



Board of Education
Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Scott Sayward
Bruce Hale

Willsboro Central School
Board of Education

Regular Meeting-Minutes
December 22, 2009

Members Present: Andrea Robare, President
Craig Jackson, Vice President
Phyllis Klein
Bruce Hale
Scott Sayward

Others Present: Stephen Broadwell, Superintendent of Schools
Brandy Sweatt, District Clerk

Meeting was called to order at 6:00pm, by Andrea Robare.

The Board welcomed a new student representative, Adam Robare.

Approval of Minutes

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the minutes from the regular meeting held on 12/8/09.

Business & Finance

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the budget transfers dated 12-14/09.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve the extra curricular report dated 12-22-09.

Motion by Craig Jackson, seconded by Bruce Hale, voted and carried (5-0) to approve the claims audit report dated 12-17-09.

Motion by Bruce Hale, seconded by Phyllis Klein, voted and carried (5-0) to accept the budget status report dated 12-14-09.

Motion by Scott Sayward, seconded by Craig Jackson, voted and carried (5-0) to accept the donation of \$1,500 from Suzanne Falter-Barns for the Drama Club.

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to accept the donation of a Palm PDA from Ann Ruzow-Holland, valued at \$117.00.

New Business

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to approve as surplus with no value and eliminate from inventory a paper shredder (#20080366).

Motion by Craig Jackson, seconded by Scott Sayward, voted and carried (5-0) to accept the confidential disclosure policy and the commitment to ensure compliance with laws and regulations related to federal Medicaid as recommended by Rose Firestein (compliance officer NYS Department of Health). The Superintendent of Schools will serve as the compliance officer for the school district.

Motion by Scott Sayward, seconded by Phyllis Klein, voted and carried (5-0) to approve ACAP's Letter of Agreement to establish a collaborative relationship with the Willsboro Central School District related to their head start program. ACAP has requested the possibility of sharing resources, referring consumers, sharing training opportunities, problem –solving, and case conferencing with consumers in common.

Motion by Bruce Hale, seconded by Craig Jackson, voted and carried (5-0) to approve the request to purchase a 2001 Chevy 1 ton dual rear 4 wheel drive pick-up from the Town of Willsboro at a cost of \$2,000.

Personnel

Motion by Phyllis Klein, seconded by Bruce Hale, voted and carried (5-0) to approve the following as substitute teachers for the 2009-10 school year:

Richard Walker
Michelle Dragoon
Lucinda Pytlak
Ashley Vanderhoff

Reports from Superintendent

- * Mr. Broadwell provided the Board with information on a bill from the insurance company regarding flood and earthquake coverage. The board agreed to include the flood and earthquake coverage on the policy.
- * 4th grade science presentations were held on Tuesday the 22nd. All of the students worked very hard on their projects and the presentations went very well.
- * On Wednesday the 23rd, we will have “follow the band”. The band will begin playing in the high school wing and continue through the elementary where the classrooms will join in for the march into the gym for a couple of holiday songs before the students are released for the long holiday break.

Executive Session

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to enter into executive session at 6:42pm, to discuss personnel issues.

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to end executive session at 7:25pm.

Adjournment

Motion by Phyllis Klein, seconded by Scott Sayward, voted and carried (5-0) to adjourn the meeting at 7:26pm.

Brandy Sweatt, District Clerk