



Board of Education
Phyllis Klein, President
Herb Longware, Vice President
Craig Jackson
Kasey Young
Heather Sheehan

Willsboro Central School
Board of Education

Regular Meeting-Minutes
November 13, 2018

Members Present: Phyllis Klein, President
Herb Longware, Vice President
Craig Jackson
Kasey Young
Heather Sheehan

Others Present: Justin Gardner, Superintendent of Schools
Brandy Pierce Nolette, District Clerk
Jennifer Leibeck, CSE Chairperson
Kyli Swires, Sr. Class Co-Advisor
Cheryl Sweatt, Sr. Class Co-Advisor
Nathan Jacques
Linda Jacques
Bob Arnold
Laura & Scott Bridge
8 Senior Class Students

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Pledge of Allegiance

Presentation

Jennifer Leibeck presented the annual special education update and report to the board.

Senior Class presented their proposal to go on a 4 day field trip to Washington D.C. to the board.

Acceptance of Minutes

The minutes from the 10-23-18 regular board meeting were accepted as presented.

New Business

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (5-0) to approve the special education recommendations and annual report as prepared by Jennifer Leibeck.

Business & Finance

Motion by Craig Jackson, seconded by Heather Sheehan, voted and carried (5-0) to approve the claims audit report (general fund, school lunch fund and trust & agency) dated 11-13-18.

The budget status report dated 11-8-18 was accepted as presented.

Personnel

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (5-0) to approve Clayton Cross as permanent building substitute until further notice, effective October 29, 2018.

Motion by Kasey Young, seconded by Craig Jackson, voted and carried (5-0) to approve the following increase in hours for the cafeteria workers:

Vanessa Hathaway - 8 hours daily

Jill Magurk – 8 hours daily

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to approve Cheryl Vanderpool, cafeteria worker to be increased to full-time status, with up to 7 hours daily.

Policies

Motion by Craig Jackson, seconded by Heather Sheehan, voted and carried (5-0) to approve the second reading & approval of policy #0110 Sexual Harassment.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the second reading & approval of policy #0110 Sexual Harassment Regulations.

Motion by Heather Sheehan, seconded by Herb Longware, voted and carried (5-0) to approve the second reading & approval of policy #0110 Sexual Harassment Exhibit.

Board Discussion

If any board members are interested in attending the Clinton-Essex-Warren-Washington School Boards Association meeting that will be held on January 10, 2019 at West Side Ballroom, Plattsburgh, NY, please let Brandy know by December 21st, 2018. The topic for the evening is “Evidence-Based Learning: The Work of John Hattie.”

Senior Field Trip Discussion:

The Board members discussed the trip more in detail. Mr. Gardner said that he will work with Kyli & Cheryl to get the finalized pricing and details for the board.

Motion by Kasey Young, seconded by Heather Sheehan, voted (4-0-1) to approve the senior class to travel to Washington D.C. in the spring of 2019 (one abstention Craig Jackson.)

Shout-out to the Director, Cast and Crew of the Wizard of Oz! It was fantastic show!

Reports from the Superintendent

- Julie Holbrook will join our kitchen staff as food service director for the remainder of the year in conjunction with Vanessa Hathaway and the other kitchen staff members. Julie will help make sure paperwork, food and quality are to the state standards.
- Updated the board on the EPC project, boilers will be up and running in a couple weeks, inspection has been done. Lighting is being installed throughout the school, with the gymnasium and the parking lot being the first on the list. It is anticipated that completion of the project is by years end.
- Mrs. Drollette is working on a Mental Health Event. She has been working with Joe Ferris and other members as a committee to bring awareness of Mental Health to our students, staff, faculty and community.
- Mr. Gardner presented the board with board visit dates.
- Mr. Gardner talked about going digital at the board meetings. The board members could use Chromebooks at the meetings as a way of saving paper.

Public Comment

Nate Jacques – Expressed concerns related to board policies.

Bob Arnold – Shared comments on the school website.

Executive Session

Motion by Herb Longware, seconded by Kasey Young, voted and carried (5-0) to enter into executive session at 7:12pm, to discuss personnel.

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to end executive session at 7:40pm.

Adjournment

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:41pm.

Brandy Pierce Nolette, District Clerk