election.

The board accepted the decision of the After School Program, to close down the program at Willsboro as the enrollment is only 4 students and be able to re-activate in another district.

The Board would like to extend congratulations and thanks to Derrick Hopkins along with Jennifer Moore and Laura Bridge for all their efforts and extensive work associated with the "Hamilton Experience.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the following resolution:

Shall the Board of Education purchase and finance 1 (one) student transportation vehicle (30 passenger bus) and 1 (one) $\frac{3}{4}$ ton pickup with plow at an estimated total cost not to exceed \$95,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and to expend a total sum not to exceed \$95,000, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing in the amount of \$95,000, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time or from time to time in the principal amount not to exceed \$95,000, and a tax is hereby voted to pay the interest on said obligations when due.

Business & Finance

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report dated 3/14/17 (general fund, school lunch fund, and trust & agency.)

Mr. Broadwell provided budget #5 to the Board. Mr. Broadwell anticipates presenting the board with the final numbers at the next board meeting on April 5th.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the removal from the district and donate of a computer, monitor, and keyboard to Lakeside Schools in conjunction with shared services.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve Bruce Hale as the E-Rate Coordinator with an annual stipend of \$500.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve Todd Pierson as a volunteer assistant for the Varsity Girls Softball.

Board Discussion

Mrs. Young mentioned to the board that there will be a viewing of the documentary Chasing the Dragon "The Life of an Opiate Addict", followed by discussion, featuring an individual in recovery, family members who have lost a loved one to addiction, local law enforcement, a local business person and members of substance abuse treatment/OASAS.

Reports from the Superintendent

- The play “Title of Show” will be held this weekend, March 31st – April 2nd.
- Mr. Broadwell presented the board with Lakeside Schools enrollment:
 - K – 5 students
 - 1st – 4 students
 - 2nd – 3 students
 - 3rd – 1 student

Public Comments

Mr. Bob Arnold provided Mr. Broadwell & the Board with questions in regards to the budget. Mr. Broadwell get the information together and provide it to Mr. Arnold. Also, Mr. Arnold would like to present to the Board on the National Sons of the Revolution at a future meeting.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 7:30pm, to discuss personnel.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 8:17pm.

Adjournment

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 8:18pm.

Brandy Pierce, District Clerk

DRAFT OF MINUTES FROM MARCH 28, 2017 MEETING

Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 28, 2017

Members Present: Phyllis Klein, President
 Herb Longware, Vice President
 Don Hollingsworth
 Craig Jackson
 Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
 Brandy Pierce, District Clerk
 Rich & Pam Drollette
 Bob Arnold
 Bonnie Callahan
 Tammy Bigelow

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Pam and Rich Drollette addressed the board with their appeal of the induction process of the NJHS & NHS. They cited procedural errors and violations with the criteria for selection. Mr. & Mrs. Drollette provided the board with several pieces of documentation to support their claims and their appeal. They are requesting the board take action on the violations to improve the nomination and selection process in the future as well as approve and accept their children into the respective honor society. The Board will review all of the information provided and will notify the Drollettes of a decision in a timely manner.

Acceptance of Minutes

The minutes from the 3-14-17 regular board meeting were accepted as presented.

New Business

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to accept the donation of \$500 from the Willsboro Alumni Association to fund the "Pizza Bucks" reading program.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve that Willsboro Central School District not be represented on the CVES Board of Cooperative Educational Services, and is declining to make a nomination for a BOCES board member seat for the April 20, 2017 election.

The board accepted the decision of the After School Program, not to fund and run an after school program during the 2017-18 school year and to use the resources to activate another school's after school program.

The Board would like to extend congratulations and thanks to Derrick Hopkins along with Jennifer Moore and Laura Bridge for all their efforts and extensive work associated with the “Hamilton Experience”.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the following resolution:

Shall the Board of Education purchase and finance 1 (one) student transportation vehicle (30 passenger bus) and 1 (one) ¾ ton pickup with plow at an estimated total cost not to exceed \$95,000, including necessary furnishings, fixtures and equipment and all other costs incidental thereto and to expend a total sum not to exceed \$95,000, which is estimated to be the total maximum cost thereof, and levy a tax for the foregoing in the amount of \$95,000, which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education and in anticipation of the collection of such tax, bonds and notes of the District are hereby authorized to be issued at one time or from time to time in the principal amount not to exceed \$95,000, and a tax is hereby voted to pay the interest on said obligations when due.

Business & Finance

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report dated 3/14/17 (general fund, school lunch fund, and trust & agency.)

Mr. Broadwell provided budget #5 to the Board. Mr. Broadwell anticipates presenting the board with the final numbers for approval at the next board meeting on April 5th.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the removal from the district and donation of a computer (inventory # 100729), monitor, and keyboard to Lakeside Schools in conjunction with shared services.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve Bruce Hale as the E-Rate Coordinator with an annual stipend of \$500.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve Todd Pierson as a volunteer assistant for the Varsity Girls Softball.

Board Discussion

Mrs. Young mentioned to the board that there will be a viewing of the documentary Chasing the Dragon “The Life of an Opiate Addict”, followed by discussion, featuring an individual in recovery, family members who have lost a loved ones to addiction. A panel of local law enforcement, a local business person and members of substance abuse treatment/OASAS will also be on hand.

Reports from the Superintendent

- The play “Title of Show” will be held this weekend, March 31st – April 2nd.
- Mr. Broadwell presented the board with Lakeside Schools enrollment:
 - K – 5 students
 - 1st – 4 students
 - 2nd – 3 students
 - 3rd – 1 student

Public Comments

Mr. Bob Arnold provided Mr. Broadwell & the Board with questions in regards to the budget. Mr. Broadwell provide the information to Mr. Arnold. Also, Mr. Arnold would like to present to the Board on the National Sons of the Revolution at a future meeting.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 7:30pm, to discuss personnel.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to end executive session at 8:17pm.

Adjournment

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 8:18pm.



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 5, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Rich & Pam Drollette
Martha Joslyn
Bryan Liam Kennelly

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Executive Session

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to enter into executive session at 6:01pm, to discuss personnel.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to end executive session at 6:10pm.

Acceptance of Minutes

The minutes from the 3-28-17 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve an "Emergency Preparedness Fair" as a school sponsored event on June 17th at the Missile Silo in Lewis, NY. Mrs. Flynn will coordinate the event with Mr. Michael Hopmeimer and donations for the event will go towards our school district's rifle team.

Business & Finance

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to approve the 2017-18 school district spending plan budget of \$8,495,998. This reflects a 0.27% budget increase from the previous year and will have a 0% tax levy impact for the upcoming school year.

Board Discussion

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to postpone the Board discussion on the appeal of the NJHS & NHS Board level appeal brought forward by Mr. & Mrs. Rich Drollette from the previous meeting on 3-28-17, under the advice of the school attorney.

Mrs. Klein spoke of Newcomb Central Schools International Program. Over the years, Newcomb Central School has created a world-renown international program that has welcomed 97 students from 29 different nations. Newcomb students embrace their international classmates. They learn together, share free time together, and make friendships that span the globe and last a lifetime. They have had 25% of their international students stay in the United States to attend college and major universities. Mrs. Klein will get more information to bring back to the board.

Reports from the Superintendent

- The French Club held an Easter Egg Hunt today after school. There were several children in attendance.

Public Comments

Aliceson Drollette addressed the Board and provided information regarding her qualifications for the National Honor Society as part of the appeal that was previously made on her behalf from her parents.

Pam Drollette asked if she may have the board member's emails. Brandy will email them to her after the board meeting.

Executive Session

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to enter into executive session at 6:30pm, to discuss personnel and possible litigation.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:50pm.

Adjournment

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the meeting at 6:51pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
Agenda April 20, 2017
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 4-5-17 regular board meeting.
4. Old Business
 - a) The board will discuss the NJHS and NHS Board level appeal brought forward by Mr. & Mrs. Rich Drollette that was postponed from the previous meeting.
5. New Business
 - a) Consider the approval of the resolution of the BOCES Administration Budget:
It is resolved that the Board of Education of the Willsboro Central School District vote to approve the tentative Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2017-18.
 - b) Elect up to 4 (four) board members from the following 4 (four) candidates, for the Board of Cooperative Educational Services (CVES) Board of Education:
Leisa Boise – Plattsburgh City
Ed Marin – Beekmantown
Thomas McCabe – Keene
Bruce Murdock – Schroon Lake
 - c) Approve the following as election workers for budget vote on May 16, 2017 at a rate of \$9.70 (current minimum wage) an hour:
Gail Drinkwine
Cecile McVicker
Laurie Davis
Krissy Leerkes
 - d) Approve the special education recommendations as presented.
 - e) As per education law 3207-a, Willsboro Central permits an enrolled student, with the consent of such student's parent, guardian, or other clerk pursuant to section 3-400 of the election law (and other applicable provisions of this chapter and the labor law) for the purposes of attendance, any student so serving while school is in session shall be recorded as in attendance.

6. Business & Finance
 - a) Approve the claims audit report dated 4-6-17 (general fund, school lunch fund and trust & agency.)
 - b) Accept the budget status report dated 4-17-17.
 - c) Approve the budget transfers dated 4-17-17.
 - d) Approve the transfer from the unemployment reserve fund in the amount of \$3,214.79 for costs associated with expenditures to date as of April 14, 2017.
7. Personnel
 - a) Consider the request and documentation from Derrick Hopkins for the Meritorious Achievement Award based on his efforts regarding the Broadway Student Summit trip (documentation provided.)
 - b) Consider the request from Jennifer Moore to attend the summer program from July 4th – July 13th, 2017 of the Choral Music Institute at Oxford University.
 - c) Consider the approval of the proposal by Keith Stone for an enrichment activity:
Gaming Club
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 20, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Margie Jaquish
Martha Joslyn

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 4-5-17 regular board meeting were accepted as presented.

Old Business

Motion by Kasey Young, seconded by Don Hollingsworth, voted and carried (4-0-1) to deny the (two) 2 Drollette children access into the NJHS and NHS. (1 abstention)

New Business

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve the resolution of the BOCES Administration Budget of the CEWW Board of Cooperative Educational Services for the school year 2017-18.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to accept the recommendation of Mr. Broadwell to elect the following 4 (four) board candidates for the Board of Cooperative Educational Services (CVES) Board of Education:

Leisa Boise – Plattsburgh City
Ed Marin – Beekmantown
Thomas McCabe – Keene
Bruce Murdock – Schroon Lake

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve the following as election workers for the budget vote on May 16, 2017 at a rate of \$9.70 an hour:

Gail Drinkwine
Cecile McVicker
Laurie Davis
Krissy Leerkes

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the special education recommendations as presented.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the education law 3207-a. Willsboro Central permits an enrolled student (17yrs of age) to work the polls (school or county), with the consent of such student's parent, guardian, or other clerk pursuant to section 3-400 of the election law (and other applicable provisions of this chapter and the labor law) for the purposes of attendance, any student so serving while school is in session shall be recorded as in attendance.

Business & Finance

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the claims audit report dated 4-6-17 (general fund, school lunch fund, and trust & agency.)

The budget status report dated 4-17-17 was accepted as presented.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the budget transfers dated 4-17-17.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve the transfer from the unemployment reserve fund in the amount of \$3,214.79 for costs associated with expenditures to date as of April 14, 2017.

Personnel

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the request from Derrick Hopkins for the Meritorious Achievement Award based on his efforts regarding the Broadway Student Summit trip.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the request from Jennifer Moore to attend the summer program from July 4th – July 13th, 2017 of the Choral Music Institute at Oxford University, with costs not to exceed \$3,000.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the enrichment activity for a Gaming Club by Keith Stone (up to 25hrs. @ \$20hr. = \$500.)

Reports from the Superintendent

- Mr. Broadwell wanted to let the Board know how impressed he was with our students, as they come in for their club meetings, play practice or morning basketball!
- Regan Arnold will have on display Friday morning his electric step keyboard project for the students to try. This project was for Regan's music theory class.
- We continue to scramble daily for substitutes. If you know of anyone interested in subbing, please have them contact the school.

Executive Session

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to enter into executive session at 6:32pm, to discuss personnel.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 6:48pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 6:49pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
Agenda May 9, 2017
Public Hearing
Regular Meeting-Agenda
6:00pm in the Auditorium

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 4-20-17 regular board meeting.
4. New Business
 - a) Discussion regarding the establishment of the PreK cut off number at 18 or 20 for the 2017-18 school year. We currently have 18 students that have registered and gone through our PreK registration process.
 - b) Approve the side letter of agreement with WTA, regarding waiving the retirement bonus notification date.
 - c) Consider approving the request from Champlain Area Trails (CATS) for two (2) buses for their upcoming hike on May 13th.
 - d) Approve the special education recommendations dated 5-9-17 as presented.
5. Business & Finance
 - a) Approve the claims audit report dated 4-24-17 (general fund, school lunch fund and federal fund.)
6. Personnel
 - a) Approve Torunn & Richard Aberle as substitute teachers for the school district.
 - b) Accept the retirement of Mark Robinson, School Psychologist, effective June 30, 2017 after 25 years of service to the district.
 - c) Approve the four (4) year probationary appointment of Katie Gibbons-Campbell as a Speech Pathologist, effective September 1, 2017. Ms. Campbell will be placed at Step 5, +58 hours of the salary schedule.
 - d) Approve the Summer Educational Camp for:
Pre-K, August 29th & 30th "Llama, Llama Summer Camp"
 $\$25.00 / \text{hr.} \times 8 \text{ hrs.} = \$200.00 \times 2 = \$400.00$
Linda Jacques and Rhonda Sloper
 - e) Approve the following as teacher mentors:
Jennifer Leibeck / Theresa Moss - Daniel VanNederynen - \$150.00 each
Francesca Duso - JeanMarie DeKleine - \$300.00
Marie Blatchley - Ashley Hooper \$300.00

7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 9, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Sheila Vanags, District Treasurer
Linda Jacques, Pre-K Teacher
Chris Maron, CATS Executive Director
Martha Joslyn
Michael Pedan

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Presentations

2017-18 Public Budget Hearing was presented by Mr. Broadwell.

Acceptance of Minutes

The minutes from the 4-20-17 regular board meeting were accepted as presented.

New Business

The board discussed establishment of the Pre K cut off number for the 2017-2018 school year. The board all agreed to leave it at 20 and any students thereafter would be put on a waiting list.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the side letter of agreement with the WTA, regarding waiving the retirement bonus notification date.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve the request from Champlain Area Trails (CATS) for two (2) buses for their upcoming hike on May 13th.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the special education recommendations dated 5-9-17.

Business & Finance

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report dated 4-24-17 (general fund, school lunch fund, and federal fund.)

Personnel

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve Torunn & Richard Aberle as substitute teachers for the school district.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to accept the retirement of Mark Robinson, School Psychologist, and effective June 30, 2017 after 25 years of service.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the four (4) year probationary appointment of Katie Gibbons-Campbell as a Speech Pathologist, effective September 1, 2017. Ms. Campbell will be placed at Step 5 of the salary schedule +58 hours.

Motion by Kasey Young, second by Herb Longware, voted and carried (5-0) to approve the Summer Educational Camp for Pre K:

August 29th & 30th – “Llama, Llama Summer Camp”
\$25.00 / hr. x 8hrs. = \$200.00 x 2 = \$400.00
Linda Jacques & Rhonda Sloper

Motion Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the following as teacher mentors:

Jennifer Leibeck / Theresa Moss - Daniel VanNederynen - \$150.00 each
Francesca Duso - JeanMarie DeKleine - \$300.00
Marie Blatchley - Ashley Hooper \$300.00

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve Annie-Laurie Lemieux as an emergency conditional substitute teacher.

Board Discussion

Mrs. Klein mentioned to the board about attending the Board Appreciation Reception at The Wild Center in Tupper Lake on June 28th, 2017 from 6 – 8:00pm. If anyone is interested, please sign-up with Brandy.

Reports from the Superintendent

- Mr. Broadwell presented the board a copy of a letter he received from a 2nd grader requesting that we have the summer camps again and how enjoyable and knowledgeable they were for her and others.
- There will be some changes made to the school calendar for 2017-2018, as per the State Education Department.

Executive Session

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to enter into executive session at 6:37pm, to discuss personnel.

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to end executive session at 7:10pm.

Adjournment

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to adjourn the meeting at 7:13pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
Agenda May 23, 2017
Regular Meeting-Agenda
6:00pm in the Auditorium

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 5-9-17 regular board meeting.
4. New Business
 - a) Based on the recommendation of piano expert Chris Rawson and Jennifer Moore, the removal of the following pianos from our inventory with no value:
 - Baldwin Hamilton Studio
Upright Piano #239683 (inventory #20080251)
 - Wurlitzer Spinet
(inventory #20080537)Mrs. Moore and Ms. DeKleine will be using the pianos to create a street art project prior to disposal.
 - b) Approve the 2016-2017 Professional Development Plan.
 - c) Approve the CV-TEC Adult Education Sponsorship Agreement.
5. Business & Finance
 - a) Approve the claims audit report dated 4-24-17 (general fund, school lunch fund and trust & agency.)
 - b) Accept the budget status dated 5-9-17.
 - c) Approve the budget transfer dated 5-9-17.
6. Personnel
 - a) Approve Mikaela Salem as a substitute teacher for the school district.
 - b) Approve Colleen Nolette as a substitute cleaner effective May 17, 2014.
 - c) Accept the resignation of Jeff Leavitt, Bus Driver / Maintenance effective May 31, 2017.
 - d) Accept the retirement of Maggie Sheldon, Librarian, effective July 31, 2107.
 - e) Approve the extended enrichment activity of the visual arts club by 15 hours of time (total 25 hours) provided by JeanMarie DeKleine and the payment of \$500.00. The club was originally approved for 10 hours however based on its success and interest, they have continued to meet. The club is responsible for the creation of the new wall mural.

- f) Approve the recommendation to appoint the following people for summer positions:
 - Summer Bus Driver – Tammy Bigelow
 - Summer Bus Aide – Michelle Koenig
 - Summer School English Teacher – Meaghan Webb
 - Summer School Math Teacher – Andrew Lee
 - g) Approve the following resolution and recommendation as presented:
 - Be it resolved that upon the recommendation by the Superintendent, the Board of Education of the Willsboro Central School District rescinds the termination of Martha Joslyn as approved at the regularly scheduled Board of Education meeting held on the November 8, 2016.

 - Be it resolved that upon the recommendation by the Superintendent, the Board of Education of the Willsboro Central School District accepts the resignation of Martha Joslyn effective November 14, 2016
7. Board Policies
- a) Approve the first reading of the following policies:
 - #1741 Home Schooled Students
 - #5151 Homeless Children
 - #5420 Student Health Services
 - #5500 Student Records
 - #6700 Purchasing
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 23, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Martha Joslyn

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Presentations

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to go into executive session at 6:01pm, to discuss personnel.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to end executive session at 6:29pm.

Acceptance of Minutes

The minutes from the 5-9-17 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the recommendation of piano expert Chris Rawson and Jennifer Moore, the removal of the following pianos from our inventory with no value:

- Baldwin Hamilton Studio
Upright Piano #239683 (inventory #20080251)
- Wurlitzer Spinet
(inventory #20080537)

Mrs. Moore and Ms. DeKleine will be using the pianos to create a street art project prior to disposal.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the 2016-2017 Professional Development Plan.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the CV-TEC Adult Education Sponsorship Agreement.

Business & Finance

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the claims audit report dated 4-24-17 (general fund, school lunch fund, and trust & agency.)

The budget status dated 5-9-17 was accepted as presented.

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to approve the budget transfers dated 5-9-17.

Personnel

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to approve Mikaela Salem as a substitute teacher for the school district.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to approve Annie-Laurie Lemieux as a substitute teacher for the school district.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve Colleen Nolette as a substitute cleaner, effective May 17, 2017.

Motion by Don Hollingsworth, seconded by Craig Jackson, voted and carried (5-0) to accept the resignation of Jeff Leavitt, Bus Driver / Maintenance, effective May 31, 2017

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to accept the retirement of Maggie Sheldon, Librarian, effective July 31, 2017.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the extended enrichment activity of the visual arts club by 15 hours of time (total 25 hours) provided by JeanMarie DeKleine and the payment of \$500.00. The club was originally approved for 10 hours however based on its success and interest, they have continued to meet. The club is responsible for the creation of the new wall mural.

Motion by Herb Longware, seconded by Don Hollingsworth, voted and carried (5-0) to approve the following people for summer positions:

- Summer Bus Driver – Tammy Bigelow
- Summer Bus Aide – Michelle Koenig
- Summer School English Teacher – Meaghan Webb
- Summer School Math Teacher – Andrew Lee

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the following resolution:

Be it resolved that upon the recommendation by the Superintendent, the Board of Education of the Willsboro Central School District rescinds the termination of Martha Joslyn as approved at the regularly scheduled Board of Education meeting held on the November 8, 2016.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the following resolution:

Be it resolved that upon the recommendation by the Superintendent, the Board of Education of the Willsboro Central School District accepts the resignation of Martha Joslyn effective November 14, 2016.

Board Policies

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the first reading of the following policies:

- #1741 Home Schooled Students
- #5151 Homeless Children
- #5420 Student Health Services
- #5500 Student Records
- #6700 Purchasing

Board Discussion

Mrs. Klein mentioned to the board about attending the Board Appreciation Reception at The Wild Center in Tupper Lake on June 28th, 2017 from 6 – 8:00pm. If anyone is interested, please sign-up with Brandy.

Mrs. Klein made a suggestion for a new initiative to start the 2017-2018 school year off. She would like to make our students more aware of the drug problems in and around our community. Mr. Broadwell will work on having presentations at the school.

Reports from the Superintendent

- CFES is holding College Attire day on Wednesday and will be collecting for Red Nose day on Thursday!
- Today the NYS Police presented to grades K – 4 regarding bike safety. The students will get a FREE helmet next Tuesday as part of the presentation.
- Mr. Broadwell will be scheduling interviews for the Maintenance & Transportation Supervisor position.
- Mr. Broadwell has been working on a desk audit for the Title 1 & 2 federal funds. He is also, working with the head administrator from Lakeside Schools.

Adjournment

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 6:52pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
Agenda June 13, 2017
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) The Class of 2017 will present their trip to Boston.
4. Acceptance of Minutes
 - a) Accept the minutes from the 5-23-17 regular board meeting.
5. New Business
 - a) Upon the recommendation of Joe Walsh, approve Bus #68 surplus and advertise the sale of the bus.
6. Business & Finance
 - a) Approve the claims audit report dated 5-25-17 (general fund & school lunch fund.)
 - b) Approve the transfer from the unemployment reserve fund in the amount of \$1,507.36 for costs associated with expenditures to date as of May 21, 2017.
7. Personnel
 - a) Be it resolved, that upon the recommendation of the Superintendent of Schools and under §30-1.2(b) (4) of the Regulations of the Board of Regents regarding instructional support services, Jennifer Leibeck shall be assigned to the duties of Chairperson to the Committee on Special Education effective July 1, 2017 and shall continue to accrue seniority and tenure rights in the Special Education Tenure area.
 - b) Approve Daniel VanNederynen as the summer special education teacher.
 - c) Approve Andrew Lee as a substitute summer maintenance worker.
 - d) Approve Tara Valachovic and Derrick Hopkins for 5 days of "Tech Time" from June 26th – June 30th at \$125/day

- e) Approve the following extra-curricular positions for 2017-18, stipends as per contract:

Senior Co-Advisors – Dawn Bronson & Terry Cross
Junior Co-Advisors – Pam Drollette & Rhonda Sloper
Sophomore Co-Advisor – Derrick Hopkins & Tara Valachovic
Freshman Co-Advisors – Jennifer Leibeck & Brandy Pierce
Senior Play- Derrick Hopkins
Drama Club – Derrick Hopkins
Elementary Drama Club – Derrick Hopkins
High School Play – Derrick Hopkins
Band/Music – Jennifer Moore
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Model UN – Keith Stone
Spanish Club – Francesca Duso
French Club – Marie Blatchley
Key Club Co-Advisors – Brandy Pierce & Nicole Cassavaugh
CFES Tri-Advisors – Marie Blatchley, Ashley Hooper &
Michael Douglas
Extra-Curricular Treasurer – Cathy Alden
Yearbook – Brian White
Athletic Director – Michael Douglas

- f) Approve the following fall coaches for the 2017-18 school year, stipends as per contract:

Fall

Boys Varsity Soccer – Andrew Lee
Boys Modified Soccer – Terry Cross
Girls Varsity Soccer – Dawn Bronson
Girls Modified Soccer – Charlene Lobdell

Winter

Boys Varsity Basketball – Jim Spring
Boys JV Basketball – Michael Douglas
Boys Modified Basketball – Terry Cross
Girls Varsity Basketball – Charlene Lobdell
Girls Modified Basketball – Dawn Bronson
Bowling – David Lee
Rifle Team – Charmaine Flynn & John Oliver

Spring

Varsity Softball – David Lee
Modified Softball – Charlene Lobdell
Boys Modified Baseball – Terry Cross
Golf – John Oliver

8. Policies

a) Approve the first reading of the following policies:

#1900 Parent and Family Engagement
#5405 Student Wellness

b) Approve the second reading of the following policies:

#1741 Home Schooled Students
#5151 Homeless Children
#5420 Student Health Services
#5500 Student Records
#6700 Purchasing

9. Board Discussion

a) Consider moving the July 25th board meeting to August 1st.

b) Are any Board members interested in registering for the NYSSBA 98th Annual Conference in Lake Placid from October 12th – 14th, 2017? We will register any members who are interested in attending.

c) Community Eligibility Provision (CEP) – school lunch program discussion.

10. Reports from Superintendent

11. Public Comment Regarding the Agenda Items

12. Executive Session

13. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 13, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk
Becky Provost
Dawn Yeager
Nate Yeager

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Presentation

Becky Provost, Dawn Yeager, and Nate Yeager gave a brief presentation to the Board about their senior trip to Boston on May 18th – 21st. The students and advisors had a great trip and visited many sites around Boston. They thanked the Board for allowing them the opportunity to take the trip.

Acceptance of Minutes

The minutes from the 5-23-17 regular board meeting were accepted as presented.

New Business

Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the recommendation of Joe Walsh, to surplus and advertise one of the district's older buses (Bus #68.)

Business & Finance

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the claims audit report dated 4-24-17 (general fund & school lunch fund.)

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the transfer from the unemployment reserve fund in the amount of \$1,507.36 for costs associated with expenditures to date as of May 21, 2017.

Personnel

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the recommendation of the Superintendent of Schools and under §30-1.2(b) (4) of the Regulations of the Board of Regents regarding instructional support services, Jennifer Leibeck shall be assigned to the duties of Chairperson to the Committee on Special Education effective July 1, 2017 and shall continue to accrue seniority and tenure rights in the Special Education Tenure area.

Motion by Kasey Young, seconded by Craig Jackson, voted and carried (5-0) to approve Daniel VanNederynen as the summer special education teacher.

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve Andrew Lee as a substitute summer maintenance worker.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to approve Tara Valachovic, Laura Bridge, and Derrick Hopkins for 5 days of “Tech Time” from June 26th – June 30th at \$125/day

Motion by Kasey Young, seconded by Don Hollingsworth, voted and carried (5-0) to approve the following extra-curricular positions for 2017-18, stipends as per contract:

- Senior Co-Advisors – Dawn Bronson & Terry Cross
- Junior Co-Advisors – Pam Drollette & Rhonda Sloper
- Sophomore Co-Advisor – Derrick Hopkins & Tara Valachovic
- Freshman Co-Advisors – Jennifer Leibeck & Brandy Pierce
- Senior Play- Derrick Hopkins
- Drama Club – Derrick Hopkins
- Elementary Drama Club – Derrick Hopkins
- High School Play – Derrick Hopkins
- Band/Music – Jennifer Moore
- NHS – Gail MacDougal
- JR. NHS – Francesca Duso
- Student Council – Keith Stone
- Model UN – Keith Stone
- Spanish Club – Francesca Duso
- French Club – Marie Blatchley
- Key Club Co-Advisors – Brandy Pierce & Nicole Cassavaugh
- CFES Tri-Advisors – Marie Blatchley, Ashley Hooper & Michael Douglas
- Extra-Curricular Treasurer – Cathy Alden
- Yearbook – Brian White
- Athletic Director – Michael Douglas

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve the following fall coaches for the 2017-18 school year, stipends as per contract:

Fall

Boys Varsity Soccer – Andrew Lee
Boys Modified Soccer – Terry Cross
Girls Varsity Soccer – Dawn Bronson
Girls Modified Soccer – Charlene Lobdell

Winter

Boys Varsity Basketball – Jim Spring
Boys JV Basketball – Michael Douglas
Boys Modified Basketball – Terry Cross
Girls Varsity Basketball – Charlene Lobdell
Girls Modified Basketball – Dawn Bronson
Bowling – David Lee
Rifle Team – Charmaine Flynn & John Oliver

Spring

Varsity Softball – David Lee
Modified Softball – Charlene Lobdell
Boys Modified Baseball – Terry Cross
Golf – John Oliver

Board Policies

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to approve the first reading of the following policies:

#1900 Parent and Family Engagement
#5405 Student Wellness

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve the second reading of the following policies:

#1741 Home Schooled Students
#5151 Homeless Children
#5420 Student Health Services
#5500 Student Records
#6700 Purchasing

Board Discussion

Motion by Don Hollingsworth, seconded by Kasey Young, voted and carried (5-0) to move the July 25th board meeting to August 1st.

If any Board member is interested in registering for the NYSSBA 98th Annual Conference in Lake Placid from October 12th – 14th, 2017, please let Brandy know and she will register any members who are interested in attending.

At the last meeting Mrs. Klein made a suggestion for a new initiative to start the 2017-2018 school year off. She would like to make our students more aware of the drug issues in and around our community. Mr. Broadwell was able to arrange informational trainings for our staff and assemblies for our students to make them aware of the dangers of drugs as well as the dangers of media (technology) in the world today. Presenters will include the State Police and J.W. Wiley from SUNY Plattsburgh.

Reports from the Superintendent

- Graduation will be held on Friday, June 23rd at 7:00pm.

- Motion by Craig Jackson, seconded by Don Hollingsworth, voted and carried (5-0) to approve the 2017-2018 CSE Special Education Annual Review.
- Mr. Broadwell updated the Board on the State Education Departments, policy as it relates to the 2017 – 2018 school calendar change. We will be reviewing our calendar to be in compliance. Also, SED will not be changing this year's dismissal time.

Executive Session

Motion by Craig Jackson, second by Don Hollingsworth, voted and carried (5-0) to enter into executive session at 6:58pm, to discuss negotiation items.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (5-0) to end executive session at 7:24pm.

Adjournment

Motion by Don Hollingsworth, seconded by Herb Longware, voted and carried (5-0) to adjourn the meeting at 7:25pm.

Brandy Pierce, District Clerk



Willsboro Central School
Board of Education
Agenda June 27, 2017
Regular Meeting-Agenda
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Acceptance of Minutes
 - a) Accept the minutes from the 6-13-17 regular board meeting.
4. Business & Finance
 - a) Approve the claims audit report dated 6-15-17 (general fund, school lunch fund, federal fund & trust and agency.)
 - b) Approve the budget transfers dated 6-13-17.
 - c) Accept the budget status report dated 6-13-17.
5. Personnel
 - a) Approve Jeff Leavitt as a substitute bus driver.
 - b) Approve the Side Letter of Understanding with the Willsboro Teachers Association regarding Article 19.9.
 - c) Be it resolved, based on the recommendation of the Superintendent that John Sucharzewski shall be appointed to a probationary appointment in the competitive title of Superintendent of Building, Grounds and Transportation effective July 31, 2017 at a salary of \$52,000. Probationary term shall be a minimum of 8 weeks and not to exceed 26 weeks.
 - d) Consider the recommendation to appoint Leighann Greene to a four year probationary appointment in Special Education (elementary assignment) on Step 1 +36 hours of the contract, effective September 1, 2017.
6. Policies
 - a) Approve the second reading of the following policies:
 - #1900 Parent and Family Engagement
 - #5405 Student Wellness
 - b) Approve the first reading of the following policies:
 - #1900 Charging School Meals
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth
Craig Jackson
Kasey Young

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 27, 2017

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Don Hollingsworth (absent with notice)
Craig Jackson
Kasey Young

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Pierce, District Clerk

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Acceptance of Minutes

The minutes from the 6-13-17 regular board meeting were accepted as presented.

Business & Finance

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (4-0) to approve the claims audit report dated 6-15-17 (general fund, school lunch fund, federal fund and trust & agency.)

Motion by Kasey Young, seconded by Craig Jackson, voted and carried (4-0) to approve the budget transfers dated 6-13-17.

The budget status report dated 6-13-17 was accepted as presented.

Personnel

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve Jeff Leavitt as a substitute bus driver for the school district.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (4-0) to approve the Side Letter of Understanding with the Willsboro Teachers Association regarding Article 19.9.

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (4-0) to approve the recommendation of the Superintendent to appoint John Sucharzewski to a probationary appointment in the competitive title of Superintendent of Buildings, Grounds and Transportation effective, July 31, 2017 at a salary of \$52,000. Probationary term shall be a minimum of 8 weeks and not to exceed 26 weeks.

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the recommendation and appointment of Leighann Greene to a four year probationary appointment in Special Education (elementary assignment) on Step 1 +36 hours of the contract, effective September 1, 2017.

Board Policies

Motion by Craig Jackson, seconded by Kasey Young, voted and carried (4-0) to approve the second reading of the following policies:

- #1900 Parent and Family Engagement
- #5405 Student Wellness

Motion by Herb Longware, seconded by Kasey Young, voted and carried (4-0) to approve the first reading of the following policy:

- #8505 Charging School Meals

Board Discussion

If any Board member is interested in registering for the NYSSBA 98th Annual Conference in Lake Placid from October 12th – 14th, 2017, please let Brandy know before July 15th and she will register any members who are interested in attending.

Reports from the Superintendent

- Mr. Hopkins, Ms. Valachovic and Mrs. Bridge have started their “Tech Time.” They will be in all week reviewing and researching for new ways to bring technology into their classrooms.
- Mr. Broadwell updated the board regarding employment issues and awaits Mr. Shaw’s return from vacation.
- Mr. Broadwell updated the board on a potential foster student. We await advice from counsel.

Adjournment

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (4-0) to adjourn the meeting at 6:37pm.

Brandy Pierce, District Clerk