

Willsboro Central School
Board of Education
July 13, 2010
Regular Meeting - Immediately Following the Re-Organizational Meeting
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the 6-22-10 regular board meeting.
 - b) Approve the claims audit report dated 7-9-10.
4. Business & Finance
5. New Business
 - a) Consider the request to convert 3.5 days (2.5 personal, 1.0 vacation) of unused days to sick time for Superintendent, Stephen Broadwell. There is no cost to the district associated with this request.
 - b) Approve Stephen Broadwell's attendance at the NYSPHSAA annual meeting on August 3-5, 2010. He will be appointed as 2nd vice-president of this statewide association.
 - c) Commend Mr. Joe Walsh, transportation supervisor, for achieving the statewide goal of having at least 90% of our vehicles pass NYSDOT's semi-annual bus safety inspections during the 2009-10 fiscal year.
 - d) Approve the 2010-11 student handbook.
 - e) Accept the 2010-11 Willsboro Academy handbook.
 - f) Approve the special education recommendation as presented.
6. Old Business
7. Board Policies
8. Personnel
 - a) Consider the recommendation to appoint Jennifer Moore to a three probationary appointment as a Pre K - 12 Music teacher, effective September 1, 2010. She will be placed at Step 2 of the salary schedule +18 hours at a salary of \$40,176.
 - b) Approve Fran Lee as co-advisor for the junior class along with Gail MacDougal.
 - c) Approve Kari Scott as co-advisor for the freshman class along with Madonna Gardner.
 - d) Recommend the appointment of Elizabeth Bonfante-Belois as Pre K - 12 Art teacher (replacing Rebecca Holzhauer), effective September 1, 2010. Mrs. Belois will be placed at Step 1 on the teacher's contract (\$37,326).
9. Board Discussion
 - a) Video conference by Dr. Tony Wagner - Mrs. Robare.
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment

Willsboro Central School
Board of Education
July 13, 2010 @ 6:00pm
[Re-Organizational Meeting](#)
Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Appointment of Brandy Sweatt as District Clerk for the 2010 - 11 school year.
4. Oath of Office to the Superintendent of Schools, Stephen Broadwell.
5. Election of Officers:
 1. Nomination for the President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected President.
 2. Nominations for the Vice President of the Board of Education
 - Oath of Office administered by the District Clerk to the newly elected Vice President.
6. Consent Agenda - Appointment of Officers for the 2010 - 11 school year:

Sheila Vanags	School District Treasurer	No Stipend
Beverly Moran	Tax Collector	\$4,754
Dean Caveney	Internal Claims Auditor	\$25.00 / Hour
Stephen Broadwell	Purchasing Agent	No Stipend

7. Consent Agenda - Other Appointments for the 2010 - 11 school year:

Telling & Conroy	District Independent Auditor	\$8,800
Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley	School Attorney	\$165.00 / Hour
Harris Beach	School Attorney	\$175.00 / Hour
William James	School Attorney	\$115.00 / Hour
Smith House Health Care Center	School Physician	\$500.00
Cathy Alden	Extra Curricular Activity Account Treasurer	As Per Contract
Chris Ford	Chief Faculty Advisor of Student Activity Accounts	No Stipend
Brandy Sweatt	Records Management Officer	No Stipend
Stephen Broadwell	Records Access Officer	No Stipend
Jane Casamento	Cafeteria Coordinator	\$2,500
Jane Casamento	School Lunch Receiving Officer	No Stipend
Sheila Vanags	School Lunch Reviewing Officer	No Stipend
Steve Callahan	Safety Officer / Asbestos (LEA) Designee	No Stipend
Edward Davis NYSIR	Insurance Consultant	No Stipend

Fran Lee	Substitute Call-In Person	No Stipend
Stephen Broadwell	Title IX Officer	No Stipend
Fran Lee	Attendance Officer	No Stipend
Joe Walsh	Fingerprint Coordinator	No Stipend
Steve Callahan	Pesticide Coordinator	No Stipend
Mark Robinson	504 and ADA Coordinator	No Stipend

8. Designations for the 2010 - 11 school year:
- Recommend the Champlain National Bank and Class Investment as the Official Bank Depository.
 - Recommend the Plattsburgh Press Republican as the Official Newspaper.
 - Recommend regular Board of Education meetings to be held on the second and fourth Tuesday of each month beginning at 6:00pm.
9. Authorizations for the 2010 - 11 school year:
- Recommend participation in the National School Lunch Program.
 - Recommend participation in the Cooperative Purchasing Program.
 - Recommend Re-Adoption of all existing Board Policies and Code of Ethics.
 - Recommend establishing a Petty Cash fund for \$250.00.
 - Recommend the Superintendent of Schools be authorized to certify payrolls.
 - Recommend the Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
 - Recommend the Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
 - Recommend the Superintendent of Schools be authorized to approve conferences, workshops and conventions.
 - Recommend Stephen Broadwell, Superintendent of Schools, as a member of the CEWW counties Health Consortium Board of Directors.
 - Authorize the Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
 - Establish school lunch Prices at the following:
 - Breakfast - \$1.15
 - K-6 Lunch - \$1.75
 - 7-12 Lunch - \$1.75
 - Adults \$3.25
 - Authorize the single signature of the District Treasurer to validate school checks for the school year.
 - Recommend the Superintendent of Schools attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.
 - Recommend the following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:

Five Days / Week - 7 Hours / Day
 All Cafeteria Workers
 School Nurse
 All Office Personnel

Five Days / Week - 8 Hours / Day
 All Maintenance Workers
 Supervising Bus Driver
 Bus Drivers #1

Five Days / Week - 6.5 Hours / Day
 Teacher Aides #1

Five Days / Week - 6 Hours / Day
 Bus Drivers #2

10. Other Items for the 2010 - 11 school year:
 - a) Recommend the instructional substitute compensation to be \$75.00 per day for certified teachers and \$65.00 for non-certified personnel.
 - b) Recommend the compensation for substitutes such as teaching assistants, teacher aides, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$10.00 per hour.
 - c) Recommend the mileage reimbursement to be consistent with the IRS rate.

11. Committee Assignments:
 - a) Budget Committee Chairperson
 - b) Budget Committee Member
 - c) Negotiations
 - d) Personnel



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
July 13, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Laura Bridge
Derrick Hopkins
Beth Fehlner
Tara Valachovic

Meeting was called to order at 6:13pm, by Andrea Robare.

Approval of Minutes

Motion Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the minutes from the regular meeting held on 6/22/10.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 7/9/10.

New Business

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to approve Superintendent Stephen Broadwell to transfer 3.5 unused days (personal time, and vacation) to sick time, at no financial cost to the district.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve Stephen Broadwell's attendance at the NYSPHAA annual meeting on August 3-5, 2010. Mr. Broadwell will be appointed 2nd Vice – President of this statewide association.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to commend Joe Walsh for achieving the statewide goal of having at least 90% of our vehicles pass NYSDOT's semi-annual bus safety inspections during the 2009-10 fiscal year.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the 2010-11 student handbook.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to accept the 2010-11 Willsboro Academy handbook.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the special education recommendations as presented.

Personnel

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to appoint Jennifer Moore to a three year probationary appointment as a Pre K – 12 Music teacher, effective September 1, 2010. She will be placed at Step 2 of the salary schedule +18 hours at a salary of \$40,176.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Fran Lee as co-advisor for the junior class along with Gail MacDougal.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Kari Scott as co-advisor for the freshman class along with Madonna Gardner.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve Elizabeth Bonfante-Belois as Pre K – 12 Art teacher, effective September 1, 2010. She will be placed at Step 1 of the teacher's contract, \$37,326.

Board Discussion

Mrs. Robare spoke of the Tony Wagner teleconference that she and Mr. Broadwell attended.

Reports from Superintendent

- * The cleaning of the building is on schedule. Rooms in the high school have been painted and next year the elementary will be painted.

Adjournment

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 6:45pm.

Brandy Sweatt, District Clerk



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Re-Organizational Meeting-Minutes
July 13, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 6:01pm, by Andrea Robare.

Pledge of Allegiance

Election of Board Officers

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to appoint Brandy Sweatt as District Clerk for the 2010 – 2011 school year, administration of oath.

Administration of Oath to Stephen Broadwell, Superintendent of Schools for the 2010-2011 school year.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to nominate Andrea Robare as President of the Board for the 2010 – 2011 school year, administration of oath.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to nominate Craig Jackson as Vice-President of the Board for the 2010 – 2011 school year, administration of oath.

Consent Agenda

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to approve the following appointment of officers:

- ❖ **Sheila Vanags, School District Treasurer – No Stipend**
- ❖ **Beverly Moran, Tax Collector - \$4,754**
- ❖ **Dean Caveney, Internal Claims Auditor - \$25.00 / hour**

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (4-0-1) to approve the following other appointments with one abstention Phyllis Klein:

- ❖ **Telling & Conroy, District Independent Auditor - \$8,800**
- ❖ **Stafford, Piller, Murnane, Plimpton, Kelleher & Trombley, School Attorney - \$165.00 / hour**
- ❖ **Harris Beach School Attorney - \$175.00 / hour**

- ❖ William James, School Attorney - \$115.00 / hour
- ❖ Smith House Health Care School Physician - \$500.00
- ❖ Cathy Alden, Extra Curricular Activity Account Treasurer – As Per Contract
- ❖ Chris Ford, Chief Faculty Advisor of Student Activity Accounts – No Stipend
- ❖ Brandy Sweatt, Records Management Officer – No Stipend
- ❖ Stephen Broadwell, Records Access Officer – No Stipend
- ❖ Jane Casamento, Cafeteria Coordinator - \$2,500
- ❖ Jane Casamento, School Lunch Receiving Officer – No Stipend
- ❖ Sheila Vanags, School Lunch Reviewing Officer – No Stipend
- ❖ Steve Callahan, Safety Officer / Asbestos (LEA) Designee – No Stipend
- ❖ Edward Davis NYSIR, Insurance Consultatnt – No Stipend
- ❖ Fran Lee, Substitute Call-In Person – No Stipend
- ❖ Stephen Broadwell, Title IX Officer – No Stipend
- ❖ Fran Lee, Attendance Officer – No Stipend
- ❖ Joe Walsh, Fringerprint Coordinator – No Stipend
- ❖ Steve Callahan, Pesticide Coordinator – No Stipend
- ❖ Mark Robinson, 504 & ADA Coordinator – No Stipend

Designations for 2010-2011 school year

Motion by Craig Jackson, seconded Scott Sayward, voted and carried (4-0-1) to approve the Champlain National Bank and Class Investment as the Official Bank Depository, one abstention Andrea Robare.

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the Press Republican as the Official Newspaper.

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve that regular Board of Education meetings will be held on the second and fourth Tuesday of each month beginning at 6:00pm.

Authorizations for the 2010 – 2011 school year:

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the following authorizations for the 2009 – 2010 school year:

- ❖ Participation in the National School Lunch Program.
- ❖ Participation in the Cooperative Purchasing Program.
- ❖ Re-Adoption of all existing Board Policies and Code of Ethics.
- ❖ Re-Establishing a Petty Cash fund for \$250.00.
- ❖ The Superintendent of Schools be authorized to certify payrolls.
- ❖ The Superintendent of Schools be authorized to sign all special State and Federal applications and forms required for programs and grants.
- ❖ The Superintendent of Schools be authorized to approve budget transfers up to \$2,000.00.
- ❖ The Superintendent of Schools be authorized to approve conferences, workshops and conventions.
- ❖ Stephen Broadwell, Superintendent of Schools, as a member of the CEWW counties Health Consortium Board of Directors.
- ❖ The Guidance Counselor and Extra Curricular Treasurer to sign student activity checks.
- ❖ School lunch Prices as follows:
 - Breakfast - \$1.15
 - K-6 Lunch - \$1.75
 - 7-12 Lunch - \$1.75
 - Adults \$3.25

- ❖ **The single signature of the District Treasurer to validate school checks for the school year.**
- ❖ **The Superintendent of Schools attend and represent Willsboro Central School at conferences sponsored by the NYSCOSS, NYSSBA, SED or BOCES.**
- ❖ **The following as a standard work day for school personnel for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:**

Five Days / Week – 7 Hours / Day
All Cafeteria Workers
School Nurse
All Office Personnel

Five Days / Week – 8 Hours / Day
All Maintenance Workers
Supervising Bus Driver
Bus Drivers #1

Five Days / Week – 6.5 Hours / Day
Teacher Aides #1

Five Days / Week – 6 Hours / Day
Bus Drivers #2

Other Items for the 2010 – 2011 school year:

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to compensate instructional substitutes at \$75 per day for certified and \$65 for non-certified for the 2010-2011 school year.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to compensate substitutes for non-teaching positions, such as teacher aides, teaching assistants, cafeteria staff, maintenance, and office staff at \$9.25 per hour and bus drivers at \$10 per hour for the 2010-2011 school year.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to use the IRS mileage reimbursement rate.

Committee Assignments:

- ❖ **Budget Committee Chairman – Craig Jackson**
- ❖ **Budget Committee Member – Bruce Hale**
- ❖ **Negotiations – Andrea Robare & Scott Sayward**
- ❖ **Personnel – Phyllis Klein & Bruce Hale**

Adjournment

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to adjourn the re-organizational meeting at 6:12pm.

Willsboro Central School
Board of Education – Regular Meeting
August 10, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the re-organizational meeting and the regular board meeting held on 7-13-10.
4. Business & Finance
 - a) Approve the claims audit report dated 7-30-10.
5. New Business
 - a) Approve the continued transportation agreement with Moriah Central School to provide transportation to the Rome School for the Deaf for one of their students. The district is reimbursed \$22,000.
 - b) Accept the low bid of \$2,750 from Alvin Nolette for the finish work to be completed on the Athletic Concession stand.
6. Board Policies
 - a) First reading of the following policies:
 - * #6700 Purchasing
 - * #6700-R Purchasing Regulation
7. Personnel
 - a) Accept the resignation of Matt Sayward as boys modified soccer coach.
 - b) Consider the appointment of Terry Cross as the boys modified soccer coach for the 2010 season.
 - c) Approve the following daily building substitutes for the 2010-11 school year at a daily rate of \$85.00:
 - * Jessica Drinkwine
 - * Melanie Bliss-Hall
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 10, 2010

Members Present: Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Absent Members: Andrea Robare

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 6:01pm, by Craig Jackson.

Approval of Minutes

Motion Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to approve the minutes from the re-organizational meeting and the regular meeting held on 7/13/10.

Business & Finance

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (4-0) to approve the claims audit report dated 7/30/10.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to approve the extra curricular report dated 7-30-10.

New Business

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to approve the continued transportation agreement with Moriah Central School to provide transportation to the Rome School for the Deaf for one of their students. The district will be reimbursed \$22,000.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to approve the low bid of \$2,750 from Alvin Nolette for the finish work to be completed on the athletic concession stand.

Personnel

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to accept the resignation of Matt Sayward as the boys modified soccer coach.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (4-0) to approve Terry Cross as the boys modified soccer coach for the 2010 season.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to approve Jessica Drinkwine and Melanie Bliss-Hall as daily building substitutes for the 2010-11 school year at a daily rate of \$85.00.

Policies

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (4-0) to approve the first reading of the amended policies #6700 Purchasing and 6700-R Purchasing Regulations.

Board Discussion

Mr. Hale commented on hearing positive comments from the public regarding the school and that many teachers would like to work for our district.

Reports from Superintendent

- * Cleaning of the building is going well and everything is on schedule.
- * At the next board meeting (8-24-10) we will be determining our tax rate.
- * We will be getting two exchange students, one from Vietnam who will be staying with the McKenna's and one from Montenegro who will be staying with the Heintz family.
- * The external audit begins next week; Sheila has been working very hard in preparing everything.
- * If the board has any comments regarding the goals that were emailed to them, let Mr. Broadwell know.
- * Mr. Broadwell reviewed the breakdown chart of grades for the ELA and Math scores.
- * Mr. Broadwell will be on vacation August 11 – 13th, 2010.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to adjourn the meeting at 6:40pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
August 24, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 8-10-10.
4. Business & Finance
 - a) Approve the budget transfers dated 8-17-10.
 - b) Approve the 2010 tax rate.
5. New Business
 - a) Approve the continued shared transportation agreement with Elizabethtown-Lewis Central School to transport the students to CV-TECH.
6. Board Policies
 - a) Second reading of the following policies:
 - * #6700 Purchasing
 - * #6700-R Purchasing Regulation
 - b) First reading of policy:
 - * #6741 Contracting for Professional Services
7. Personnel
8. Board Discussion
9. Reports from Superintendent
 - a) Tour of school
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
August 24, 2010

Members Present: Andrea Robare
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale

Absent Members: Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Sheila Vanags , District Treasurer

Meeting was called to order at 6:01pm, by Andrea Robare.

Approval of Minutes

Motion Phyllis Klein, seconded by Bruce Hale, voted and carried (3-0-1) to approve the amended minutes from the regular meeting held on 7/13/10 (Mrs. Robare abstained).

Business & Finance

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (4-0) to approve the budget transfers dated 8-17-10.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (4-0) to approve the 2010 tax rate at \$10.74 per \$1,000.

New Business

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (4-0) to approve the continued shared transportation agreement with Elizabethtown-Lewis Central School to transport their students to CV-TECH.

Board Policies

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (4-0) to table the second reading of policies #6700 and #6700-R until the next board meeting (9-14-10).

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (4-0) to approve the first reading of policy #6741 Contracting for Professional Services.

Reports from Superintendent

- * NYS was approved for the Race for the Top funds.
- * Mr. Broadwell informed the Board that we may enter into an agreement for employee negotiations through a BOCES COSER.
- * Thank you to Sheila Vanags and the business office for all of their effort and hard work to get everything prepared for the audit that was done August 16th – 20th.

Adjournment

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 6:25pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
September 14, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 8-24-10.
4. Business & Finance
 - a) Approve the claims audit report dated 8-27-10.
5. New Business
 - a) Approve the agreement with CVES for adult education and safety education sponsorship CO-SER 103 and CO-SER 401 for the 2010-11 school year.
 - b) Consider the approval of adding BOCES CO-SER 620 Employer/Employee Relations/ negotiations to our BOCES contract. The total charge for 2010-11 would be \$11,082 which would be BOCES aidable.
 - c) Approve the special education recommendations dated 9-14-10.
 - d) Approve the 2010-11 partnership agreement with ACAP for the afterschool program.
 - e) Approve the following resolutions with BOCES:

Resolution #1

WHEREAS, the Willsboro Central School District has regularly sent students to the Clinton-Essex-Warren-Washington Board of Cooperative Education Services (CEWW BOCES) regional Special Education School Aged Summer School, and such program has best been able to meet the educational needs of the Willsboro Central School District's students in accordance with their individualized education plans (IEP) in a cost effective manner; and

WHEREAS, at its May 21, 2010 board meeting, the CEWW BOCES has stated that it does not intend to continue to operate the regional Special Education School Aged Summer School after 2010 due to inadequate state reimbursement rates and the uncertainty of obtaining revenue necessary to support the program; and

WHEREAS, the stated vision of the CEWW BOCES is to "meet the needs and expectations of our component schools, the communities and all learners who are affected by our services," and the Willsboro Central School District wishes to continue to have CEWW BOCES provide regional Special Education School Aged Summer School.

IT IS THEREFORE RESOLVED, that the Willsboro Central School Board resolves to ask the New York State Department of Education, New York State Division of Budget, the New York State Legislature, and other entities to secure cost screen waivers that will assist CEWW BOCES to achieve necessary funding for the BOCES regional Special Education School Aged Summer School.

Resolution #2

WHEREAS, the Willsboro Central School District intends to prepare an application to provide Special Education School Aged Summer School services for students for 2011; and

WHEREAS, the Willsboro Central School District has calculated that the cost of operating such programs in summer 2009 would have exceeded the cost per day of the BOCES summer school, per student; and

WHEREAS, the Willsboro Central School District has been advised by Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (CEWW BOCES), due to the ability of CEWW BOCES to offer and provide services to multiple Districts who are able to share costs; and

THEREFORE, BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2011 Summer School, and agrees to pay the actual CEWW BOCES, rate for the 2009-2010, and 2011 Summer School, notwithstanding SED tuition rates, as it is significantly less costly than providing the services in District; and it is further

RESOLVED, that no later than November 1, 2010, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2011 Special Education School Age Summer School.

6. Board Policies

- a) Second reading of policies:
 - * # 6700 Purchasing
 - * #6700-R Purchasing Regulations
 - b) Second reading of policy:
 - * #6741 Contracting for Professional Services
7. Board Discussion
8. Reports from Superintendent
- a) Opening of School
 - b) School of Distinction
 - c) Open House
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 14, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Chelsea Lindsay, Public

Meeting was called to order at 6:03pm, by Andrea Robare.

Approval of Minutes

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to table the minutes from the meeting 8-24-10 until the next meeting on 9-28-10.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 8-27-10.

New Business

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to approve the agreement with CVES for adult education and safety education sponsorship CO-SER 103 and CO-SER 401 for the 2010-11 school year.

Motion by Bruce Hale, seconded by Phyllis Klein, to approve the BOCES CO-SER 620 Employer / Employee Relations / negotiations to our BOCES contract, the total charge for 2010-11 will be approximately \$11,082 which would be BOCES aidable.

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to approve the special education recommendations dated 9-14-10.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the 2010-11 partnership agreement with ACAP for the afterschool program.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the following resolutions with BOCES:

Resolution #1

WHEREAS, the Willsboro Central School District has regularly sent students to the Clinton-Essex-Warren-Washington Board of Cooperative Education Services (CEWW BOCES) regional Special Education School Aged Summer School, and such program has best been able to meet the educational needs of the Willsboro Central School District's students in accordance with their individualized education plans (IEP) in a cost effective manner; and

WHEREAS, at its May 21, 2010 board meeting, the CEWW BOCES has stated that it does not intend to continue to operate the regional Special Education School Aged Summer School after 2010 due to inadequate state reimbursement rates and the uncertainty of obtaining revenue necessary to support the program; and

WHEREAS, the stated vision of the CEWW BOCES is to "meet the needs and expectations of our component schools, the communities and all learners who are affected by our services," and the Willsboro Central School District wishes to continue to have CEWW BOCES provide regional Special Education School Aged Summer School.

IT IS THEREFORE RESOLVED, that the Willsboro Central School Board resolves to ask the New York State Department of Education, New York State Division of Budget, the New York State Legislature, and other entities to secure cost screen waivers that will assist CEWW BOCES to achieve necessary funding for the BOCES regional Special Education School Aged Summer School.

Resolution #2

WHEREAS, the Willsboro Central School District intends to prepare an application to provide Special Education School Aged Summer School services for students for 2011; and

WHEREAS, the Willsboro Central School District has calculated that the cost of operating such programs in summer 2009 would have exceeded the cost per day of the BOCES summer school, per student; and

WHEREAS, the Willsboro Central School District has been advised by Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (CEWW BOCES), due to the ability of CEWW BOCES to offer and provide services to multiple Districts who are able to share costs; and

THEREFORE, BE IT RESOLVED that the Willsboro Central School District intends to participate in the 2011 Summer School, and agrees to pay the actual CEWW BOCES, rate for the 2009-2010, and 2011 Summer School, notwithstanding SED tuition rates, as it is significantly less costly than providing the services in District; and it is further

RESOLVED, that no later than November 1, 2010, the Clerk of the Board shall notify the CEWW BOCES in writing of the District's commitment as described herein and the District's intent to participate in the 2011 Special Education School Aged Summer School.

Board Policies

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the second reading and approval of policies #6700 Purchasing, #6700-R Purchasing Regulations and #6741 Contracting for Professional Services.

Reports from Superintendent

- * The first day of school went well. The back to school gala and elementary open house was held tonight (9-14-10).
- * On 9-9-10 during an assembly Willsboro Central School was presented with School of Distinction award, presented by CFES. Willsboro was one of fourteen schools nationwide that achieved the success and goals during the 2009-10 school year. Thank you to two of our board members that were able to attend and accept this award with us.
- * The school's fire monitoring system (that connects to the fire house) is not working, Mr. Callahan has several different companies in and the system should be up and running again within the next 2 – 3 days. The fire system is working at the school.
- * The school tax bills have been sent out. In the mail we have received a letter from a homeowner requesting to have an installment payment plan for the taxes.

Board Discussion

Mr. Hale commented on the attendance of parents that were at the open house. He would like to see an improvement in attendance.

Mr. Sayward asked how our new special education program was going with Mrs. Farney. Mr. Broadwell said the program was going very well and Mrs. Farney is very excited about it.

The board was curious if we would have student representative this year. Mr. Broadwell will contact the student council.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 6:30pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
September 28, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meetings held on 8-24-10 and 9-14-10.
4. Business & Finance
 - a) Approve the claims audit report dated 9-27-10.
5. New Business
 - a) Approve the reimbursement of \$58.25 for textbooks to Seton Academy for one student from the district that attends Seton school.
6. Personnel
 - a) Approve the following enrichment activity requests:
 - Meaghan Freeman – Crafting Club
 - Jennifer Moore – Elementary Pre-Chorus Grades 1st – 3rd
 - Jennifer Moore – Elementary Chorus Grades 4th – 6th
 - b) Approve the appointment of Kristen Buck as a substitute teacher for the 2010 – 2011 school year.
 - c) Approve the appointment of Kimberly Lincoln as a substitute teacher for the 2010-2011 school year.
7. Board Policies
 - a) Approve the first reading of the following policies:
 - #5150 School Admissions
 - #5420 Student Health Services
 - #5420-R Student Health Services Regulations.
8. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on November 4, 2010 at Cricket’s Restaurant in Peru, NY? The topic for the evening is “Teaching, Leading and Learning in a Global Society”.
 - b) What changes need to occur to improve education?
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
September 28, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale (absent)
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian
Chelsea Lindsay, Public

Meeting was called to order at 6:03pm, by Andrea Robare.

Approval of Minutes

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (4-0) to approve the minutes from the regular meeting held on 8-24-10.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to approve the minutes with corrections from the regular meeting held on 9-14-10.

Business & Finance

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (4-0) to approve the claims audit report and the budget status report dated 9-27-10

New Business

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (4-0) to approve the reimbursement of \$58.25 for textbooks to Seton Academy for one student from the district that attends Seton school.

Personnel

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to approve the following enrichment activities:

Meaghan Freeman – Crafting Club
Jennifer Moore – Elementary Pre-Chorus Grades 1st – 3rd
Jennifer Moore – Elementary Chorus Grades 4th – 6th
Dawn Bronson – Exercise Club (7th – 12th graders)

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to approve the following as substitutes for the 2010-11 school year:

Kristen Buck
Kimberly Lincoln

Board Policies

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (4-0) to approve the first reading of the following updated policies:

- #5150 School Admissions
- #5420 Student Health Services
- #5420-R Student Health Services Regulations

Board Discussion

The board had a discussion regarding changes that need to occur to improve education in our school. Some of the ideas the board discussed are the following:

- * Longer school days or school year
- * Shared services
- * More independent study
- * More student involvement

Reports from the Superintendent

- * The district received a thank you note from the Whallonsburg Grange Hall project manager for letting them use the refinishing equipment this summer.
- * The Class of 2013 will be going on a trip to Boston on October 16th & 17th. The advisors have planned a full agenda for the students to enjoy many sights.
- * On Monday October 25th the NYS police will be here to hold an assembly for grades 7 – 12, regarding internet safety.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to adjourn the meeting at 6:51pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
October 12, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 9-28-10.
4. Business & Finance
 - a) Approve the budget transfers dated 9-27-10.
5. Request to Address the Board
 - a) Mr. & Mrs. Rich Drollette
6. New Business
 - a) Accept the audit report as prepared by external auditor, Telling and Conroy, for the 2009-10 fiscal year.
7. Personnel
 - a) Approve Richard Walker as a daily building substitute from October 4th – December 21st, 2010 at a rate of \$75.00 / day.
 - b) Approve Constance Eisenhardt as a substitute for the 2010-11 school year.
 - c) Approve Kenneth Kesterman as a substitute teacher for the 2010-11 school year.
8. Board Policies
 - a) Second reading and approval of the following policies:
 - #5150 School Admissions
 - #5420 Student Health Services
 - #5420-R Student Health Services Regulations.
9. Board Discussion
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 12, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian
Mr. & Mrs. Rich Drollette

Meeting was called to order at 6:00pm, by Andrea Robare.

Approval of Minutes

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0-1) to approve the minutes from the regular meeting held on 9-28-10, one abstention Bruce Hale.

Business & Finance

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the budget transfers dated 9-28-10.

Request to Address the Board

Mr. & Mrs. Rich Drollette addressed the board regarding grading protocols and procedures.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to table the motion regarding a district philosophical statement, "The Board of Education fully supports the Superintendent, the faculty and staff of Willsboro Central School in establishing and maintaining high academic standards, high expectations and personal responsibility for students of all ages."

New Business

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to accept the audit report as prepared by external auditor, Telling and Conroy, for the 2009-2010 fiscal year.

Personnel

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Richard Walker as a permanent building substitute from October 4th – December 21st, 2010 at a rate of \$75.00 / day.

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the following individuals as substitutes for the 2010-11 school year:

Constance Eisenhardt
Kenneth Kesterman

Board Policies

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to accept the second reading and approval of the following updated policies:

#5150 School Admissions
#5420 Student Health Services
#5420-R Student Health Services Regulations

Board Discussion

Mr. Sayward requested time at the next meeting on 10-26-10 to talk about America's Promise.

Reports from the Superintendent

- * Ben Christian will be the new student representative for the board.
- * Mr. Broadwell skyped with a college student (Tara Robare) for his motivation class that was held on 10-7-10. The class asked Tara "what is the most important thing to bring to college"? Her answer was a positive attitude.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 6:41pm, to discuss personnel issues.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:01pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:02pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
October 26, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 10-12-10.
4. Business & Finance
 - a) Approve the claims audit report dated 10-21-10.
 - b) Approve the budget status report dated 10-21-10.
 - c) Accept the increase in appropriations and estimated revenue of \$11,942.28 based on the district's E-Rate money.
5. New Business
 - a) Discussion of the tabled motion regarding a district philosophical statement, "The Board of Education fully supports the Superintendent, the faculty and staff of Willsboro Central School in establishing and maintaining high academic standards, high expectations and personal responsibility for students of all ages."
6. Personnel
 - a) Accept the letter of intent from Mr. Michael St. Louis to retire from his position of Physical Education / Driver Education teacher effective June 30, 2011.
7. Board Discussion
 - a) America's Promise – Mr. Scott Sayward
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session
11. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
October 26, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian

Meeting was called to order at 6:00pm, by Andrea Robare.

Approval of Minutes

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the minutes from the regular meeting held on 10-12-10.

Business & Finance

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 10-21-10.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the budget status report dated 10-21-10.

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to accept the increase in appropriations and estimated revenue of \$11,942.28 based on the district's E-Rate money.

New Business

Motion by Scott Sayward, seconded by Bruce Hale voted and carried (5-0) to reconsider the tabled motion regarding a district philosophical statement, "The Board of Education firmly supports the Superintendent, the faculty and staff of Willsboro Central School in establishing and maintaining high academic standards, high expectations and personal responsibility for students of all ages."

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the reaffirmation of the district's philosophical statement "The Board of Education reaffirms its support of Superintendent, the faculty and staff of Willsboro Central School in establishing and maintaining high academic standards, high expectations and personal responsibility for students of all ages."

Personnel

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to accept with regrets and thanks the letter of intent from Michael St. Louis to retire from his position of Physical Education / Driver Education teacher effective June 30, 2011.

Board Discussion

Mr. Sayward spoke about America's Promise, it is an alliance committed to seeing that children experience the fundamental resources they need to succeed in schools.

Reports from the Superintendent

- * Mr. Broadwell announced that the school may have a JV Girls Basketball program this year. We have posted a position for a coach.
- * Mr. Broadwell received the tentative itinerary for the senior class trip to Key West, Fl on April 16th – 23rd, 2011.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:48pm, to discuss personnel issues.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to end executive session at 7:10pm.

Adjournment

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:11pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Special Meeting
November 4, 2010
8:00am in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Personnel
 - a) Accept the resignation from Mark Schiesser as the Boys Modified Basketball coach.
 - b) Approve Tom Daly as the Boys Modified Basketball coach for the 2010-11 school year.
 - c) Approve Gale Wilkins as the JV Girls Basketball coach for the 2010-11 school year.
4. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Special Meeting-Minutes
November 4, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President (absent)
Phyllis Klein
Bruce Hale
Scott Sayward (absent)

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 8:03am, by Andrea Robare.

Personnel

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (3-0) to accept the resignation of Mark Scheisser as the Boys Modified Basketball coach for the 2010-11 school year.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (3-0) to approve Tom Daly as the Boys Modified Basketball coach for the 2010-11 school year.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (3-0) to approve Gale Wilkins as the JV Girls Basketball coach for the 2010-11 school year.

Adjournment

Motion Phyllis Klein, seconded by Bruce Hale, voted and carried (3-0) to adjourn the meeting at 8:05am.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
November 9, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 10-26-10 and the special meeting held on 11-4-10.
4. New Business
 - a) Approve the senior class trip to Key West, Florida on April 16th – 23rd, 2011.
 - b) Consider establishing a volunteer program for primary grades.
 - c) Discussion regarding a possible lease agreement for parking space at the bus garage facility.
 - d) Approve the special education recommendations as presented.
5. Board Discussion
 - a) Bullying and suicide in our school – Mr. Scott Sayward
 - b) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on January 6, 2011 at Cricket’s Restaurant in Peru, NY? The topic for the evening is “Collaborations Among School Districts”.
6. Reports from Superintendent
7. Public Comment Regarding the Agenda Items
8. Executive Session
9. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
November 9, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Shelley Moran, Class of 2011 Co-Advisor
Eli Schwartzberg, Stonebrook Properties

Meeting was called to order at 6:00pm, by Andrea Robare.

Pledge of Allegiance

Approval of Minutes

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the minutes from the regular meeting held on 10-26-10 and the minutes from the special meeting on 11-4-10.

New Business

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to table the approval of the senior class trip to Key West on April 16th – 23rd, 2011, pending further information on the itinerary from the class advisors.

Mr. Broadwell spoke to the board about establishing a volunteer program for primary grades. He will provide the Board with information in the future.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (4-0-1) to approve and investigate a possible lease agreement with Stonebrook Properties for parking space at the bus garage facility to (one abstention Bruce Hale).

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to approve the special education recommendations with corrected student ID numbers.

Board Discussion

Mr. Sayward spoke about Bullying and Suicide in our schools. He would like to see more information provided to our faculty and students. Mr. Broadwell will get more additional information.

Mrs. Klein spoke of her disappointment in the last CEWW school board meeting and she feels the programs should be better presented and more professional.

Reports from the Superintendent

- * Still unsure if the school will have a JV Girls Basketball team based on numbers.
- * ESSEX Theatre Company was inquiring the use of our Auditorium for 3 weeks in February to perform a show. The Board felt it would not be beneficial to the school district.
- * We will be holding a Veterans ceremony in honor of Ed Collins. He will be presented with his diploma from high school. Mr. Collins was never able to receive his diploma based on his military commitment.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 7:10pm, to discuss negotiations.

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to end executive session at 7:20pm.

Adjournment

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:21pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
November 23, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 11-9-10.
4. Business & Finance
 - a) Approve the claims audit report dated 11-22-10.
 - b) Approve the budget status report dated 11-22-10.
5. New Business
 - a) Approve the senior class trip to Key West, Florida on April 16th – 22rd, 2011.
 - b) Adult Volunteers in the Classroom:
Willsboro Central School supports the use of adult volunteers in the classroom.
Criteria associated with an adult volunteer includes the following:
 1. The classroom teacher wants and approves the adult volunteer.
 2. The adult volunteer does not displace a current employer.
 3. The volunteer is not responsible for the education or supervision of students.
 4. The volunteer is not left alone with students.
 5. Superintendent approves all volunteers.
 - c) Approve the special education recommendations as presented.
6. Old Business
 - a) Update on lease agreement of bus garage parking lot.
7. Board Policies
 - a) Approve the first reading of the following policy:
#0115 – Student Bullying Prevention and Intervention
8. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on January 6, 2011 at Cricket’s Restaurant in Peru, NY? The topic for the evening is “Collaborations Among School Districts”.
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
November 23, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Shelley Moran, Class of 2011 Co-Advisor

Meeting was called to order at 6:02pm, by Andrea Robare.

Pledge of Allegiance

Approval of Minutes

Motion Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the minutes with amendments from the regular meeting held on 11-9-10.

Business & Finance

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the claims audit report dated 11-22-10.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the school tax warrant dated 11-23-10.

New Business

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the senior class to travel to Key West, FL from April 16th – 22nd, 2011 for their class trip.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the following protocols associated with volunteers in the classroom with anticipated modifications to come in the future:

Willsboro Central School supports the use of adult volunteers in the classroom.

Criteria associated with an adult volunteer include the following:

1. The classroom teacher wants and approves the adult volunteer.
2. The adult volunteer does not displace a current employee.
3. The volunteer is not responsible for the education or supervision of students.
4. The volunteer is not left alone with students.
5. Superintendent approves all volunteers.

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to approve the special education recommendations as presented.

Old Business

Mr. Broadwell updated the Board that he is still waiting to hear from the attorney on the potential lease agreement of the bus garage parking lot to Stonebrook Properties.

Board Policies

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the first reading of policy #0115 – Student Bullying Prevention and Intervention.

Reports from the Superintendent

- * The CFES conference was held on November 12th in Burlington, VT. Mr. Broadwell, Mrs. Blatchley, and Mrs. Gardner, along with the students from Wadleigh H.S. and A.P. Randolph attended the conference.
- * The district received 15 new mini laptops that have been placed in Ms. Valachovic's room to be used for the students in 4th – 6th grade. The students have been assigned a computer in which they will use throughout the year and will complete their ELA assignments using them.
- * Dan Mannix, our labor relations specialist from CVES will be attending executive session at the next meeting regarding negotiations.
- * Mrs. Beth Fehlner has extended her medical leave until after the Christmas break.
- * Mr. Broadwell is monitoring the situation regarding the late buses on Tuesday & Thursday. We have several students using the bus, but some students do not arrive home until 6:00pm.
- * Keene Central School has invited the Superintendent and Board President along with other local school districts to attend a meeting regarding shared services.

Executive Session

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:48pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 7:02pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:03pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
December 14, 2010
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 11-23-10.
4. Business & Finance
 - a) Accept the GASB 45 report for the year ending June 30, 2011.
5. New Business
 - a) Approve the annual contract with The Prevention Team for counseling 3 days per week for a total cost of \$22,500 for the 2010-11 school year.
 - b) Approve the following individuals as chaperones for the senior class trip to Key West, FL April 16th – 22nd, 2011:
 - Shelley Moran
 - Wanda Young
 - Ron Hamel
6. Personnel
 - a) Approve Janna Gowans as a substitute teacher for the 2010-11 school year.
7. Old Business
 - a) Discussion regarding a possible lease agreement of the bus garage parking lot.
8. Board Policies
 - a) Second reading and approval of the following policy:
 - #0115 – Student Bullying Prevention and Intervention
 - b) Approve the first reading of the following policy:
 - #2520 - Board Member Training
9. Board Discussion
 - a) Summary of shared services meeting at Keene Central School held on November 29, 2010.
10. Reports from Superintendent
11. Public Comment Regarding the Agenda Items
12. Executive Session
13. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
December 14, 2010

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Charmaine Flynn, H.S. Math Teacher
Eli Schwartzberg, Stonebrook Properties
Dan Mannix, CVES
Alvin Reiner, Press Republican
Linda Heintz, Public

Meeting was called to order at 6:02pm, by Andrea Robare.

Pledge of Allegiance

Approval of Minutes

Motion Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the minutes from the regular meeting held on 11-23-10.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to accept the GASB 45 report for the year ending June 30, 2011.

New Business

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the annual contact with The Prevention Team for counseling 3 days per week at a total cost of \$22,500 for the 2010-11 school year.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the following individuals as chaperones for the senior class trip to Key West, FL April 16th – 22nd, 2011:

Shelley Moran
Wanda Young
Ron Hamel

Old Business

Mr. Broadwell discussed the possible lease agreement of the bus garage parking lot. He presented the board with some information from the district lawyer regarding possible options of the agreement.

Board Policies

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to table the second reading of policy #0115 Student Bullying Prevention and Intervention until the January 11th, 2011 meeting. Mr. Broadwell will be attending a task force meeting regarding to this issue and would like to bring further information back to the board.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the first reading of policy #2520 Board Member Training.

Reports from the Superintendent

- * The Winter Concert will be held on December 15th at 7:00pm and the Class of 2013 will also be having a Ham Dinner before the concert.
- * Mr. Broadwell presented a copy of the volunteer registration form that will be presented to individuals that would like to volunteer in our school district.
- * Dan Mannix from CVES is hosting a meeting to discuss the new APPR requirements as per Race to the Top funding. He will also be representing the district in negotiations.

Executive Session

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to enter into executive session at 6:30pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to end executive session at 7:08pm.

Adjournment

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:09pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
January 11, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. The board will attend the Geography Bee in the Auditorium.
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 12-14-10.
5. Business & Finance
 - a) Approve the claims audit report dated 12-22-10.
 - b) Approve the extra curricular report dated 1-11-11.
6. New Business
 - a) Approve the surplus and disposal, via sealed bid, the following items: Frymaster Gas Fryer, South Bend Metal Lathe and Powermatic Wood Lathe. Each item will have a minimum bid of \$500.00.
 - b) Approve the following as surplus, with no value and to be disposed: Cannon Copier.
7. Personnel
 - a) Approve, with regrets, the retirement of Teresa Cioppa as reading teacher, effective June 30, 2011.
 - b) Approve the extension of Richard Walker as a building substitute continuing January 3, 2011.
 - c) Approve Jessica Martin-Sayward as a substitute teacher for the 2010-11 school year.
 - d) Approve Victoria Walsh as a substitute teacher for the 2010-11 school year.
 - e) Approve Lori Richards as a substitute teacher for the 2010-11 school year.
8. Old Business
 - a) Discussion regarding a possible lease agreement of the bus garage parking lot.
9. Board Policies
 - a) Approve the second reading of the following policy:
 - #2520 – Board Member Training
 - #0115 – Student Bullying Prevention and Intervention
 - b) Approve the first reading of the following policy:
 - #4850 Animals in School
10. Board Discussion
11. Reports from Superintendent
12. Public Comment Regarding the Agenda Items
13. Executive Session
14. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 11, 2011

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian
Peg Sheehan, Public

Meeting was called to order at 6:00pm, by Andrea Robare.

Pledge of Allegiance

The Board attended the Geography Bee held in the Auditorium (6:00 – 6:23pm).

Approval of Minutes

Motion Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the minutes from the regular meeting held on 12-14-10.

Business & Finance

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the claims audit report dated 12-22-10.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the extra curricular report dated 1-11-11.

New Business

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the surplus and disposal, via sealed bid, the following items: Frymaster Gas Fryer, South Bend Metal Lathe and Powermatic Wood Lathe. Each item will have a minimum bid of \$500.00.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve as surplus and the disposal with no value a cannon copier.

Personnel

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve with regrets, the retirement of Teresa Cioppa as reading teacher, effective June 30, 2011.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carries (5-0) to approve the extension of Richard Walker as a building substitute continuing January 3, 2011.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the following as substitute teachers for the 2010-11 school year:

Jessica Martin-Sayward
Victoria Walsh
Lori Richards

Old Business

Mr. Broadwell discussed the possible lease agreement of a portion of the bus garage parking lot. He presented the Board with information from the district's lawyer regarding possible options of the agreement.

Board Policies

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the second reading of policy #2520 Board Member Training.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to postpone policy #0115 Student Bullying Prevention and Intervention.

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the first reading of policy #4850 Animals in School.

Reports from the Superintendent

- * Nine of our chorus students and Mrs. Moore will attend Ithaca College in April, where they will train with some outstanding teachers and performers.
- * On January 7th at 9:30am the school had an emergency evacuation, due to the gas leak at the senior housing next door. The evacuation went very smoothly, thanks to the faculty and staff for all of their help. This day will be used as one of our emergency/snow days leaving us with 3 more scheduled days.
- * There will be a video conference held on February 2, 2011 available for all board members interested. The topic is Sharing, Restructuring High Schools and School District Reorganization. The video conference will be made available at ISC in Plattsburgh or Yandon Dillon Ctr. Mineville.
- * The Essex Co. IDA will present at our February 8, 2011 meeting regarding a potential PILOT agreement for exemption of taxes for the proposed adult living center.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:55pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:35pm.

Adjournment

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:36pm.

Willsboro Central School
Board of Education – Regular Meeting
January 25, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 1-11-11.
4. Business & Finance
 - a) Approve the claims audit report dated 1-20-11.
 - b) Approve the budget status report dated 1-21-11.
 - c) Approve the budget transfers dated 1-21-11.
5. New Business
 - a) Accept the January 2011 draft of the annual professional performance review.
6. Personnel
 - a) Approve the resignation of Cheryl Blanchard as a substitute bus driver for the school district, effective February 1, 2011.
 - b) Approve Farrah Whitney as a substitute teacher for the 2010-11 school year.
7. Board Policies
 - a) Approve the second reading of the following policy:
#4850 Animals in School
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session
 - a) Negotiations
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
January 25, 2011

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Alvin Reiner, Newspaper
Lane Sayward, Public

Meeting was called to order at 6:01pm, by Andrea Robare.

Pledge of Allegiance

Approval of Minutes

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 1-11-11.

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 1-20-11.

Motion by Bruce Hale, seconded Scott Sayward, voted and carried (5-0) to approve the budget status report dated 1-21-11.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the budget transfers dated 1-21-11.

New Business

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to accept the January 2011 draft of the annual professional performance review.

Personnel

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to accept the resignation of Cheryl Blanchard as a substitute bus driver for the school district, effective February 1, 2011.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Farrah Whitney as a substitute teacher for the 2010-11 school year.

Board Policies

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to approve the second reading of policy #4850 Animals in School.

Board Discussion

- * Mr. Broadwell will inquire of our student representative Ben Christian regarding his attendance.
- * Mr. Sayward continues his research with Essex Co. DSS on more information regarding background checks for volunteers.
- * Mrs. Klein suggested the board send congratulatory notes to recognize deserving students for their various achievements.

Reports from the Superintendent

- * Mr. Broadwell commended the cafeteria staffs on having an excellent review and report from the State Education Department Child Nutrition Program.
- * Regional forum meeting on Restructuring High School Reform with the Commissioner of Education in Lake Placid has been cancelled.
- * Any board members interested in attending the Video Conference on February 2nd, 2011, please contact the district office.
- * The bids for the surplus items were posted in the newspaper on Sunday January 23, 2011.
- * The NHS inductions were held on January 24, 2011.
- * The cafeteria has 105 free and 41 reduced cost student meals that are taking advantage of the program. We have sent out our mid-year applications for any families that may currently qualify for the program.

Executive Session

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to enter into executive session at 6:25pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:07pm.

Adjournment

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:08pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
February 8, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Presentation by the Essex County IDA regarding the PILOT agreement with Eli Schwartzberg for the property known as the old Willsboro School.
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 1-25-11.
5. New Business
 - a) Approve the proposed PILOT agreement between the Essex County Industrial Development Agency (IDA) on behalf of Champlain Senior Community and Willsboro Central School.
 - b) Accept the 2011-12 school calendar.
 - c) Accept high bids on the following items that were previously declared surplus and advertised by sealed bid from:
 - Roy Sodenberg
 - * South Bend Metal Lathe – bid of \$650.69
 - * Powermatic Wood Lathe – bid of \$576.69
 - d) Approve the revised January 2011 annual professional performance review.
 - e) Approve the special education recommendations as presented.
6. Board Discussion
7. Reports from Superintendent
 - * Summary of Budget session #1
8. Public Comment Regarding the Agenda Items
9. Executive Session
 - * Negotiations
10. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 8, 2011

Board Members: Andrea Robare, President (absent)
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Jody Olcott, Essex Co. IDA
Eli Schwartzberg

Meeting was called to order at 6:01pm, by Craig Jackson

Pledge of Allegiance

Presentation

Jody Olcott from the Essex County IDA presented to the board information regarding the PILOT agreement with Eli Schwartzberg for the property known as the old Willsboro School. Ms. Olcott explained the economic benefits associated with this PILOT agreement. She also explained the incentives available to facilitate re-development of this property.

Approval of Minutes

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to approve the amended minutes from the regular meeting held on 1-25-11.

New Business

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (4-0) to approve the proposed PILOT agreement between the Essex County Industrial Development Agency (IDA) on behalf of Champlain Senior Community and Willsboro Central School.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to accept the 2011 – 12 school calendar.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (4-0) to accept the high bids on the following items that were previously declared surplus and advertised by sealed bid from:

Roy Sodenberg

- * South Bend Metal Lathe – bid of \$650.69
- * Powermatic Wood Lathe – bid of \$576.69

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (3-1) (Mrs. Klein opposed) to approve the interim January 2011 annual professional performance review.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (4-0) to approve the special education recommendations as presented.

Reports from the Superintendent

- * Mr. Broadwell provided the board with a brief summary of the first budget session held on February 3rd, 2011.
- * The boy's basketball team has a game against Schroon Lake on February 8, 2011. Schroon Lake is in first place in the MVAC league.
- * Mr. Broadwell spoke with Ben Christian in regards to joining the board as the student representative. Transportation is the factor in his lack of attendance.
- * Congratulations to Stephanie Blanchard, Sierra O'Hara, Anna Daly and Hieu Tran for their acceptance of their artwork that will be shown at the Lake Placid Art Center on February 12, 2011.
- * Mrs. Genevieve Blaise forwarded an article from 1995 regarding bullying and harassment in the schools. She thought that the board would like this article as the board is working on a new bullying policy.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to enter into executive session at 7:10pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (4-0) to end executive session at 7:37pm.

Adjournment

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (4-0) to adjourn the meeting at 7:38pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
February 22, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 2-8-11.
4. Business & Finance
 - a) Approve the claims audit report dated 2-17-11.
 - b) Approve the budget status report.
 - c) Approve the extra curricular report dated 2-22-11.
5. New Business
 - a) Schedule a Board meeting for April 28, 2011 to vote on the CVES administrative budget and the establishment of a CTE Instructional Equipment Reserve Fund.
 - b) Approve the Memorandum of Agreement regarding the APPR as presented February 22, 2011.
 - c) Approve the amended contract with the Superintendent of Schools, Stephen Broadwell, effective February 22, 2011. The contract reflects a 0% salary differential for the 2011-12 school year.
 - d) Discuss the possibility of refinancing our current bond debt based on the advice of our financial advisor, Christine Crowley from Fiscal Advisors.
 - e) Consider refunding bond resolution:
REFUNDING BOND RESOLUTION OF THE WILLSBORO CENTRAL SCHOOL DISTRICT, ESSEX COUNTY, NEW YORK, ADOPTED February 22, 2011, AUTHORIZING THE REFUNDING OF SCHOOL DISTRICT (SERIAL) BONDS AND PROVIDING FOR OTHER MATTERS IN RELATION THERETO AND THE PAYMENT OF THE BONDS TO BE REFUNDED
Recital

WHEREAS, the Willsboro Central School District (the “District”) has outstanding \$9,495,000 of School District (Serial) Bonds dated April 11, 2002 originally issued in the aggregate principal amount of \$11,525,000 (the “Refunded Bonds”); and

WHEREAS, the Refunded Bonds carry interest rates that are higher than interest rates available in the current capital markets; and

WHEREAS, it is now desired to authorize the Board President, as Chief Fiscal Officer to refund and refinance the Refunded Bonds in order to achieve lower interest rates and present value debt service savings.
6. Board Discussion
 - a) Are any board members interested in attending the Clinton-Essex-Warren-Washington School Boards Association Video Conference that will be held on March 17, 2011 at the ISC in Plattsburgh or Yandon Dillon Ctr., Mineville?
 - b) Discussion regarding a possible board retreat.
7. Reports from Superintendent
 - * Budget session #2 review

8. Public Comment Regarding the Agenda Items
9. Executive Session
 - * Negotiations
10. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
February 22, 2011

Board Members: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian

Meeting was called to order at 6:00pm, by Andrea Robare

Pledge of Allegiance

Approval of Minutes

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (4-0) to approve the amended minutes from the regular meeting held on 2-8-11, with one abstention (Andrea Robare).

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 2/17/11.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the budget status report dated 2/18/11.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the extra curricular report dated 2/22/11.

New Business

The board has scheduled a meeting for April 28th, 2011 at 6:00pm to vote on the CVES administrative budget and the establishment of a CTE Instructional Equipment Reserve Fund.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the Memorandum of Agreement regarding the APPR as presented February 22, 2010.

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the resolution of refunding the current bond debt on the advice of our financial advisor, Christine Crowley from Fiscal Advisors:

REFUNDING BOND RESOLUTION OF THE WILLSBORO CENTRAL SCHOOL DISTRICT, ESSEX COUNTY, NEW YORK, ADOPTED February 22, 2011, AUTHORIZING THE REFUNDING OF SCHOOL DISTRICT (SERIAL) BONDS AND PROVIDING FOR OTHER MATTERS IN RELATION THERETO AND THE PAYMENT OF THE BONDS TO BE REFUNDED

Recital

WHEREAS, the Willsboro Central School District (the "District") has outstanding \$9,495,000 of School District (Serial) Bonds dated April 11, 2002 originally issued in the aggregate principal amount of \$11,525,000 (the "Refunded Bonds"); and

WHEREAS, the Refunded Bonds carry interest rates that are higher than interest rates available in the current capital markets; and

WHEREAS, it is now desired to authorize the Board President, as Chief Fiscal Officer to refund and refinance the Refunded Bonds in order to achieve lower interest rates and present value debt service savings.

Board Discussion

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve having a board retreat on March 26th, 2011 at 9:00am.

Reports from the Superintendent

- * On February 18th the district held an African Drum Festival here at the school. It was a wonderful performance. Thank you to Mrs. Jennifer Moore for all of her hard work in putting the festival together.
- * Billy Martin's Circus will be held here at the school on February 24th at 7:00pm.
- * Mr. Broadwell provided the board with a brief summary of the second budget session held on February 17th, 2011.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 6:44pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to end executive session at 6:58pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 6:59pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
March 8, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Anna Daly's trip to Nicaragua.
 - b) Chris Ford will discuss scheduling in the high school
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 2-22-11.
5. New Business
 - a) Consider the approval of the Memorandum of Agreement with the Teachers Association for a contract extension through June 30, 2012.
6. Board Discussion
 - a) Consider combining our regular meeting of April 26th with our special meeting scheduled on April 28th.
 - b) Report regarding the Commissioner's visit to the North Country (Mr. Jackson & Mrs. Klein).
7. Reports from Superintendent
 - a) Summary of Budget session #3.
 - b) Review the 2009-10 Report Card.
8. Public Comment Regarding the Agenda Items
9. Executive Session
 - * Negotiations
10. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 8, 2011

Board Members: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian
Chris Ford, Guidance Counselor
Anna Daly, Student

Meeting was called to order at 6:01pm, by Andrea Robare

Pledge of Allegiance

Presentations

Anna Daly (11th grade student) presented to the board her trip to Nicaragua. Anna traveled to Nicaragua with the Mission of Hope. It was apparent from her presentation that this was a very educational and valuable trip and Anna will always remember it. Anna is hoping to return on another mission and would also like to organize a fund raising campaign so that she can help a family in Nicaragua fund the building of a home.

Mr. Ford presented to the board the process of scheduling for the students and possible options for the future.

Approval of Minutes

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the minutes from the regular meeting held on 2-22-11.

New Business

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (3-2) to approve the Memorandum of Agreement with the Willsboro Teacher's Association (WTA) for a contract extension through June 30, 2012.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the fixed rate of \$3.522 for the 2011-12 fuel bid price, as per the BOCES Co-op bidding results.

Board Discussion

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve combining our regular meeting originally scheduled for April 26th with our special meeting scheduled on April 28th.

Craig Jackson, Phyllis Klein, and Mr. Broadwell spoke of the conference they attended on March 3rd, with the Commissioner of Education, Dr. David Steiner. They were all very pleased with the Commissioner's presentation and remarks.

Reports from the Superintendent

- * Mr. Broadwell provided the board with a brief summary of the third budget session held on March 2nd, 2011.
- * Former students Vinnie & Joe Ferris ("The Greenbeans") provided a musical performance for our elementary students. The students were very involved in the performance and had a great time.
- * The district had a snow day on March 7, 2011; we would like to thank Sheehan's Construction for their involvement in cleaning the bus garage and the school parking lots.
- * We have exhausted all of our "snow days", if we are to have another snow day/ emergency day, school will then be in session on April 25th which falls in our spring break.
Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve faculty and staff use of a personal day if needed on April 25th. Staff would need to present information that their trip had been pre-planned.
- * Mr. Broadwell reviewed the school district Report Card with the board.

Executive Session

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to enter into executive session at 7:26pm, to discuss negotiations.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:46pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:47pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
March 22, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 3-8-11.
4. New Business
 - a) Approve the side letter of agreement with Sheila Vanags regarding allocating one vacation day based on her working on March 7th, 2011 which was considered a “snow day” and not a required day of work based on her contract.
5. Business & Finance
 - a) Approve the claims audit report dated 3-18-11.
 - b) Approve the budget status report dated 3/18/11.
 - c) Approve the extra curricular report dated 3-22-11.
6. Personnel
 - a) Approve Ashley Walker and Andrea Connor as substitute teachers for the school district.
7. Board Discussion
8. Reports from Superintendent
 - a) Budget update
9. Public Comment Regarding the Agenda Items
10. Executive Session (if needed)
11. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
March 22, 2011

Board Members: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 6:00pm, by Andrea Robare

Pledge of Allegiance

Approval of Minutes

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the minutes from the regular meeting held on 3-8-11.

New Business

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the side letter of agreement with Sheila Vanags regarding allocating one vacation day based on her working on March 7th, 2011 which was considered a "snow day" and not a required day of work based on her contract.

Business & Finance

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the claims audit report dated 3-18-11.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the budget status report dated 3-18-11.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the extra curricular report dated 3-22-11.

Personnel

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve Ashley Walker and Andrea Connor as substitute teachers for the school district.

Board Discussion

Mr. Hale presented to the board a letter that he received from Mr. Ed Hatch regarding the condition of Route 22 and potential repairs. Mr. Hatch requested the school district and other community members write to Albany and express the need to get the road repaired and how it negatively influences the school district and our community.

Reports from the Superintendent

- * Mr. Broadwell received a request from Lucinda Pytlak to use the school building for ballroom dancing lessons.
- * The regional comptroller visited our school on 3/22/11 to review our ELBAR funds. We met the criteria associated with potentially using the reserve funds if approved in the budget process.
- * We have had five teachers indicate that they are pursuing the National Board Certification: Brian White, Tara Valachovic, Margie Jaquish, Chamaine Flynn and Marie Blatchley.
- * Ms. Belois hosted an art show with our students work; she did an outstanding job. The students and parents enjoyed seeing all of their artwork displayed.
- * Key Club hosted a Walk-A-Thon on Friday night to benefit the Roger Senecal Endowment Fund at CVPH. It is a foundation for North Country's love for children, particularly when a child is in need. Income generated by the fund is used to help pay for transportation and housing expenses incurred by an ill or injured child's family in order to be near the child when vital care is being given.

Executive Session

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to enter into executive session at 6:35pm.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to end executive session at 6:56pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 6:57pm.

Brandy V. Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
April 12, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Presentation by Tara Valachovic, technology in the classroom.
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 3-22-11.
5. Business & Finance
 - a) Approve the 2011-12 district spending plan.
 - b) Approve for voter consideration expenditure from the capital reserve fund of \$106,000 for the purchase of one school bus.
6. New Business
 - a) Approve the attached list of items as surplus and remove from our inventory to be recycled at BOCES in Plattsburgh, per Rudy Brouwer, Technology Coordinator.
 - b) Approve re-bidding the fryer that previously received no bids. This will be advertised for sealed bids with a minimum bid of \$200.00.
 - c) Approve the following as election workers for our budget vote on May 17, 2011:
 - Faye Bigelow
 - Joyce Sukel
 - Joanne Betters
 - Janice Allen
7. Personnel
 - a) Approve Dean Baker as a substitute teacher for the school district.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session (if needed)
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 12, 2011

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Bruce Hale
Scott Sayward
Phyllis Klein (Absent)

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian
Tara Valachovic, 6th Grade Teacher
Alvin Reiner, Press Republican
Keith Lobdell, Valley News

Meeting was called to order at 6:00pm, by President Andrea Robare.

Pledge of Allegiance

Presentation

Tara Valachovic made a comprehensive presentation to the board about how the new laptops have made such a wonderful impact in the 4th, 5th, and 6th grade classrooms. Having the computers has helped the students experience the world of technology better and it has enabled them to help in many classroom assignments.

Approval of Minutes

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (4-0) to approve the amended minutes from the regular meeting held on 3/22/10.

Business & Finance

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (4-0) to approve \$7,894,867 as the 2011-12 spending plan.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (4-0) to approve for voter consideration expenditure from the capital reserve fund of \$106,000 for the purchase of one school bus.

New Business

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (4-0) to approve the attached list of items as surplus and remove from our inventory to be recycled at BOCES in Plattsburgh, per Rudy Brower, Technology Coordinator.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (4-0) to approve the re-bidding of the fryer that previously received no bids. This will be advertised for sealed bids with a minimum bid of \$200.00.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (4-0) to approve the following as election workers for our budget vote on May 17th, 2011:

Faye Bigelow
Joyce Sukel
Joanne Betters
Janice Allen

Personnel

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (4-0) to approve Dean Baker as a substitute teacher to fill in for Madonna Gardner while she is on maternity leave.

Reports from the Superintendent

- The Town of Willsboro called and would like to donate their voting machines to the school.
- The students that attended the Ithaca Gospel Festival had a great time and their performance was incredible. They enjoyed the experience.

Executive Session

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (4-0) to enter into executive session at 6:43pm, to discuss personnel.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (4-0) to end executive session at 6:58pm.

Adjournment

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (4-0) to adjourn the meeting at 6:59pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
April 28, 2011
6:00pm in the Conference Room

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 4-12-11.
4. Business & Finance
 - a) Approve the claims audit report dated 4-25-11.
 - b) Approve the budget status report dated -25-11.
 - c) Approve the extra curricular report dated 4-28-11.
 - d) Approve the payment from the district's tax certiorari reserve of \$4,758.43 to Dennin & Dennin (attorney for Baribeau's) based on the court decision of a reduction in assessed value for the 2009 and 2010 years. The budget will be amended accordingly by increasing revenue and appropriations. The case was indexed as No. 577-10-RJ1 15-1-2009 – 0148 and No. 577-10-RJ1 15-1-2010 – 0188.
5. New Business
 - a) Elect 5 board members from the following 6, for the Board of Cooperative Educational Services (CVES) Board of Education:
 - Richard LaVigne
 - Leisa Boise
 - Tom McCabe
 - David Hall
 - William Haseltine
 - Bruce Murdock
 - b) Consider the approval of the resolution of the Administration Budget:
 - It is resolved that the Board of Education of the Willsboro Central School District vote to approve the tentative Administration Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2011-12 and the establishment of a CTE Instructional Equipment Reserve Fund.
 - c) Consider the request to have elementary class sizes over 20 students for the 2011-12 school year.
 - d) Consider not subscribing to the regional academic summer school this year based on the projected increase in costs.
6. Personnel
 - a) Approve the resignation of Beth Fehlner, effective June 25, 2011.
 - b) Approve Jeff Marcotte as assistant varsity softball coach for the 2011 season.
7. Board Discussion
8. Reports from Superintendent
9. Public Comment Regarding the Agenda Items
10. Executive Session (if needed)
11. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
April 28, 2011

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Bruce Hale
Scott Sayward
Phyllis Klein

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 6:00pm, by President Andrea Robare.

Pledge of Allegiance

Approval of Minutes

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (4-0-1) to approve the amended minutes from the regular meeting held on 4/12/10 (Phyllis Klein abstained).

Business & Finance

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 4-25-11.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the budget status report dated 4-25-11.

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the extra curricular report dated 4-28-11.

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to approve the payment from the district's tax certiorari reserve of \$4,758.43 to Dennin & Dennin (attorney for Baribeau's) based on the court decision of a reduction in assessed value for the 2009 and 2010 years. The budget will be amended accordingly by increasing revenue and appropriations.

New Business

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to cast votes for Richard LaVigne, Leisa Boise, Tom McCabe, David Hall and William Haseltine to the Board of Cooperative Educational Services (CVES) Board of Education.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the tentative Administrative Budget of the Clinton-Essex-Warren-Washington Board of Cooperation Educational Services for the school year 2011-12 and the establishment of a CTE Instructional Equipment Reserve Fund.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve an increase in the elementary class size of over 20 for the 2011-12 school year.

Personnel

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the retirement of Beth Fehlner, effective June 25, 2011.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve Jeff Marcotte as assistant varsity softball coach for the 2011 season.

Reports from the Superintendent

- ✦ Mr. Broadwell received a letter from Assemblywoman Teresa Sayward regarding the construction on the Mountain Road. Mrs. Sayward expressed her concerns and said that she will keep pushing for improvements.
- ✦ The school has a new sign that hangs in the elementary hallway “Welcome to Willsboro Start Here, Go Anywhere”.
- ✦ The district will be posting in the Press Republican, two vacant positions for the 2011-12 school year, Physical Education Teacher and a Secondary Special Education Teacher.
- ✦ This year’s Valedictorian for the Class of 2011 will be Adam Robare and the Salutatorian will be Atlas Manning.
- ✦ Four of our CFES students left on May 1st for NYC where they were able to meet up with Angell Acosta who gave them a tour of the city. And they also met with our school exchange partners, Wadleigh School and A. Phillip Randolph School.
- ✦ Mountain Lake PBS film crew came to the school and interviewed Mr. Broadwell as well as Rick Dalton, regarding CFES and its involvement in the Willsboro School.
- ✦ The Prom will be held on May 14th, 2011.
- ✦ Mr. Broadwell asked the board if they would like to re-bid this year for the school doctor. The board agreed it would be a good idea.

Executive Session

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to enter into executive session at 6:38pm, to discuss personnel.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:20pm.

Adjournment

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:21pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
May 10, 2011
Following in the Public Hearing

1. Call to Order
2. Pledge of Allegiance
3. Presentation
 - a) Presentation by Senior Class regarding their senior class trip to Key West, FL.
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 4-28-11.
5. Business & Finance
6. New Business
7. Personnel
 - a) Approve the extension of the probationary period employment for Madonna Gardner through June 30, 2012 and enter into a written extension agreement.
 - b) Recommend Kristen Hartnett be removed from the preferred eligibility list as per our letter dated, June 10, 2010 and appointed to an elementary teaching position. This will be the third year of a three year probationary track position based on Ms. Hartnett's previous two years with the district.
8. Board Discussion
9. Reports from Superintendent
10. Public Comment Regarding the Agenda Items
11. Executive Session (if needed)
12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
May 10, 2011

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Bruce Hale
Scott Sayward
Phyllis Klein

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian

Meeting was called to order at 6:01pm, by President Andrea Robare.

Pledge of Allegiance

Presentations

2011-12 Budget Hearing to the public was presented by Mr. Broadwell.

Madison Lamotte and Brittany Schreiber gave a brief presentation of their senior trip to Key West, FL.

Approval of Minutes

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 4/28/11.

New Business

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve eliminating one bus monitor position (the Rome bus run).

Personnel

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (3-2) to approve the extension of the probationary period employment for Madonna Gardner through June 30, 2012 and enter into a written extension agreement.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve the recommendation that Kristen Hartnett be removed from the preferred eligibility list as per our letter dated, June 10, 2010 and appointed to an elementary teaching position, effective July 1, 2011. This will be Ms. Hartnett's third year of a three year probationary period.

Reports from the Superintendent

- ✚ We will be holding our Budget Vote on May 17th. We will also have a music concert and elementary art exhibit that evening as well.
- ✚ Jennifer Moore has CD's available of the 2011 Ithaca Gospel Festival if anyone would like to borrow them.
- ✚ A representative from Google will be coming on September 2nd for training with our staff members.
- ✚ Mr. Broadwell would like to start a Facebook account for the school. He feels it will be good communication with the parents, students and community of the Willsboro District.
- ✚ With all of the rainfall that we have had, our fuel tanks have developed some water in the outside of the double wall. We are monitoring this closely and the tank company will be coming to help resolve this issue.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:40pm, to discuss personnel.

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to end executive session at 7:20pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:21pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
June 14, 2011
Conference Room at 6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 5-10-11.
4. Business & Finance
 - a) Approve Conroy, Boulrice, Telling & Trombley as external auditors for the 2010-11 budget year, at a cost of \$9,250.
 - b) Approve the claims audit report dated 5-23-11.
 - c) Approve the extra-curricular report dated 6-14-11.
5. New Business
 - a) Acknowledge and thank Mrs. Marilyn Trienens for reviewing 18 books worth \$319.83 which were added to our library from the CVES school library system.
 - b) Consider the district's two old voting booths surplus and donate one of them to the Essex County Board of Elections.
 - c) Approve the merger between Willsboro Central School and Plattsburgh City Schools for the sport of hockey for the 2011-12 school year at no cost to the district.
 - d) Approve for disposal as scrap with no value a milk cooler from the cafeteria.
 - e) Approve the attached paydays for the 2011-12 school year.
 - f) Approve the school physician for the 2011-12 school year.
 - g) Approve the special education annual review recommendations as presented.
6. Personnel
 - a) Approve Kristen Hartnett as the Summer School Special Education Teacher beginning on July 5, 2011 for 6 weeks. It will be for Reading/Math instruction approximately 10 hours/week \$25.00/hour.
 - b) Approve Eleanor Stafford as the summer bus driver to BOCES.
 - c) Consider the approval of the side letter of agreement regarding an after school study hall by altering the work day for the school library media specialist/school librarian to 9:00 – 4:00pm on Tuesday and Thursdays for the 2011-12 school year.
 - d) Consider the approval of the side letter of agreement for an elementary drama club director for the 2011-12 school year with a stipend of \$2,048.
 - e) Consider approval of the following "After the Bell" summer educational camps:
 - Wild About Books! – Sheree Ford – Grades 2-4 – July 18th - 22nd – Stipend \$375
 - "Munsch" Before Lunch – Kristen Hartnett – Grades 1-3 July 11th – 15th
Stipend \$375
 - Kids Kitchen – Kristen Hartnett – Grades 2-4 – July 25th – 28th – Stipend - \$312
 - Hmmm, Why Did That Happen? – Margie Jaquish & Charmaine Flynn –
June 27th – June 30th
 - f) Approve the following coaching positions for 2011-12:
 - Boys Varsity Soccer – Andrew Lee
 - Boys Modified Soccer – Terry Cross
 - Girls Modified Soccer – Charlene Lobdell
 - Boys Varsity Basketball – Jim Spring
 - Boys JV Basketball – Terry Cross

Girls Varsity Basketball – Charlene Lobdell
Girls Modified Basketball – Rob LePage
Boys Modified Baseball – Terry Cross
Girls Varsity Softball – David Lee
Girls Modified Softball – Charlene Lobdell
Golf – John Oliver
Bowling – David Lee

- g) Approve the following extra curricular positions for 2011-12:
Senior Co-Advisors – Gail MacDougal & Vacancy
Junior Co-Advisors – Becky Provost & Margie Jaquish
Sophomore Advisor – Madonna Gardner & Vacancy
Senior Play Co-Advisors – Gail MacDougal
Drama Club – Derrick Hopkins
Elementary Drama – Derrick Hopkins
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Spanish Club – Francesca Duso
French Club – Marie Blatchley
Extra Curricular Treasurer – Cathy Alden
Key Club – Meaghan Freeman
CFES – Marie Blatchley
- h) Approve the appointment of Michael Douglas to a three year probationary tenure track position in Physical Education on Step 1 of the salary schedule (\$37,326) beginning September 1, 2011.

7. Board Policies

- a) Approve the first reading of the following policies:
#2520 Board Member Training
#5280 Interscholastic Athletics & Concussion Management
#6850 Retiree Benefit Procedures

8. Board Discussion

9. Reports from Superintendent

- Discussion regarding Blue Ribbon School or Baldrige Award.

10. Public Comment Regarding the Agenda Items

11. Executive Session (if needed)

12. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 14, 2011

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Bruce Hale
Scott Sayward
Phyllis Klein

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Marilyn Trienens, Librarian
Jon Steeves

Meeting was called to order at 6:01pm, by President Andrea Robare.

Pledge of Allegiance

Approval of Minutes

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 5/10/11.

Business & Finance

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve Conroy, Boulrice, Telling & Trombley as external auditors for the 2010-11 budget year, at a cost of \$9,250.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the claims audit report dated 5/23/11.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the extra curricular report dated 6/14/11.

New Business

Acknowledged and recognized Marilyn Trienens for reviewing 18 books worth \$319.83 which were added to our library from CVES school library system. Mrs. Trienens has raised over \$1,274.72 in the last six years.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the district's two old voting booths surplus and donate one of them to the Essex County Board of Elections.

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to approve the merger between Willsboro Central School and Plattsburgh City Schools for the sport of hockey for the 2011-12 school year at no cost to the district.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to dispose as scrap with no value a milk cooler from the cafeteria.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the payroll dates for the 2011-12 school year.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve Elizabethtown Community Hospital as the school physician for the 2011-12 school year, at a low bid of \$4,600.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve the special education annual review recommendations as presented.

Personnel

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve Kristen Hartnett as the Summer School Special Education Teacher beginning on July 5, 2011 for 6 weeks. It will be Reading/Math instruction approximately 10 hours/week \$25.00/hour.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (5-0) to approve Eleanor Stafford as the summer bus driver to BOCES.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the side letter of agreement regarding an after school study hall by altering the work day for the school library media specialist/school librarian to 9:00 – 4:00pm on Tuesday and Thursdays for the 2011-12 school year.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the side letter of agreement for an elementary drama club director for the 2011-12 school year with a stipend of \$2,048.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the following “After the Bell” summer education camps:

- Wild About Books! – Sheree Ford – Grades 2-4 – July 18th - 22nd – Stipend \$375
- “Munsch” Before Lunch – Kristen Hartnett – Grades 1-3 July 11th – 15th Stipend \$375
- Kids Kitchen – Kristen Hartnett – Grades 2-4 – July 25th – 28th – Stipend - \$312
- Hmmm, Why Did That Happen? – Margie Jaquish & Charmaine Flynn – June 27th – June 30th

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the following coaching positions for 2011-12:

Boys Varsity Soccer – Andrew Lee
Boys Modified Soccer – Terry Cross
Girls Varsity Soccer – Michael Douglas
Girls Modified Soccer – Charlene Lobdell
Boys Varsity Basketball – Jim Spring
Boys JV Basketball – Terry Cross
Girls Varsity Basketball – Charlene Lobdell
Girls Modified Basketball – Rob LePage
Boys Modified Baseball – Terry Cross
Girls Varsity Softball – David Lee
Girls Modified Softball – Charlene Lobdell
Golf – John Oliver

Bowling – David Lee

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the following extra curricular positions for 2011-12:

Senior Co-Advisors – Gail MacDougal
Junior Co-Advisors – Becky Provost & Margie Jaquish
Sophomore Advisor – Madonna Gardner
Senior Play Co-Advisors – Gail MacDougal
Drama Club – Derrick Hopkins
NHS – Gail MacDougal
JR. NHS – Francesca Duso
Student Council – Keith Stone
Spanish Club – Francesca Duso
French Club – Marie Blatchley
Extra Curricular Treasurer – Cathy Alden
Key Club – Meaghan Freeman
CFES – Marie Blatchley

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve the appointment of Michael Douglas to a three year probationary tenure track position in Physical education on Step 1 of the salary schedule (\$37,326) beginning September 1, 2011.

Board Policies

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve the first reading of the following policies:

- #2520 Board Member Training
- #5280 Interscholastic Athletics & Concussion Management
- #6850 Retiree Benefit Procedures

Reports from the Superintendent

- CEWW School Boards Association sent a survey with nine topics. The district needed to select three topics that they would like to hear more information about the upcoming 2011-12 school year.
- The CFES application for 2010-11 School of Distinction is complete and ready to be sent to the CFES organization.
- An individual stopped by the school today with concerns regarding their taxes. The issue is not anything that the school district can help with.
- ACAP may be losing their funding next year for the after school program.
- Mr. Broadwell will be holding interviews for the Special Education position on Monday, June 20th.
- The Willsboro CFES will be showcased on Thursday at 8:30pm on PBS Mountain Lake.
- Old Adirondack is closing, the town and the highway department have been talking about a possible joint endeavor in sharing with the highway department and the school.
- Mr. Broadwell approached the board regarding the district applying for the Blue Ribbon school/Baldrige Award grant. He believes our school has the components for the award and would like to engage with a consultant to help write the grant. The process could take a few years.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 7:10pm, to discuss personnel.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:55pm.

Adjournment

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:56pm.

Brandy Sweatt, District Clerk

Willsboro Central School
Board of Education – Regular Meeting
June 28, 2011
Conference Room @ 6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Executive Session
4. Approval of Minutes
 - a) Approve the minutes from the regular board meeting held on 6-14-11.
5. Business & Finance
 - a) Approve the transfer of \$29,340 from the employee benefits reserve for the retirements of Teresa Cioppa (\$16,785) and Michael St. Louis (\$12,555) as per the contract.
 - b) Approve the claims audit report dated 6-27-11.
6. New Business
 - a) Accept the special education yearly report as presented by Mr. Robinson.
 - b) Approve the special education recommendations as presented.
 - c) Recognize Mr. Joe Walsh for having met the NYSDOT goal of at least 90% of the buses passing the semi-annual safety inspections during 2010-11. In fact, 100% of our buses passed the inspection.
 - d) Approve the following items for disposal at bid:
 - 1994 Blue Bird Bus-60 Passenger-Minimum Bid \$800.00
 - 2000 Blue Bird Bus-65 Passenger-Minimum Bid \$1,800.00
7. Personnel
 - a) Approve Michael St.Louis as a part-time driver education instructor for the fall semester at a stipend of \$9,300.
 - b) Approve Dawn Yeager as Sophomore Co-Advisor for the 2011-12 school year.
 - c) Approve Shelley Moran as Senior Co-Advisor and Senior Play Co-Advisor for the 2011-12 school year.
 - d) Approve Derrick Hopkins as Elementary Drama Club Advisor for the 2011-12 school year.
 - e) Approve Jennifer Moore as Band Director for the 2011-12 school year.
 - f) Approve the three year probationary appointment of Nicole Gillespie as a Special Education teacher, on Step 2 +63 hours of the salary schedule (\$44,976).
 - g) Approve Richard Walker as a building substitute for the 2011-12 school year.
 - h) Approve the side letter of agreement regarding the change in assignments of Charmaine Flynn to Dean of Students for the 2011-12 school year. Mrs. Flynn will be replacing Walter Vanderhoff who has re-assumed a full-time teaching assignment in Math.
8. Board Policies
 - a) Approve the seconded reading of the following policies:
 - #2520 Board Member Training
 - #5280 Interscholastic Athletics & Concussion Management
 - #6850 Retiree Benefit Procedures
9. Board Discussion
10. Reports from Superintendent

11. Public Comment Regarding the Agenda Items

12. Tour of the building and facilities.

13. Adjournment



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
June 28, 2011

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Bruce Hale
Scott Sayward
Phyllis Klein

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk
Jon Steeves

Meeting was called to order at 6:02pm, by President Andrea Robare.

Pledge of Allegiance

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:03pm, to discuss personnel.

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 6:24pm.

Approval of Minutes

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to approve the amended minutes from the regular meeting held on 6/14/11.

Business & Finance

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the transfer of \$29,340 from the employee's benefits reserve for the retirements of Teresa Cioppa (\$16,785) and Michael St. Louis (\$12,555) as per the contract.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the claims audit report dated 6/27/11.

New Business

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to accept the special education yearly report as presented by Mr. Mark Robinson.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the special education recommendations as presented.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to recognize Mr. Joe Walsh for having met the NYSDOT goal of at least 90% of the buses passing the semi-annual safety inspections during 2010-11, in fact, 100% of our buses passed the inspection on the first attempt.

Motion by Craig Jackson, seconded by Phyllis Klein, voted and carried (5-0) to approve of the following buses as surplus and disposal via sealed bid:

1994 Blue Bird Bus-60 Passenger-Minimum Bid \$800.00
2000 Blue Bird Bus-65 Passenger-Minimum Bid \$1,800.00

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to decline the request from the Youth Advocate Program to pay a portion of the cost for a student's evaluation at the TBI clinic.

Personnel

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve Michael St. Louis as a part-time driver education instructor for the fall semester at a stipend of \$9,300.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the following extra curricular positions for the 2011-12 school year:

Dawn Yeager – Sophomore Co-Advisor
Shelley Moran – Senior Class & Senior Play Co-Advisor
Derrick Hopkins – Elementary Drama Club Advisor
Jennifer Moore – Band Director

Motion by Phyllis Klein, seconded by Craig Jackson, voted and carried (5-0) to approve the two year probationary appointment of Nicole Gillespie as a Special Education teacher, on Step 2 +63 hours of the salary schedule (\$44,976).

Motion by Bruce Hale, seconded by Scott Sayward, voted and carried (5-0) to approve Richard Walker as a building substitute for the 2011-12 school year.

Motion by Scott Sayward, seconded by Bruce Hale, voted and carried (4-1) to approve the side letter of agreement regarding the change in assignments of Charmaine Flynn as a teacher on special assignment as Dean of Students for the 2011-12 school year. Mrs. Flynn will be replacing Walter Vanderhoff who has re-assumed a full-time teaching assignment in Math.

Board Policies

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to approve the second reading of the following policies:

#2520 Board Member Training
#5280 Interscholastic Athletics & Concussion Management
#6850 Retiree Benefit Procedures

Reports from the Superintendent

- * Mr. Broadwell reviewed the Regents scores with the board.
- * Mr. Broadwell received a request from BOCES regarding January Regents Exams and asking if the district would be willing to pay \$6.00 per exam to administer the tests in January. Mr. Broadwell responded yes. Also, he discussed possibly having a teacher review with students for the Trigonometry and Global exams during the summer, pending summer school enrollment.
- * The “deep freeze” that happened at graduation during the slide show was caused by our computer system here at the school. At a certain time during the evening the computers are frozen to do updating.
- * Mr. Broadwell checked on the “safe schools grant”, it is available for only 5 schools. So at this point, Willsboro is unable to participate and will be put on the list if anything becomes available.

- * We had 270 students collectively achieve honor roll over the 2010-11 school year.
- * This was Mrs. Robare's last night on the school board. The District would like to recognize and thank her for all her dedication and commitment to the board and the school for the past six years.

Adjournment

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to adjourn the meeting at 7:15pm.

Brandy Sweatt, District Clerk