



Board of Education  
Phyllis Klein, President  
Herb Longware, Vice President  
Craig Jackson  
Kasey Young  
Heather Sheehan

Willsboro Central School  
Board of Education

Regular Meeting-Minutes  
October 9, 2018

Members Present: Phyllis Klein, President  
Herb Longware, Vice President  
Craig Jackson  
Kasey Young  
Heather Sheehan

Others Present: Justin Gardner, Superintendent of Schools  
Brandy Pierce Nolette, District Clerk  
Nathan Jacques  
Miranda Laferriere  
Linda Jacques  
Bob Arnold  
Rhonda Sloper  
Ed Collazo

The regular board meeting was Called to Order at 6:00pm by President Phyllis Klein.

Pledge of Allegiance

### **Acceptance of Minutes**

The minutes from the 9-25-18 regular board meeting were accepted as presented.

### **Business & Finance**

Motion by Craig Jackson, seconded by Heather Sheehan, voted and carried (5-0) to approve the claims audit report (general fund, school lunch fund and trust & agency) dated 10-1-18.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the budget transfers dated 9-28-18.

The budget status report dated 9-28-18 was accepted as presented.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve the tax roll correction for the Nature Conservancy, Inc. due to clerical error (omitted exemption code.)

Motion by Herb Longware, seconded by Heather Sheehan, voted and carried (5-0) to approve the audit report prepared by Boulrice & Woods CPA's, P.C. and the Districts' corrective action plan.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to approve the following resolution:  
That the Board of Education resolve to accept the award from the New York State Department of Education's ESSA Title I, Part A grant in the amount of \$54,962; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and the Board President to execute all documents necessary to effectuate this resolution.

Motion by Heather Sheehan, seconded by Kasey Young, voted and carried (5-0) to approve the following resolution:  
That the Board of Education resolve to accept the award from the New York State Department of Education's ESSA Title II, Part A grant in the amount of \$10,451; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and the Board President to execute all documents necessary to effectuate this resolution.

Motion by Kasey Young, seconded by Herb Longware, voted and carried (5-0) to approve the following resolution:  
That the Board of Education resolve to accept the award from the New York State Department of Education's ESSA Title IV, Part A grant in the amount of \$10,000; approve the use of the funds to make purchases as indicated; and authorize the Superintendent and the Board President to execute all documents necessary to effectuate this resolution.

### **Personnel**

Motion by Craig Jackson, seconded by Herb Longware, voted and carried (5-0) to approve Brittany Jones as a substitute aide / monitor for the school district.

### **Reports from the Superintendent**

- Explained in more detail the Title grants resolutions passed previously. Also, updated the board on a grant for the cafeteria that would help aid in the purchasing of cafeteria equipment.
- Updated the board on the EPC project. Will have more information at the next meeting, after a briefing from the contractors on the timeline and process of the work.
- Cafeteria has seen great participation purchases from the students as well as the adults.
- Still working on the special education position, there is a perspective candidate and will have more information by the end of the week.

- Attended a meeting in regards to the health insurance and there could be some changes in January.
- Rudy Brouwer retired September 28<sup>th</sup>, and Kyle McGrain has now joined the team!
- At the next meeting the BOCES presentation in regards to the Capital Project will be held in the Auditorium at 6:000pm.

### **Public Comment**

**Linda Jacques** – Expressed a concern with the district webpage not being “secure”. Mr. Gardner will look into this concern.

**Bob Arnold** – Presented a memorandum to the board regarding Bullying at WCS. Mr. Gardner clarified that our bullying coordinator is Charmain Flynn and that we have the appropriate information posted and up to date on our district webpage available for the public. Mr. Gardner also recommended making an appointment so that they may have further discussions regarding this topic.

**Nate Jacques** – Had concerns in regards to the school district webpage and the information posted on the elementary section and the board policies. Also, had a follow-up questions to concerns from the previous meeting held on September 25, 2018.

### **Executive Session**

Motion by Kasey Young, seconded by Heather Sheehan, voted and carried (5-0) to enter into executive session at 6:41pm, to discuss personnel.

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to end executive session at 7:05pm.

### **Adjournment**

Motion by Herb Longware, seconded by Craig Jackson, voted and carried (5-0) to adjourn the meeting at 7:06pm.

---

Brandy Pierce Nolette, District Clerk